



Lake County- FINANCE- Meeting
Wednesday, September 09, 2026 at 9:30 a.m.

1. Call to order: *Chairman Lodholtz*
2. Approval of Agenda
3. Approval of Finance Minutes from Wednesday August 26, 2026 meeting
4. Financials, Additions, and Presentations:
 - a. Motion Sheet: Semi Monthly Accounts Payables in the amount of \$140,426.42
 - b. Motion Sheet: FY27 Animal Welfare Fund Grant Application Spay Neuter Surgical Program
 - c. Motion Sheet: FY27 Animal Welfare Fund Grant Application Care and Prevention Program
 - d. Motion Sheet: FY2026-2027 Transition Fund Grant Agreement
5. Old Business
6. Public Comment:

Members of the Public may address the Finance Committee on any item. Comments are limited to a maximum of two (2) minutes per person
7. Miscellaneous:
8. Adjournment

All Agendas are subject to change
Commissioners Room
800 Tenth
Baldwin MI 49304

LAKE COUNTY BOARD OF COMMISSIONERS

800 Tenth Street

Baldwin, MI 49304

Finance Meeting-**proposed**

Wednesday August 26, 2026 at 9:30 AM

Co-Chairman Sanders called the meeting to order at 9:32 AM

Present: Commissioners: Fuller, Seroczynski, Raymond, Welford, Russell, Sanders, Lodholtz

Commissioner Fuller made a motion to accept the agenda dated, August 26, 2026, Commissioner Raymond seconded. All in favor- Motion carried.

Commissioner Welford made a motion to accept the Finance Minutes dated August 12, 2026; Commissioner Fuller seconded. *All in favor - Motion carried.*

Motions:

Commissioner Raymond made a motion to the Board of Commissioners the approval semi-monthly detail analysis dated August 26, 2026 totaling \$111,299.38. Commissioner Welford seconded. All in favor

Commissioner Raymond made a motion to the Board of Commissioners to approve the agreement with Tree of Life Guardian Services, INC. to amend contract for name change of the 2026 Public Guardian Contract Agreement which was formerly known as Guardian and Fiduciary Services of Midwest Mi, effective August 13, 2026. Commissioner Fuller seconded. All in favor

Commissioner Raymond made a motion to the Board of Commissioners to select the Rhinestone Event Center as the location for the County to host the West Central Michigan Count Alliance Quarterly Meeting and dinner on October 26, 2026; and authorize the County Administrator to make any other necessary arrangements. Commissioner Fuller seconded. All in favor

Commissioner Raymond made a motion to the Board of Commissioners the approval of the FY2027 Annual Budget Timeline. Commissioner Fuller seconded. All in favor

Commissioner Raymond made a motion to the Board of Commissioners the approval of Five County MMP Engagement Agreement and authorize the County Administrator to sign any and all necessary documents. Commissioner Welford seconded. All in favor

Commissioner Raymond made a motion to the Board of Commissioners to grant the State of Michigan Department of Environment, Great Lakes, and Energy (EAGLE) access to the Courthouse Property for investigation and assessment of the confirmed Underground Storage Tank Release and authorize the County Administrator to sign any and all necessary documents. Commissioner Sanders seconded. All in favor

Commissioner Raymond made a motion to the Board of Commissioners the approval of the 2027-SRP-43, Secondary Road Patrol Agreement in the amount of \$75,214 and authorize the Board Chair, County Administrator, and Sheriff to execute their portions of the agreement. Commissioner Sanders seconded. All in favor

Unfinished Business: None

Public Comment:

Miscellaneous:

Adjournment: Chairman Lodholtz - Adjourned @ 9:58 AM

Tiffany Landis, Chief Deputy for Lake County Clerk

Request for consideration – Board of Commissioners – County of Lake



Agenda Item No: 4a

Motion: 4a

ORIGINATOR: Tobi Lake, Administrator		☐ BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED																																																				
REQUESTING DEPARTMENT: Administration	REQUEST DATE:	REQUESTER SIGNATURE:																																																				
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL, IMPACT, POSSIBLE ALTERNATIVES):																																																						
<table><tr><td>101</td><td>GENERAL FUND</td><td>\$80,101.24</td></tr><tr><td>207</td><td>SHERIFF ROAD PATROL FUND</td><td>\$5,241.55</td></tr><tr><td>208</td><td>PARKS AND RECREATION</td><td>\$337.40</td></tr><tr><td>211</td><td>JAIL T.R.V PROJECT</td><td>\$1,893.04</td></tr><tr><td>215</td><td>FRIEND OF THE COURT</td><td>\$617.10</td></tr><tr><td>220</td><td>HOLLISTER SENIOR CENTER FUND</td><td>\$60.00</td></tr><tr><td>249</td><td>BUILDING INSPECTION DEPT</td><td>\$3,875.75</td></tr><tr><td>251</td><td>EMERGENCY 911 PROGRAM</td><td>\$372.55</td></tr><tr><td>256</td><td>REG OF DEEDS AUTOMATION FUND</td><td>\$1,130.50</td></tr><tr><td>260</td><td>INDIGENT DEFENSE FUND</td><td>\$6,431.13</td></tr><tr><td>261</td><td>E911 SERVICE FUND - WIRELESS</td><td>\$75.00</td></tr><tr><td>292</td><td>CHILD CARE-PROBATE</td><td>\$1,974.75</td></tr><tr><td>293</td><td>SOLDIERS' RELIEF FUND</td><td>\$710.00</td></tr><tr><td>505</td><td>AMBULANCE</td><td>\$37,524.42</td></tr><tr><td>569</td><td>D.H.S. BUILDING</td><td>\$75.00</td></tr><tr><td>636</td><td>INFORMATION SERVICES</td><td>\$6.99</td></tr><tr><td colspan="2">TOTAL FOR ALL FUNDS</td><td>\$140,426.42</td></tr></table>				101	GENERAL FUND	\$80,101.24	207	SHERIFF ROAD PATROL FUND	\$5,241.55	208	PARKS AND RECREATION	\$337.40	211	JAIL T.R.V PROJECT	\$1,893.04	215	FRIEND OF THE COURT	\$617.10	220	HOLLISTER SENIOR CENTER FUND	\$60.00	249	BUILDING INSPECTION DEPT	\$3,875.75	251	EMERGENCY 911 PROGRAM	\$372.55	256	REG OF DEEDS AUTOMATION FUND	\$1,130.50	260	INDIGENT DEFENSE FUND	\$6,431.13	261	E911 SERVICE FUND - WIRELESS	\$75.00	292	CHILD CARE-PROBATE	\$1,974.75	293	SOLDIERS' RELIEF FUND	\$710.00	505	AMBULANCE	\$37,524.42	569	D.H.S. BUILDING	\$75.00	636	INFORMATION SERVICES	\$6.99	TOTAL FOR ALL FUNDS		\$140,426.42
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SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES):																																																						
Motion to recommend to the Board of Commissioners the approval of the semi-monthly detail analysis dated September 10, 2026 totaling \$140,426.42.																																																						
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:																																																				
AGENDA DATE:	FINANCE MEETINGS APPROVAL:	COMMISSION DATE																																																				
09/09/2026	☐ YES ☐ NO ☐ OTHER	09/09/2026																																																				

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101.00 COMMISSIONERS							
101-101.00-707.000	PER DIEMS	MARILYN BURNS	AUGUST MONTHLY EXEC MEETING	08/25/2026	09/10/26	100.00	
101-101.00-860.000	TRAVEL	CLYDE A WELFORD	07/23/2026 WMSRDC MEETING	08/29/2026	09/10/26	58.00	
101-101.00-860.000	TRAVEL	MARILYN BURNS	AUGUST MONTHLY EXEC MEETING	08/25/2026	09/10/26	130.50	
Total For Dept 101.00 COMMISSIONERS						288.50	
Dept 172.00 ADMINISTRATION							
101-172.00-727.000	OFFICE SUPPLIES	AMAZON CAPITOL SERVIC	4265 TONER CARTRIDGE FOR 4265X4265	1VQG-ICKJ-4QWX	09/10/26	115.75	
101-172.00-727.000	OFFICE SUPPLIES	COAST TO COAST COMPUT	HP M402N INK 2PK & HP M501N INK 2P	A2934769	09/10/26	490.25	
101-172.00-849.005	CELLULAR PHONES	BRENNAN LOWRY	SEPTEMBER 2026 MONTHLY CELL	09/01/2026	09/10/26	50.00	
101-172.00-849.005	CELLULAR PHONES	TOBI LAKE	SEPTEMBER 2026 MONTHLY CELL	09/01/2026	09/10/26	50.00	
Total For Dept 172.00 ADMINISTRATION						706.00	
Dept 215.00 CLERK							
101-215.00-849.005	CELLULAR PHONES	PATTI PACOLA	CELL - SEPTEMBER 2026	08/27/2026	09/10/26	50.00	
Total For Dept 215.00 CLERK						50.00	
Dept 257.00 EQUALIZATION							
101-257.00-802.000	EQUALIZATION DIRECTOR CO	ASSESSING SOLUTIONS I	SEPTEMBER 2026	09/01/2026	09/10/26	4,411.82	
Total For Dept 257.00 EQUALIZATION						4,411.82	
Dept 265.00 BUILDING & GROUNDS							
101-265.00-744.000	MAINTENANCE	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	125.00	
101-265.00-920.000	ACCT#100014573750 COURTH	CONSUMERS ENERGY	AUGUST NVOICES 07/20/2026-08/17/20	08/21/2026	09/10/26	415.94	
101-265.00-920.000	ACCT #100000315141 COURT	CONSUMERS ENERGY	07/20/2026-08/17/2026	601014413428	09/10/26	8,761.00	
101-265.00-920.000	ACCT #103027470741 NEW P	CONSUMERS ENERGY	07/23/2026-08/20/26 SERVICES	201988660272	09/10/26	243.31	
101-265.00-920.000	ACCT#4620.00 COURTHOUSE	VILLAGE OF BALDWIN	07/20/2026 TO 08/20/2026 SERVICE	VARIES	09/10/26	1,612.78	
101-265.00-975.001	BUILDING ALTERATION INTE	BROOKS SECURITY	FURNISH AND INSTALL THE FOLL RTE B	125362	09/10/26	570.00	
Total For Dept 265.00 BUILDING & GROUNDS						11,728.03	
Dept 265.01 BLDG&GRNDS - EEOC							
101-265.01-744.000	EMERGENCY MGMT	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	65.00	
Total For Dept 265.01 BLDG&GRNDS - EEOC						65.00	
Dept 265.05 BUILDING & GROUNDS-DIST.HEALTH							
101-265.05-744.000	HEALTH DEPT	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	60.00	
101-265.05-921.000	ACCT#2510.00 HEALTH DEPT	VILLAGE OF BALDWIN	07/20/2026 TO 08/20/2026 SERVICE	VARIES	09/10/26	90.68	
Total For Dept 265.05 BUILDING & GROUNDS-DIST.HE						150.68	
Dept 266.00 LEGAL & CONTRACTUAL SERVICES							
101-266.00-802.021	CONSULTING FEES	MIDWEST STRATEGY GROU	SEPTEMBER 2026 - MONTHLY	21517	09/10/26	800.00	
Total For Dept 266.00 LEGAL & CONTRACTUAL SERVIC						800.00	
Dept 272.05 POSTAGE							
101-272.05-732.000	POSTAGE	PITNEY BOWES INC RES	05/21/2026 TO 08/20/2026 INVOICE	1029961233	09/10/26	174.87	
101-272.05-732.000	POSTAGE - SUPPLIES	PITNEY BOWES INC RES	SEALER & RED INK	1030012307	09/10/26	421.62	
Total For Dept 272.05 POSTAGE						596.49	
Dept 281.00 TRIAL COURT							
101-281.00-708.000	COURT APPOINTED ATTORNEY	JENNIFER J ROACH	SEPTEMBER 2026	09/01/2026Q	09/10/26	1,264.00	
101-281.00-708.000	COURT APPOINTED ATTORNEY	SMULDERS LAW OFFICE	SEPTEMBER 2026	09/01/2026	09/10/26	1,264.00	
101-281.00-708.000	COURT APPOINTED ATTORNEY	TREE OF LIFE GUARDIAN	SEPTEMBER 2026	09/01/2026	09/10/26	953.14	
101-281.00-708.000	COURT APPOINTED ATTORNEY	VICTORIA MCCAFFREY	SEPTEMBER 2026	09/01/2026	09/10/26	1,264.00	
101-281.00-708.001	COURT APPOINTED ATTY'S/A	AUTUMN LOOS	BROCHER 07/14/2026 TO 07/30/2026	09/01/2026	09/10/26	600.60	
101-281.00-708.001	COURT APPOINTED ATTY'S/A	AUTUMN LOOS	BROCKER 05/04/2026 TO 05/26/2026	09/01/2026	09/10/26	70.50	

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Fund 101 GENERAL FUND							
Dept 281.00 TRIAL COURT							
101-281.00-708.001	COURT APPOINTED ATTY'S/A	AUTUMN LOOS	BROCKER 04/27/2026	09/01/2026	09/10/26	46.53	
101-281.00-708.001	COURT APPOINTED ATTY'S/A	RACHEL K. WOLFE DBA W	DIMAMBRO 07/23/2026 TO 07/30/2026	09/01/2026	09/10/26	28.20	
101-281.00-708.004	ATTY.FEES/NON CONTRACTUA	CHARLES L. CLAPP,P.C.	AUGUST 2026 22-13275-MI	08/26/2026	09/10/26	140.00	
101-281.00-708.004	ATTY.FEES/NON CNT - DEBO	MKG LEGAL	VARIES 3/11/2026 & 01/12/2026	3687 & 3388	09/10/26	2,227.50	
101-281.00-727.000	OFFICE SUPPLIES	AMAZON CAPITOL SERVIC	27INC IPS MONITOR, MONITOR STAND,	IJ16-TGT9-1R7K	09/10/26	794.71	
101-281.00-727.000	OFFICE SUPPLIES	AMAZON CAPITOL SERVIC	EARPADS, POSTIT	1DDR-9K7X-IYGG	09/10/26	34.40	
101-281.00-727.000	OFFICE SUPPLIES - WIND T	STAPLES	SUMMARY INVOICE 08/29/2026	7011172418	09/10/26	139.00	
101-281.00-727.000	OFFICE SUPPLIES	TARGET INFORMATION MA	ADVCE OF RIGHTS PART 1 & 2	295129	09/10/26	220.71	
101-281.00-727.000	OFFICE SUPPLIES	UNITED PARCEL SERVICE	SHIPPING	000F40R61336	09/10/26	21.46	
101-281.00-727.000	OFFICE SUPPLIES	UNITED PARCEL SERVICE	ID Q485	0000F40R61346	09/10/26	30.00	
Total For Dept 281.00 TRIAL COURT						9,098.75	
Dept 351.00 JAIL BUILDING & GROUNDS							
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	05/31/2026 TO 06/27/2026	159739	09/10/26	14,414.07	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	06/28/2026 TO 07/14/2026	160154	09/10/26	3,530.84	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	07/05/2026 TO 07/11/2026	160155	09/10/26	3,585.99	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	07/19/2026 TO 07/25/2026	106038	09/10/26	3,840.14	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	07/26/2026 TO 08/01/2026	160877	09/10/26	4,016.09	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	08/02/2026 TO 08/08/2026	161117	09/10/26	3,876.56	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	08/09/2026 TO 08/15/2026Q	161349	09/10/26	3,925.64	
101-351.00-735.001	MEALS	CANTEEN SERVICES INC	08/16/2026 TO 08/22/2026	161582	09/10/26	3,624.57	
101-351.00-735.001	CLEANING SUPPLIES - CWP,	STAPLES	SUMMARY INVOICE 08/29/2026	7011172418	09/10/26	327.05	
101-351.00-736.000	BUILDING MAINTENANCE	AMAZON CAPITOL SERVIC	DRAGONLIGHT	1TKW-DJT3-4373	09/10/26	132.98	
101-351.00-744.000	BUILDING MAINTENANCE	BROOKS SECURITY	FURNISH AND INSTAL FOLL DOOR STRIK	125315	09/10/26	610.00	
101-351.00-744.000	BUILDING MAINTENANCE	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	110.00	
101-351.00-744.000	JAIL	ADVANCED CORRECTIONAL	OCTOBER 2026	RINV-011022	09/10/26	6,618.94	
101-351.00-802.013	MEDICAL SERVICES - CONTR	ON DUTY GEAR, LLC	UNIFORM - INVOICE FROM 08/04/2025	37571	09/10/26	374.96	
101-351.00-977.003	UNIFORMS	ON DUTY GEAR, LLC	ARMOR RXPRESS RAZOR, TRAVERSE CARR	39274	09/10/26	1,030.00	
101-351.00-980.000	EQUIPMENT					50,017.83	
Total For Dept 351.00 JAIL BUILDING & GROUNDS							
Dept 430.00 ANIMAL CONTROL							
101-430.00-727.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SO	RECEIPT BOOKS	2775045-0	09/10/26	285.00	
101-430.00-744.000	BUILDING MAINTENANCE	BALDWIN ACE HARDWARE	LABOR, UNION, NIPPLE, 3/4 STRAP, S	K22132	09/10/26	29.37	
101-430.00-744.000	ANIMAL SHELTER	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	55.00	
101-430.00-744.000	BUILDING MAINTENANCE - R	MENARDS BIG RAPIDS	VOID CHECK 130688 REPLACEMENT 2247	CORRECTION	09/10/26	25.51	
101-430.00-744.002	ACO DONATIONS - TRIM, PR	MENARDS BIG RAPIDS	VOID CHECK 130688 REPLACEMENT 2247	CORRECTION	09/10/26	969.81	
101-430.00-808.000	VETERINARY SERVICES	COUNTRY VETERINARY SE	RABIES FELINE IYR BOOSTER	423676	09/10/26	30.00	
101-430.00-808.000	VETERINARY SERVICES	COUNTRY VETERINARY SE	CALL, EXAM, RX'S	423977	09/10/26	151.05	
101-430.00-808.000	VETERINARY SERVICES	COUNTRY VETERINARY SE	CARPROFEN & CEFPODOXIME	423880	09/10/26	42.40	
101-430.00-808.000	VETERINARY SERVICES	COUNTRY VETERINARY SE	VRABIES BOOSTERS X11 & FARM CALL	423443	09/10/26	420.00	
Total For Dept 430.00 ANIMAL CONTROL						2,008.14	
Dept 670.00 FAMILY INDEPENDENCE AGENCY							
101-670.00-707.000	PER DIEMS	BETTY DERMAYER	08/19/2026 MEETING	08/19/2026	09/10/26	60.00	
101-670.00-707.000	PER DIEMS	GWEN WARREN	08/19/2026 MEETING	08/25/2026	09/10/26	60.00	
101-670.00-707.000	PER DIEMS	KAEL MEYER	08/19/2026 MEETING	08/25/2026	09/10/26	60.00	
Total For Dept 670.00 FAMILY INDEPENDENCE AGENCY						180.00	
Total For Fund 101 GENERAL FUND						80,101.24	
Fund 207 SHERIFF ROAD PATROL FUND							
Dept 301.00 ROAD PATROL							
207-301.00-727.000	OFFICE SUPPLIES - BINDER	STAPLES	SUMMARY INVOICE 08/29/2026	7011172418	09/10/26	55.07	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 207 SHERIFF ROAD PATROL FUND							
Dept 301.00 ROAD PATROL							
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2025 FD F-150 1FTFW1P88SKE03953	142361	09/10/26	140.35	
207-301.00-933.000	VEHICLE REPAIRS - PLUG,	DT'S COUNTY LINE SERV	2022 FD POLICE INTERCEPTOR UTILITY	142322	09/10/26	674.36	
207-301.00-933.000	VEHICLE REPAIRS -BRAKES	DT'S COUNTY LINE SERV	2021 FD POLICE INTERCEPTOR UTILITY	142273	09/10/26	1,287.70	
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2021 FD POLICE INTERCEPTOR UTILITY	142156	09/10/26	152.47	
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2022 FD POLICE INTERCEPTOR UTILITY	142243	09/10/26	185.41	
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2022 FD POLICE INTERCEPTOR UTILITY	142283	09/10/26	174.27	
207-301.00-933.000	VEHICLE REPAIRS-INSPECT	DT'S COUNTY LINE SERV	2023 FD POLICE INTERCEPTOR UTILITY	142195	09/10/26	185.41	
207-301.00-933.000	VEHICLE REPAIRS-OIL CHNG	DT'S COUNTY LINE SERV	2021 FD PILICE INTERCEPTOR UTILITY	142200	09/10/26	171.57	
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2025 FD F150 XL 3.5L 1FTFW1P80SKE0	142101	09/10/26	152.47	
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2020 FD POLICE INTERCEPTOR UTILITY	142136	09/10/26	175.11	
207-301.00-933.000	VEHICLE REPAIRS - OIL CH	DT'S COUNTY LINE SERV	2026 DD 1C4SDJFTXTC269727	142310	09/10/26	117.64	
207-301.00-977.001	POLICE EQUIPMENT	ON DUTY GEAR, LLC	ARMOR EXPRESS ID TAGS	40529	09/10/26	68.00	
207-301.00-977.003	UNIFORMS	GALLS, LLC	PROPPER BATTLE RIB BDU SHORT	035892461	09/10/26	89.97	
207-301.00-977.003	UNIFORMS - BOOTS - V VAN	VICTOR VANDERTOL	BOOTS - WIDE TOE MILITARY GRADE TA	08/27/2026	09/10/26	63.59	
			Total For Dept 301.00 ROAD PATROL			3,693.39	
Dept 331.02 ORV							
207-331.02-931.000	EQUIPMENT MAINTENANCE -	FOX POWERSPORTS PEACO	2017 PALARIS EPS BLACK PERL 3NSVBE	323322	09/10/26	416.98	
207-331.02-931.000	EQUIPMENT MAINTENANCE -	FOX POWERSPORTS PEACO	2022 PLARIS A22SXE85AF	322930	09/10/26	443.12	
207-331.02-931.000	EQUIPMENT MAINTENANCE -	FOX POWERSPORTS PEACO	2024 CAN-AM 005XRA00	323575	09/10/26	688.06	
			Total For Dept 331.02 ORV			1,548.16	
			Total For Fund 207 SHERIFF ROAD PATROL FUND			5,241.55	
Fund 208 PARKS AND RECREATION							
Dept 751.00 PARKS & RECREATION							
208-751.00-802.000	ORV PORTA JON RENTAL	CARIBOU SERVICES	08/14/2026 TO 09/29/2026 SERVICES	I91184	09/10/26	337.40	
			Total For Dept 751.00 PARKS & RECREATION			337.40	
			Total For Fund 208 PARKS AND RECREATION			337.40	
Fund 211 JAIL T.R.V. PROJECT							
Dept 362.00 T.R.V. FACILITY							
211-362.00-929.004	ACCT #100011620935 RRP	CONSUMERS ENERGY	AUGUST NVOICES 07/20/2026-08/17/20	08/21/2026	09/10/26	1,155.57	
211-362.00-929.004	ACCT#3040.00 TRV	VILLAGE OF BALDWIN	07/20/2026 TO 08/20/2026 SERVICE VARIES		09/10/26	737.47	
			Total For Dept 362.00 T.R.V. FACILITY			1,893.04	
			Total For Fund 211 JAIL T.R.V. PROJECT			1,893.04	
Fund 215 FRIEND OF THE COURT							
Dept 289.00 FRIEND OF THE COURT							
215-289.00-802.000	CONTRACT SERVICES,	SMULDERS LAW OFFICE	07/19/2026 TO 08/31/2026	08/31/2026	09/10/26	455.00	
215-289.00-811.000	PROCESS SERVICE	MLIVE MEDIA GROUP	NOTICE OF SUMMONS AND COMPLAINT A	001114706	09/10/26	162.10	
			Total For Dept 289.00 FRIEND OF THE COURT			617.10	
			Total For Fund 215 FRIEND OF THE COURT			617.10	
Fund 220 HOLLISTER SENIOR CENTER FUND							
Dept 265.03 BLDG&GRNDS - HOLLISTER BLDG.							
220-265.03-744.000	HOLLISTER	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	60.00	
			Total For Dept 265.03 BLDG&GRNDS - HOLLISTER BLD			60.00	
			Total For Fund 220 HOLLISTER SENIOR CENTER FUND			60.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 249 BUILDING INSPECTION DEPARTMENT							
Dept 371.00 BUILDING DEPARTMENT							
249-371.00-727.000	OFFICE SUPPLIES	AMAZON CAPITOL SERVIC	4265 TONER CARTRIDGE FOR 4265X4265	IVQG-ICKJ-4QWX	09/10/26	115.75	
249-371.00-802.041	CONTR. SERVICES/ELEC. INSP	BRIAN KANOUSE	08/17/2026 TO 09/02/2026 ELECTRICA	09/02/2026	09/10/26	3,710.00	
249-371.00-849.005	CELLULAR PHONES	DAVID WRIGHT	SEPTEMBER 2026 MONTHLY CELL	09/01/2026	09/10/26	50.00	
			Total For Dept 371.00 BUILDING DEPARTMENT			3,875.75	
			Total For Fund 249 BUILDING INSPECTION DEPARTMEN			3,875.75	
Fund 251 EMERGENCY 911 PROGRAM							
Dept 325.00 EMERGENCY 911 PROGRAM							
251-325.00-727.000	OFFICE SUPPLIES	AMAZON CAPITOL SERVIC	KEURIG CLEANER,	1T6K-F7HF-CNJH	09/10/26	25.58	
251-325.00-744.003	MAINT TOWER	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	45.00	
251-325.00-849.005	CELLULAR PHONES	BRIAN VRDEN	SEPTEMBER 2026 MONTHLY CELL	09/01/2026	09/10/26	50.00	
251-325.00-931.000	EQUIPMENT MAINTENANCE	APPLIED INNOVATION	09/01/2026 TO 09/30/2026 & 08/01/	3265698	09/10/26	149.07	
251-325.00-980.000	EQUIPMENT	HEADSETS DIRECT, INC	3 - JPL PLX QD TO PLX QD MUTE SWIT	11810	09/10/26	102.90	
			Total For Dept 325.00 EMERGENCY 911 PROGRAM			372.55	
			Total For Fund 251 EMERGENCY 911 PROGRAM			372.55	
Fund 256 REG. OF DEEDS AUTOMATION FUND							
Dept 711.01 REG. OF DEEDS AUTOMATION FUND							
256-711.01-727.000	OFFICE SUPPLIES	DEKETO LLC	THERMAL RIBBON & LABELS	1021	09/10/26	236.50	
256-711.01-802.000	CONTRACT SERVICES, - AUG	DEKETO LLC	AUGUST 2026 - LICENSE AGREEMENT	09/01/2026	09/10/26	894.00	
			Total For Dept 711.01 REG. OF DEEDS AUTOMATION F			1,130.50	
			Total For Fund 256 REG. OF DEEDS AUTOMATION FUND			1,130.50	
Fund 260 INDIGENT DEFENSE FUND							
Dept 299.00 INDIGENT DEFENSE							
260-299.00-708.002	ATTY FEES/LIFE OFFENSE F	RAVI R GURUMURTHY	06/23/2026 TO 08/26/2026	553	09/10/26	1,392.00	
260-299.00-802.000	CONTRACT SERVICES	INDIGENT DEFENSE CONS	AUGUST 2026 - MONTHLY CONTRACT	1344	09/10/26	5,039.13	
			Total For Dept 299.00 INDIGENT DEFENSE			6,431.13	
			Total For Fund 260 INDIGENT DEFENSE FUND			6,431.13	
Fund 261 E911 SERVICE FUND-WIRELESS							
Dept 346.00 E911 SERVICE FUND - WIRELESS							
261-346.00-863.005	TRAINING/DISPATCHERS	MASON-OCEANA 911	MOD 11 08/24/2026 TO 08/28/2026 ME	20255-57	09/10/26	75.00	
			Total For Dept 346.00 E911 SERVICE FUND - WIRELE			75.00	
			Total For Fund 261 E911 SERVICE FUND-WIRELESS			75.00	
Fund 292 CHILD CARE - PROBATE							
Dept 664.00 IN HOME CARE-PROBATION							
292-664.00-802.032	DRUG SCREENING	REDWOOD TOXICOLOGY LA	TUCKER BRILL DRUG SCREENING	08/21/2026	09/10/26	16.00	
292-664.00-812.003	IN HOME CARE SERVICES	BERNADINE MILLER	08/23/2026 TO 08/30/2026	12610	09/10/26	126.00	
292-664.00-812.003	IN HOME CARE SERVICES	CHANGE COMPANIES INC	ATLAS DIGITAL RENEWAL	262191	09/10/26	1,080.00	
292-664.00-812.003	IN HOME CARE SERVICES	DENISE NICHOLE DUKES	08/20/2026 TO 08/26/2026	12609	09/10/26	90.00	
292-664.00-812.003	IN HOME CARE SERVICES	GWEN WARREN	08/11/2026 TO 08/20/2026	09/03/2026	09/10/26	400.00	
292-664.00-812.003	IN HOME CARE SERVICES	SATELLITE TRACKING OF	AUGUST 2026	STFINV00138277	09/10/26	162.75	
292-664.00-849.005	CELLULAR PHONES	BOBBI KEEFER	SEPTEMBER 2026 - CELL	12607	09/10/26	50.00	
292-664.00-849.005	CELLULAR PHONES	HAYLEY JONES	SEPTEMBER 2026 - CELL	12605	09/10/26	50.00	
			Total For Dept 664.00 IN HOME CARE-PROBATION			1,974.75	
			Total For Fund 292 CHILD CARE - PROBATE			1,974.75	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 293 SOLDIERS' RELIEF FUND							
Dept 689.00 VETERANS RELIEF							
293-689.00-707.000	PER DIEMS	JAMES MARCINIAK	08/01/2026 TO 08/31/2026 VA MEETIN	08/20/2026	09/10/26	60.00	
293-689.00-802.000	CONTRACT SERVICES,	LAMAR COMPANIES	POSTERS/BULLETINS 08/17/2026 TO 09	118513386	09/10/26	650.00	
			Total For Dept 689.00 VETERANS RELIEF			710.00	
			Total For Fund 293 SOLDIERS' RELIEF FUND			710.00	
Fund 505 AMBULANCE							
Dept 651.00 AMBULANCE							
505-651.00-802.049	PARAMEDIC SERVICES AGREE	LIFE EMS OF LAKE COUN	SEPTEMBER 2026 MONTHLY	09/01/2026	09/10/26	37,524.42	
			Total For Dept 651.00 AMBULANCE			37,524.42	
			Total For Fund 505 AMBULANCE			37,524.42	
Fund 569 D.H.S. BUILDING							
Dept 903.00 SOCIAL SERVICES BLDG.MAINT.							
569-903.00-744.000	DHS	CROSSROADS PEST CONTR	SEPTEMBER 2026	09/01/2026	09/10/26	75.00	
			Total For Dept 903.00 SOCIAL SERVICES BLDG.MAINT			75.00	
			Total For Fund 569 D.H.S. BUILDING			75.00	
Fund 636 INFORMATION SERVICES							
Dept 228.00 DATA PROCESSING							
636-228.00-727.000	OFFICE SUPPLIES	AMAZON CAPITOL SERVIC	ELECTROLYTIC CAPACITOR	113Q-FW7D-113C	09/10/26	6.99	
			Total For Dept 228.00 DATA PROCESSING			6.99	
			Total For Fund 636 INFORMATION SERVICES			6.99	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			80,101.24
			Fund 207 SHERIFF ROAD PATROL FUND			5,241.55
			Fund 208 PARKS AND RECREATION			337.40
			Fund 211 JAIL T.R.V. PROJECT			1,893.04
			Fund 215 FRIEND OF THE COURT			617.10
			Fund 220 HOLLISTER SENIOR CENTER FUN			60.00
			Fund 249 BUILDING INSPECTION DEPARTM			3,875.75
			Fund 251 EMERGENCY 911 PROGRAM			1,372.55
			Fund 256 REG. OF DEEDS AUTOMATION FU			1,130.50
			Fund 261 E911 SERVICE FUND-WIRELESS			6,431.13
			Fund 292 CHILD CARE - PROBATE			75.00
			Fund 293 SOLDIERS' RELIEF FUND			1,974.75
			Fund 505 AMBULANCE			710.00
			Fund 569 D.H.S. BUILDING			37,524.42
			Fund 636 INFORMATION SERVICES			75.00
						6.99
Total For All Funds:						140,426.42
--- TOTALS BY GL DISTRIBUTION ---						
101-101.00-707.000			PER DIEMS			100.00
101-101.00-860.000			TRAVEL			188.50
101-172.00-727.000			OFFICE SUPPLIES			606.00
101-172.00-849.005			CELLULAR PHONES			100.00
101-215.00-849.005			CELLULAR PHONES			50.00
101-257.00-802.000			EQUALIZATION DIRECTOR CONTRACTED POS			4,411.82
101-265.00-744.000			MAINTENANCE			125.00
101-265.00-920.000			ACCT#100014573750 COURTHOUSE STORAGE			11,033.03
101-265.00-975.001			BUILDING ALTERATION INTERIOR			570.00
101-265.01-744.000			EMERGENCY MGMT			65.00
101-265.05-744.000			HEALTH DEPT			60.00
101-265.05-921.000			ACCT#2510.00 HEALTH DEPT			90.68
101-266.00-802.021			CONSULTING FEES			800.00
101-272.05-732.000			POSTAGE			596.49
101-281.00-708.000			COURT APPOINTED ATTORNEYS/CONTRACTUA			4,745.14
101-281.00-708.001			COURT APPOINTED ATTY'S/APPEALS/CONFL			745.83
101-281.00-708.004			ATTY.FEES/NON CONTRACTUAL			2,367.50
101-281.00-727.000			OFFICE SUPPLIES			1,240.28
101-351.00-735.001			MEALS			40,813.90
101-351.00-736.000			CLEANING SUPPLIES - CWP, CLEANER, LN			327.05
101-351.00-744.000			BUILDING MAINTENANCE			852.98
101-351.00-802.013			MEDICAL SERVICES - CONTRACT SERVICES			6,618.94
101-351.00-977.003			UNIFORMS			374.96
101-351.00-980.000			EQUIPMENT			1,030.00
101-430.00-727.000			OFFICE SUPPLIES			285.00
101-430.00-744.000			BUILDING MAINTENANCE			109.88
101-430.00-744.002			ACO DONATIONS - TRIM, PRO RIB			969.81
101-430.00-808.000			VETERINARY SERVICES			643.45
101-670.00-707.000			PER DIEMS			180.00
207-301.00-727.000			OFFICE SUPPLIES - BINDER, TAPE, BATT			55.07
207-301.00-933.000			VEHICLE REPAIRS - OIL CHNG, ROTAT, I			3,416.76
207-301.00-977.001			POLICE EQUIPMENT			68.00
207-301.00-977.003			UNIFORMS			153.56
207-331.02-931.000			EQUIPMENT MAINTENANCE - 2 FRONT TIRE			1,548.16
208-751.00-802.000			ORV PORTA JON RENTAL			337.40
211-362.00-929.004			ACCT #100011620935 RRP			1,893.04
215-289.00-802.000			CONTRACT SERVICES,			455.00
215-289.00-811.000			PROCESS SERVICE			162.10

INVOICE GL DISTRIBUTION REPORT FOR LAKE COUNTY
POST DATES 09/10/2026 - 09/10/2026
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
		220-265.03-744.000	HOLLISTER			60.00
		249-371.00-727.000	OFFICE SUPPLIES			115.75
		249-371.00-802.041	CONTR.SERVICES/ELEC.INSPECTOR			3,710.00
		249-371.00-849.005	CELLULAR PHONES			50.00
		251-325.00-727.000	OFFICE SUPPLIES			25.58
		251-325.00-744.003	MAINT TOWER			45.00
		251-325.00-849.005	CELLULAR PHONES			50.00
		251-325.00-931.000	EQUIPMENT MAINTENANCE			149.07
		251-325.00-980.000	EQUIPMENT			102.90
		256-711.01-727.000	OFFICE SUPPLIES			236.50
		256-711.01-802.000	CONTRACT SERVICES, - AUGUST 2026			894.00
		260-299.00-708.002	ATTY FEES/LIFE OFFENSE FELONY			1,392.00
		260-299.00-802.000	CONTRACT SERVICES			5,039.13
		261-346.00-863.005	TRAINING/DISPATCHERS			75.00
		292-664.00-802.032	DRUG SCREENING			16.00
		292-664.00-812.003	IN HOME CARE SERVICES			1,858.75
		292-664.00-849.005	CELLULAR PHONES			100.00
		293-689.00-707.000	PER DIEMS			60.00
		293-689.00-802.000	CONTRACT SERVICES,			650.00
		505-651.00-802.049	PARAMEDIC SERVICES AGREEMENT			37,524.42
		569-903.00-744.000	DHS			75.00
		636-228.00-727.000	OFFICE SUPPLIES			6.99

Request for consideration – Board of Commissioners – County of Lake



Agenda Item No: 4b

Motion: 4b

ORIGINATOR: Tobi Lake, Administrator		___BUDGETED ___NON-BUDGETED ___PARTIALLY BUDGETED	
REQUESTING DEPARTMENT: Administration	REQUEST DATE:	REQUESTER SIGNATURE:	
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to recommend to the Board of Commissioners the approval of the (MDARD) FY2027 Animal Welfare Fund Grant (Spay/Neuter Surgical Program) Application in the amount of \$5,850.00.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 09/09/2026	FINANCE MEETINGS APPROVAL: ___YES ___NO ___OTHER	COMMISSION DATE 09/09/2026	



**MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANIMAL INDUSTRY DIVISION**
PO Box 30017, Lansing, MI 48909

Email address for submission: animalshelters@michigan.gov
Application is available online at: www.michigan.gov/animalwelfarefund
For questions, please contact: 517-898-4427; Kate Turner, Grant Administrator

Animal Welfare Grant Application

In accordance with Act 132, PA 2007 as amended.

This application must be received by October 15 of the year prior to the grant cycle.

Registered Shelter Name:				Applicant Organization Type	
LAKE COUNTY ANIMAL CONTROL				☒ Government/Municipality ☐ Nonprofit	
Shelter Operated By (only IF different from the applicant above):				Amount Requested	
STEVE WALLAGER/JOE MARION				\$ 5,850.00	
Physical Address:	City:	State:	Zip Code:	County:	
3390 S. DOG TRACK RD.	BALDWIN	MI	49304	LAKE	
Mailing Address if different:	City:	State:	Zip Code:	Phone:	
1153 MICHIGAN AVE.	BALDWIN	MI	49304	(231) 745-3079	

The Michigan Department of Agriculture and Rural Development's (MDARD) Animal Industry Division (AID) is offering grants pursuant to Public Act 132 of 2007, the Animal Welfare Fund Act. MCL 287.993 establishes the Animal Welfare Fund to provide funds to promote sterilization and adoption of dogs and cats, to improve knowledge of the proper care of animals pursuant to state animal anticruelty laws by educating the public and training personnel authorized by law to enforce state animal anticruelty laws, to support and enhance programs that provide for the care and protection of animals pursuant to state anticruelty laws, and to allow the purchase of equipment and supplies for programs that receive grants under this act.

General Eligibility Requirements and Grant Program Priorities

- Funds will only be awarded to organizations that operate animal shelters currently registered with MDARD pursuant to Public Act 287 of 1969, as amended.
- If more applications are received than can be supported by available funding, awards will go to the best proposals.
- An Animal Welfare Fund Grant received pursuant to Public Act 132 of 2007, shall not be used to replace funds otherwise designated by a grantee to support similar programs or projects if existing funds for those programs or projects are included in the grantee's budget before receiving a grant under this act.
- MDARD staff are not eligible for any grant funds.
- Funding may be requested for the purchase of equipment and supplies.
- Applicants must have submitted their Annual Shelter Activity Report (AI-034) for the previous year's statistics, and the applicant shall have otherwise complied with section 9a of Public Act 287 of 1969, as amended.
- An organization that has previously received an Animal Welfare Fund Grant that does not comply with the provisions of Public Act 132 of 2007 or the terms of the Grant as determined by MDARD is not eligible for any future grants pursuant to section 7(1) of Public Act 132 of 2007.
- The funding window for the Animal Welfare Fund is from February 1 through September 1. Funded programs and purchases must occur during that funding window to qualify for reimbursement unless prior authorization for an extension has been approved by MDARD.

The Director of the Michigan Department of Agriculture and Rural Development will have final authority to approve or not approve grant proposals and awards, based upon selection criteria, program priorities, and the merits of the individual applications.

Project Title:
SPAY/NEUTER SURGICAL PROGRAM

Please select the funding program you are requesting below. To apply for more than one program, an additional application must be submitted for *each* program. Funding may be requested for the purchase of equipment, supplies, or services for any selected program. **CHECK ONLY ONE BOX.**



A. SPAY/NEUTER SURGICAL PROGRAM

To increase the number of shelter dogs and cats that are sterilized *and* adopted by increasing the capability of on-site sterilization or by facilitating appointments for sterilization by a licensed veterinarian.

- Funds in this category may not be used to sterilize privately-owned dogs and cats nor bECe used to sterilize shelter dogs and cats imported into Michigan.
- Funds in this category may not be used for ancillary procedures such as vaccination, micro-chipping, or tests/treatments for conditions/diseases.



B. PUBLIC EDUCATION PROGRAM¹

To improve community knowledge of the value of sterilization *and* adoption of dogs and cats, and/or improve community knowledge of the proper care² of animals³ pursuant to state animal anticruelty laws.⁴

- These programs may be implemented through educational programs or creative media opportunities. Opportunities may include but are not limited to billboards, printed materials, presentations, booths, educational programming, and/or digital media creation.



C. TRAINING FOR AUTHORIZED PERSONNEL PROGRAM¹

To improve knowledge of the proper care of animals pursuant to state animal anticruelty laws by training personnel authorized by law to enforce state anticruelty laws.⁴ Opportunities may include but are not limited to training program registration fees, speaker fees, and/or facility costs associated with hosting a training conference.

- Funds may not be used for attendees' or speakers' travel, lodging, or meal expenses.
- MDARD must approve conferences, workshops, training for attendees, as well as the agenda and speakers for any hosted training conference.



D. CARE AND PROTECTION PROGRAM

To support programs that provide for the costs of care for animals that are housed for violations of state animal anticruelty laws,⁴ and/or programs that support the proper care² and protection of animals³ pursuant to state animal anticruelty laws.⁴

- Funds may not be awarded if court sentencing provides for all applicable animal care restitution costs to the grantee.

¹ Quotes for deliverables and draft content for program(s) must be provided with this application.

² "Proper care" means the provision of sufficient food, water, shelter, sanitary conditions, exercise, and veterinary medical attention in order to maintain an animal in a state of good health. "State of good health" means freedom from disease and illness, and in a condition of proper body weight and temperature for the age and species of the animal, unless the animal is undergoing appropriate treatment.

³ "Animal" means any vertebrate other than a human.

⁴ "State animal anti-cruelty laws" means the laws and standards provided for the adequate care of animals in the Michigan Penal Code, Act 328 of 1931, Chapter IX Animals.

Project Summary:

State the problem, challenge, or issue your project is addressing. Briefly explain how this project will address or solve the problem or challenge. Please limit text to everyday language without the use of scientific or technical jargon, and answer the "big picture" questions of why your project is important, who you are helping, and what you are hoping to accomplish.

Adopters not following thru with the spay and neuter contract after they have adopted an animal from our shelter. We have contracted in a spay neuter verification form with the refundable \$25.00 deposit in hopes to give adopters incentive to get their animals altered, without positive results. We would like to start spaying/neutering our shelter animals before they are adopted out. This would cut down on accidental litters within our community and make it more affordable to the public to own a dog that is already altered before adoption.

Project Objectives:

State objectives clearly and concisely in a logical sequence. Objectives must be related to the funding program selected above. Objectives should allow for measurable and/or assessable outcomes.

Lake County Animal Control would have our county veterinarian spay/neuter our shelter animals after the stray hold is up. Having the animals spayed/neutered would eliminate the need for a spay/neuter contract. Our shelter animals that are altered tend to adopt/transfer more quickly. This would impact how long animals stay in the shelter, before getting adopted out or transferred.

Approach:

Describe the procedure you will use to address each objective. The responsibilities and work assignments must be stated in the procedure for each objective.

Stray and surrendered animals that come into our shelter that are unaltered would be taken to our county veterinarian to be spayed/neutered, after the stray hold is up. Then put up for adoption after healing time has passed.

Outreach and Evaluation Plan:

Describe how this project will be shared with the community, and how your project's effectiveness will be evaluated at the end of the grant period.

Altered animals will help decrease the amount of accidental litters and over population in our community. Many people that want to adopt can not afford to take their animals to get spayed/neutered. This would draw more attention to our shelter and make it easier for those who would like to adopt to obtain an animal without having the extra expense of alteration.

If you need additional space to include information for any/all of above items, please check this box: ☐ and attach your narrative/documents.

[illegible]

Request for consideration – Board of Commissioners – County of Lake



Agenda Item No: 4c

Motion: 4c

ORIGINATOR: Tobi Lake, Administrator		☐ BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED	
REQUESTING DEPARTMENT: Administration	REQUEST DATE:	REQUESTER SIGNATURE:	
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to recommend to the Board of Commissioners the approval of the (MDARD) FY2027 Animal Welfare Fund Grant (Care and Prevention Program) Application in the amount of \$1,547.00.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 09/09/2026	FINANCE MEETINGS APPROVAL: ☐ YES ☐ NO ☐ OTHER		COMMISSION DATE 09/09/2026



**MICHIGAN DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT
ANIMAL INDUSTRY DIVISION**
PO Box 30017, Lansing, MI 48909

Email address for submission: animalshelters@michigan.gov
Application is available online at: www.michigan.gov/animalwelfarefund
For questions, please contact: 517-898-4427; Kate Turner, Grant Administrator

Animal Welfare Grant Application

In accordance with Act 132, PA 2007 as amended.

This application must be received by October 15 of the year prior to the grant cycle.

Registered Shelter Name:				Applicant Organization Type	
LAKE COUNTY ANIMAL CONTROL				☒ Government/Municipality ☐ Nonprofit	
Shelter Operated By (only IF different from the applicant above):				Amount Requested	
STEVE WALLAGER/JOE MARION				\$ 1,547.00	
Physical Address:	City:	State:	Zip Code:	County:	
3390 S. DOG TRACK RD	BALDWIN	MI	49304	LAKE	
Mailing Address if different:	City:	State:	Zip Code:	Phone:	
1153 MICHIGAN AVE.	BALDWIN	MI	49304	(231) 745-3079	
The Michigan Department of Agriculture and Rural Development's (MDARD) Animal Industry Division (AID) is offering grants pursuant to Public Act 132 of 2007, the Animal Welfare Fund Act. MCL 287.993 establishes the Animal Welfare Fund to provide funds to promote sterilization and adoption of dogs and cats, to improve knowledge of the proper care of animals pursuant to state animal anticruelty laws by educating the public and training personnel authorized by law to enforce state animal anticruelty laws, to support and enhance programs that provide for the care and protection of animals pursuant to state anticruelty laws, and to allow the purchase of equipment and supplies for programs that receive grants under this act.					

General Eligibility Requirements and Grant Program Priorities

- Funds will only be awarded to organizations that operate animal shelters currently registered with MDARD pursuant to Public Act 287 of 1969, as amended.
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- MDARD staff are not eligible for any grant funds.
- Funding may be requested for the purchase of equipment and supplies.
- Applicants must have submitted their Annual Shelter Activity Report (AI-034) for the previous year's statistics, and the applicant shall have otherwise complied with section 9a of Public Act 287 of 1969, as amended.
- An organization that has previously received an Animal Welfare Fund Grant that does not comply with the provisions of Public Act 132 of 2007 or the terms of the Grant as determined by MDARD is not eligible for any future grants pursuant to section 7(1) of Public Act 132 of 2007.
- The funding window for the Animal Welfare Fund is from February 1 through September 1. Funded programs and purchases must occur during that funding window to qualify for reimbursement unless prior authorization for an extension has been approved by MDARD.

The Director of the Michigan Department of Agriculture and Rural Development will have final authority to approve or not approve grant proposals and awards, based upon selection criteria, program priorities, and the merits of the individual applications.

Project Title:

CARE AND PREVENTION PROGRAM

Please select the funding program you are requesting below. To apply for more than one program, an additional application must be submitted for *each* program. Funding may be requested for the purchase of equipment, supplies, or services for any selected program. CHECK ONLY ONE BOX.

☐

A. SPAY/NEUTER SURGICAL PROGRAM

To increase the number of shelter dogs and cats that are sterilized *and* adopted by increasing the capability of on-site sterilization or by facilitating appointments for sterilization by a licensed veterinarian.

- Funds in this category may not be used to sterilize privately-owned dogs and cats nor bECe used to sterilize shelter dogs and cats imported into Michigan.
- Funds in this category may not be used for ancillary procedures such as vaccination, micro-chipping, or tests/treatments for conditions/diseases.

☐

B. PUBLIC EDUCATION PROGRAM¹

To improve community knowledge of the value of sterilization *and* adoption of dogs and cats, and/or improve community knowledge of the proper care² of animals³ pursuant to state animal anticruelty laws.⁴

- These programs may be implemented through educational programs or creative media opportunities. Opportunities may include but are not limited to billboards, printed materials, presentations, booths, educational programming, and/or digital media creation.

☐

C. TRAINING FOR AUTHORIZED PERSONNEL PROGRAM¹

To improve knowledge of the proper care of animals pursuant to state animal anticruelty laws by training personnel authorized by law to enforce state anticruelty laws.⁴ Opportunities may include but are not limited to training program registration fees, speaker fees, and/or facility costs associated with hosting a training conference.

- Funds may not be used for attendees' or speakers' travel, lodging, or meal expenses.
- MDARD must approve conferences, workshops, training for attendees, as well as the agenda and speakers for any hosted training conference.

☒

D. CARE AND PROTECTION PROGRAM

To support programs that provide for the costs of care for animals that are housed for violations of state animal anticruelty laws,⁴ and/or programs that support the proper care² and protection of animals³ pursuant to state animal anticruelty laws.⁴

- Funds may not be awarded if court sentencing provides for all applicable animal care restitution costs to the grantee.

¹ Quotes for deliverables and draft content for program(s) must be provided with this application.

² "Proper care" means the provision of sufficient food, water, shelter, sanitary conditions, exercise, and veterinary medical attention in order to maintain an animal in a state of good health. "State of good health" means freedom from disease and illness, and in a condition of proper body weight and temperature for the age and species of the animal, unless the animal is undergoing appropriate treatment.

³ "Animal" means any vertebrate other than a human.

⁴ "State animal anti-cruelty laws" means the laws and standards provided for the adequate care of animals in the Michigan Penal Code, Act 328 of 1931, Chapter IX Animals.

Project Summary:

State the problem, challenge, or issue your project is addressing. Briefly explain how this project will address or solve the problem or challenge. Please limit text to everyday language without the use of scientific or technical jargon, and answer the "big picture" questions of why your project is important, who you are helping, and what you are hoping to accomplish.

Lake county Animal Control would like to receive grant funds to vaccinate the canines and felines that come into our shelter to keep the spread of illness down. We do not have the proper funding to be able to correct this problem. Shelter animals will be taken to our county Veterinarian to be vaccinated.

Project Objectives:

State objectives clearly and concisely in a logical sequence. Objectives must be related to the funding program selected above. Objectives should allow for measurable and/or assessable outcomes.

Our goal at Lake County Animal Control is to vaccinate and administer rabies vaccines before the animals are adopted out.

Approach:

Describe the procedure you will use to address each objective. The responsibilities and work assignments must be stated in the procedure for each objective.

Rabies, DHLPP and FVRCP vaccines will be given to the animals in our care by our county veterinarian.

Outreach and Evaluation Plan:

Describe how this project will be shared with the community, and how your project's effectiveness will be evaluated at the end of the grant period.

Vaccinating animals at the shelter will decrease the spread of illness in our shelter and in the homes of our adopters house pets. Adopters will be able to license their adopted animal with the county in a timely manner due to the rabies vaccination of the adopted animal being current.

If you need additional space to include information for any/all of above items, please check this box: ☐ and attach your narrative/documents.

[illegible]

Request for consideration – Board of Commissioners – County of Lake



Agenda Item No: 4d

Motion: 4d

ORIGINATOR: Tobi Lake, Administrator		☐ BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED	
REQUESTING DEPARTMENT: Administration	REQUEST DATE:	REQUESTER SIGNATURE:	
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to recommend to the Board of Commissioners the approval of the FY2026-2027 Transition Fund Grant in the amount of \$100,000; and authorize the Lake County Administrator to sign any and all necessary documents and to make any necessary budget amendments.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 09/09/2026	FINANCE MEETINGS APPROVAL: ☐ YES ☐ NO ☐ OTHER		COMMISSION DATE 09/09/2026

Economic Transition Fund - 2026

Applicant

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1. Applicant Information

- a. Applicant Name Lake County
- b. Does Business as
- c. Address 800 Tenth Street, Suite 100
- d. Address 2
- e. City Baldwin State MI Zip 49304
- f. Federal ID Number 38-6004864 DUNS No 044028512 Unique Entity Id. RM6FL3FX54 K3
- g. Agency's fiscal year (beginning month and day) January-01
- h. Agency Type
- ☐ Consortium of local governments
 - ☐ Faith-based (providing nonreligious services to public)
 - ☐ Intermediate School District
 - ☒ Local government
 - ☐ Non-Profit organization
 - ☐ 501 (c) 19, Non-Profit Organization
 - ☐ Public Community College
 - ☐ Private, For Profit organization
 - ☐ Public Private Partnership
 - ☐ Public School Academy
 - ☐ Public Tribal College
 - ☐ Public
 - ☐ Public College or University
 - ☐ Regional/statewide organization
 - ☐ School
 - ☐ Tribal Organization
 - ☐ College or University
 - ☐ Other, please describe
- i. SIGMA Vendor Number (This can be found on this website:
<https://sigma.michigan.gov/PRDVSS1X1/Advantage4>)
CZ0048030
- j. Please include the Location/Service Delivery Address (This should be the address of where the project is located or service delivery).
Lake County

2. Project Information

- a. Project Name Economic Transition Fund - 2026
- b. Is implementing agency same As Applicant ☒ Yes ☐ No
- c. Implementing Agency Name
- d. Project Start Date Sep-01-2026 End Date Dec-31-2027
- e. Amount of Funds Requested \$100,000.00 Project Cost \$212,600.00

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3. Contacts

a. Primary Grant Contact

Name Jodi Nichols
Title Executive Director
Mailing Address 800 Tenth ST
City Baldwin State MI Zip 49304
Telephone (231) 742-3328 Fax
E-mail Address nicholsj@rightplace.org

b. Authorized Official

Name Tobi Lake
Title Administrator
Mailing Address 800 Tenth Street, Suite 100
City Baldwin State MI Zip 49304
Telephone (232) 745-6231 Fax
E-mail Address tlake@co.lake.mi.us

c. Financial Officer

Name Tobi Lake
Title Administrator
Mailing Address 800 Tenth S
City Baldwin State MI Zip 49304
Telephone (232) 745-6231 Fax
E-mail Address tlake@co.lake.mi.us

Attestation

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4. Certifications

- ☒ By checking this box, the individual or officer certifies that individual or officer is authorized to approve this grant application for submission to the Department of Labor and Economic Opportunity on behalf of the responsible governing board, official or Grantee
- ☒ By checking this box, the individual or officer certifies that the individual or officer is authorized to sign the agreement on behalf of the responsible governing board, official or Grantee.
- ☒ By checking this box, the individual or officer certifies that the individual or officer will abide by LEO standard grant agreement terms and conditions if awarded funding. A copy of the boilerplate agreement can be found under the "Show Documents" link of this application.
- ☒ By checking this box, the individual or officer certifies that they acknowledge this grant application is a public record. Any information submitted is subject to the Freedom of Information Act (FOIA) and, if requested, may be shared with the public.
- ☒ By checking this box, the individual or officer certifies that they acknowledge the Grantee is required to notify the Department of any current or previous State of Michigan employees (employed by the State of Michigan within the previous two years upon execution date of the agreement) that will be funded as part of the grant funding awarded through this agreement either directly through employment with the grantee or as a subcontractor or subgrantee.

Project Overview

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5. Program Service Area

Select one or more county(ies) from the list below:

- | | | |
|--|---------------------------------------|--------------------------------------|
| ☐ Alcona | ☐ Alger | ☐ Allegan |
| ☐ Alpena | ☐ Antrim | ☐ Arenac |
| ☐ Baraga | ☐ Barry | ☐ Bay |
| ☐ Benzie | ☐ Berrien | ☐ Branch |
| ☐ Calhoun | ☐ Cass | ☐ Charlevoix |
| ☐ Cheboygan | ☐ Chippewa | ☐ Clare |
| ☐ Clinton | ☐ Crawford | ☐ Delta |
| ☐ Dickinson | ☐ Eaton | ☐ Emmet |
| ☐ Genesee | ☐ Gladwin | ☐ Gogebic |
| ☐ Grand Traverse | ☐ Gratiot | ☐ Hillsdale |
| ☐ Houghton | ☐ Huron | ☐ Ingham |
| ☐ Ionia | ☐ Iosco | ☐ Iron |
| ☐ Isabella | ☐ Jackson | ☐ Kalamazoo |
| ☐ Kalkaska | ☐ Kent | ☐ Keweenaw |
| ☒ Lake | ☐ Lapeer | ☐ Leelanau |
| ☐ Lenawee | ☐ Livingston | ☐ Luce |
| ☐ Mackinac | ☐ Macomb | ☐ Manistee |
| ☐ Marquette | ☐ Mason | ☐ Mecosta |
| ☐ Menominee | ☐ Midland | ☐ Missaukee |
| ☐ Monroe | ☐ Montcalm | ☐ Montmorency |
| ☐ Muskegon | ☐ Newaygo | ☐ Oakland |
| ☐ Oceana | ☐ Ogemaw | ☐ Ontonagon |
| ☐ Osceola | ☐ Oscoda | ☐ Otsego |
| ☐ Ottawa | ☐ Presque Isle | ☐ Roscommon |
| ☐ Saginaw | ☐ St. Clair | ☐ St. Joseph |
| ☐ Sanilac | ☐ Schoolcraft | ☐ Shiawassee |
| ☐ Tuscola | ☐ Van Buren | ☐ Washtenaw |
| ☐ Wayne | ☐ Wexford | ☐ Out Wayne |

6. Program Purpose

The purpose of this project is to develop a tourism marketing and branding initiative that will position Lake County as a competitive tourism destination, focusing on its natural assets and outdoor recreation offerings. Once an identifiable and relatable brand is developed by a tourism marketing expert, unique marketing assets such as visitor information kiosks and an interactive website will be developed, along with traditional advertising resources. As a rural county whose core industry is tourism, this work is critical to Lake County's continued economic growth, particularly since the county currently has no visitors bureau or council or any established mechanism to attract

visitors.

7. Program Synopsis

This program synopsis outlines a tourism marketing and branding initiative designed to position Lake County as a competitive tourism destination. This aligns with the outdoor recreation focus of our Community Growth Academy initiatives, which also prioritized tourism marketing. Besides growing the county's core industry (tourism), investing in branding and marketing will also serve as an attraction tool for the outdoor recreation manufacturing businesses Lake County is trying to bring in as industrial site users and new employers. Potential new residents will also be a target of the brand that is created through this funding.

Currently, Lake County lacks a dedicated tourism marketing entity, limiting its ability to promote its assets and compete effectively with other destinations. The project prioritizes the creation of a cohesive countywide tourism brand that effectively showcases Lake County's attractions, events, and historic and natural assets. Establishing a clear and recognizable identity is essential not only to attract visitors, but also to support local businesses, encourage longer stays, and stimulate sustained economic growth.

To achieve this, LCEDA will partner with the Chamber of Commerce to host, manage, and promote a centralized tourism platform. The initiative is strategically aligned with funding from the Community Growth Academy/LEO Transition Fund leveraging another \$100,000 from MDARD/Office of Rural Prosperity. With priorities already identified in the MDARD/ORP application, both funding sources can be aligned to quickly build a strong, unified tourism brand and support long-term economic growth. Through an RFP process led by the county's tourism marketing work group made up of local tourism business leaders, a professional marketing firm will be engaged to lead the development of a comprehensive brand package, including a logo, tagline, and brand standards. This process will incorporate stakeholder engagement to ensure the brand authentically reflects the community and has local support. Once established, the brand will be deployed through a coordinated marketing campaign and integrated into an interactive website featuring cohesive design, an events calendar, and accessible tools such as QR code-linked resources.

In addition to digital marketing efforts, the project will include the creation and distribution of promotional materials and the design, purchase, and installation of visitor information kiosks throughout the county. These physical assets will enhance the visitor experience and encourage exploration of local businesses and destinations. This proposal supports economic development and long-term resiliency by strengthening tourism marketing through local collaboration, community-led strategies, and data-informed decision-making, in alignment with the Community Growth Academy. It strengthens Lake County's economic resiliency by expanding tourism marketing through cohesive branding and promotion of the county's unique assets, helping attract visitors, and support local businesses. The project enhances community engagement, building adaptive capacity and shared investment in growth. Evaluation

methods will track visitor trends, marketing performance, and business feedback to ensure measurable impact, continuous improvement, and sustained economic growth.

Program Work Plan

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7. Objectives and Activities

- Objective :** Develop an approved Tourism Brand, logo, design components and standards
- Activity :** Select and work with professional marketing firm to create tourism brand and marketing assets with engagement of local tourism stakeholders.
- Responsible Staff :** Jodi Nichols
- Date Range :** 09/01/2026 - 12/15/2026
- Expected Outcome :** Brand assets including logo, design components and standards, marketing templates
- Measurement :** approval and implementation of new brand for use in visitor attraction.
-
- Objective :** Launch of Tourism Website that includes new branding assets and links to marketing assets
- Activity :** Work with website designer/host on website creation including marketing assets such as photo gallery, events calendar, QR code destinations
- Responsible Staff :** Jodi Nichols
- Date Range :** 01/01/2027 - 05/15/2027
- Expected Outcome :** interactive tourism website
- Measurement :** launch date
-
- Objective :** Create and place interactive Visitor Information kiosks that provide county lodging, food and beverage, activities and events information in key locations throughout county.
- Activity :** Design, Build and Install kiosks, including QR website link component.
- Responsible Staff :** Jodi Nichols
- Date Range :** 01/01/2027 - 05/15/2027
- Expected Outcome :** 5 kiosks placed in high traffic areas of 5 different communities
- Measurement :** number kiosks installed; functionality of QR code component
-
- Objective :** Launch 2027 Tourism Marketing Campaign using new brand assets and diversified marketing tools for visitor attraction.
- Activity :** Work with marketing firm to use new brand assets in online, print and other advertising
- Responsible Staff :** Jodi Nichols
- Date Range :** 01/01/2027 - 10/31/2027
- Expected Outcome :** County's first professional, branded tourism marketing campaign including online, print and other recommended assets used for visitor attraction.
- Measurement :** marketing assets created
number of online posts
number of ads placed
target market interactions

Project Costs and Budget

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Line Item	Qty	Rate	Units	UOM	Total	Amount	Cash	Inkind	
DIRECT EXPENSES									
Program Expenses									
1	Salaries/Personnel								
2	Fringe Benefits								
3	Employee Travel and Training								
4	Supplies and Materials								
	Printing	0.0000	0.00	0.000	20,000.00	0.00	20,000.00	0.00	
5	Subawards - Subrecipient Services								
6	Contractual - Professional Services								
	Subcontracting Agency-The Right Place project management - IK Notes : Lake County EDA will provide project management services inkind as part of its partnership with The Right Place. Contact Details : The Right Place 25 Ottawa Street, Grand Rapids,MI,49507, Phone : 2317423328	0.0000	0.00	0.000	7,600.00	0.00	0.00	7,600.00	
	Subcontracting Agency-Marketing services brand development	0.0000	0.00	0.000	50,000.00	0.00	50,000.00	0.00	

Budget Detail for Economic Transition Fund - 2026
 Agency: Lake County
 Application: Economic Transition Fund - 2026

8/26/2026

Line Item	Qty	Rate	Units	UOM	Total	Amount	Cash	Inkind
Notes : An RFP/RFQ process in accordance with county policy will be used to select a qualified tourism marketing firm to provide contracted services for brand and marketing, including logo, font, brand guidelines, website and other assets Contact Details : RFP will select firm TBD, TBD,MI,11111, Phone : 1111111111								
Subcontracting Agency-Marketing Services web/qr development Notes : An RFP/RFQ process in accordance with county policy will be used to select a qualified tourism marketing firm to provide contracted services for brand and marketing, including logo, font, brand guidelines, website and other assets Contact Details : RFP will select firm TBD, TBD,MI,11111, Phone : 1111111111	0.0000	0.00	0.000		30,000.00	0.00	30,000.00	0.00
Marketing services advertising Notes : An RFP/RFQ process in accordance with county policy will be used to select a qualified tourism marketing firm to provide contracted services for brand and marketing,	0.0000	0.00	0.000		50,000.00	0.00	50,000.00	0.00

Budget Detail for Economic Transition Fund - 2026
 Agency: Lake County
 Application: Economic Transition Fund - 2026

8/26/2026

Line Item	Qty	Rate	Units	UOM	Total	Amount	Cash	Inkind
including logo, font, brand guidelines, website and other assets Contact Details : Marketing firm will recommend TBD, TBD,MI,11111, Phone : 1111111111								
Total for Contractual - Professional Services					137,600.00	0.00	130,000.00	7,600.00
7 Communications								
Website Notes : Lake County Chamber of Commerce will provide website address hosting and maintenance.	0.0000	0.00	0.000		5,000.00	0.00	0.00	5,000.00
8 Grantee Rent Costs								
9 Space Costs								
10 Capital Expenditures -Equipment & Other								
Capital Expenditure: Other-interactive Visitor information kiosks Notes : Firm to be selected through bid requests to design and build kiosks	0.0000	0.00	0.000		50,000.00	0.00	50,000.00	0.00
11 Other								
Total Program Expenses					212,600.00	0.00	200,000.00	12,600.00
TOTAL DIRECT EXPENSES					212,600.00	0.00	200,000.00	12,600.00
INDIRECT EXPENSES								
Indirect Costs								

Budget Detail for Economic Transition Fund - 2026

8/26/2026

Agency: Lake County

Application: Economic Transition Fund - 2026

Line Item	Qty	Rate	Units	UOM	Total	Amount	Cash	Inkind
1 Indirect Costs								
2 Cost Allocation Plan								
Total Indirect Costs					0.00	0.00	0.00	0.00
TOTAL INDIRECT EXPENSES					0.00	0.00	0.00	0.00
TOTAL EXPENDITURES					212,600.00	0.00	200,000.00	12,600.00

Budget Summary for Economic Transition Fund - 2026
 Agency: Lake County
 Application: Economic Transition Fund - 2026

8/26/2026

	Category	Total	Amount	Cash	Inkind	Narrative
DIRECT EXPENSES						
Program Expenses						
1	Salaries/Personnel	0.00	0.00	0.00	0.00	
2	Fringe Benefits	0.00	0.00	0.00	0.00	
3	Employee Travel and Training	0.00	0.00	0.00	0.00	
4	Supplies and Materials	20,000.00	0.00	20,000.00	0.00	printed marketing materials such as visitors guides
5	Subawards - Subrecipient Services	0.00	0.00	0.00	0.00	
6	Contractual - Professional Services	137,600.00	0.00	130,000.00	7,600.00	An RFP/RFQ process in accordance with county policy will be used to select a qualified tourism marketing firm to provide contracted services for brand and marketing, including logo, font, brand guidelines, website and other assets
7	Communications	5,000.00	0.00	0.00	5,000.00	Lake County Chamber of Commerce will provide website address hosting and maintenance.
8	Grantee Rent Costs	0.00	0.00	0.00	0.00	
9	Space Costs	0.00	0.00	0.00	0.00	
10	Capital Expenditures -Equipment & Other	50,000.00	0.00	50,000.00	0.00	Firm to be selected through bid requests to design and build kiosks
11	Other	0.00	0.00	0.00	0.00	
Total Program Expenses		212,600.00	0.00	200,000.00	12,600.00	
TOTAL DIRECT EXPENSES		212,600.00	0.00	200,000.00	12,600.00	
INDIRECT EXPENSES						

Budget Summary for Economic Transition Fund - 2026

8/26/2026

Agency: Lake County

Application: Economic Transition Fund - 2026

	Category	Total	Amount	Cash	Inkind	Narrative
Indirect Costs						
1	Indirect Costs	0.00	0.00	0.00	0.00	
2	Cost Allocation Plan	0.00	0.00	0.00	0.00	
	Total Indirect Costs	0.00	0.00	0.00	0.00	
	TOTAL INDIRECT EXPENSES	0.00	0.00	0.00	0.00	
	TOTAL EXPENDITURES	212,600.00	0.00	200,000.00	12,600.00	

Revenues

	Category	Total	Amount	Cash	Inkind	Narrative
1	Revenues					
	LEO State Agreement	100,000.00	100,000.00	0.00	0.00	
	Local	5,000.00	0.00	0.00	5,000.00	
	Non - LEO State Agreements	0.00	0.00	0.00	0.00	
	Federal	0.00	0.00	0.00	0.00	
	In-Kind	7,600.00	0.00	0.00	7,600.00	
	Federal Cost Based Reimbursement	0.00	0.00	0.00	0.00	
	Other	100,000.00	0.00	100,000.00	0.00	
	Total Revenues	212,600.00	100,000.00	100,000.00	12,600.00	
	Totals	212,600.00	100,000.00	100,000.00	12,600.00	

Attachments

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11. Attachments

Please use this section to attach any additional information as attachments.