



Lake County- FINANCE- Meeting
Wednesday, August 26, 2026 at 9:30 a.m.

1. Call to order: *Chairman Lodholtz*

2. Approval of Agenda

3. Approval of Finance Minutes from Wednesday August 26, 2026 meeting

4. Financials, Additions, and Presentations:

- a. Motion Sheet: Semi Monthly Accounts Payables in the amount of \$111,299.38
- b. Motion Sheet: Amended 2026 Public Guardian Contract
- c. Motion Sheet: West Central Michigan County Association Quarterly Meeting
- d. Motion Sheet: FY2027 Budget Time Line
- e. Motion Sheet: Materials Management Plan Five-County Legal Agreement
- f. Motion Sheet: EGLE - Authorization for Courthouse Access
- g. Motion Sheet: FY2027 Secondary Road Patrol Grant Agreement

5. Old Business

6. Public Comment:

Members of the Public may address the Finance Committee on any item. Comments are limited to a maximum of two (2) minutes per person

7. Miscellaneous:

8. Adjournment

All Agendas are subject to change
Commissioners Room
800 Tenth
Baldwin MI 49304

LAKE COUNTY BOARD OF COMMISSIONERS

800 Tenth Street

Baldwin, MI 49304

Proposed

Full Board Meeting

Wednesday, August 12, 2026 at 10:00 a.m.

Prayer Commissioner Raymond

Pledge of Allegiance

Chairman Lodholtz called the meeting to order at 10:14 am

Present: Roll Call, Commissioners: Dawn Fuller, Mike Seroczynski, Kristine Raymond, Clyde Welford, Jamie Russell, Bob Sanders, Howard Lodholtz

Commissioner Russell, motion to approve the agenda dated **August 12, 2026** seconded by Commissioner Raymond. Motion carried

Commissioner Welford made a motion to accept meeting minutes **July 22, 2026**, Regular Board of Commissioner's meeting with corrections. Commissioner Raymond seconded. Motion carried.

Public Comment:

Presentations:

Julie Rupp- Executive Director, West Michigan Community Mental Health 10:16-10:46
Patricia Hartman- US Small Business Administration 10:46- 10:49

Motions:

Commissioner Raymond made a motion the approval semi-monthly detail analysis dated August 12, 2026 totaling \$251,749.98. Commissioner Welford seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Lodholtz- Yes

Commissioner Raymond made a motion to approve the FY 2027 Child and Parent Legal Representation (CPLR) Grant Application and Agreement in the amount of \$7,325.00 for Lake County Juvenile Court and authorize the Court Administrator to submit on behalf of the County. Commissioner Fuller seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Lodholtz- Yes

Commissioner Raymond made a motion to approve the FY 2026-2027 County Child Care Budget Summary for In Home Care and the Basic Grant Applications and Agreements between the Lake County and the Michigan Department of Health and Human Services (MDHHS) and authorize the Board Chairman to sign any and all necessary documents. Commissioner Fuller seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Lodholtz- Yes

Commissioner Raymond made a motion to authorize the County Administrator, to make an additional payment to the County's MERS Defined Benefit Retirement Plan, Surplus Division in the amount of \$1,000,000, \$500,000 to be declared a surplus in the 516 fund and transferred to the Employee Benefit Fund (666) via the General Fund (101) and \$250,000 to come from General Fund balance (692) and transferred to the Employee Benefit Fund (666); \$250,000 to come from the Fund balance Employee Benefits (666). Money to be paid out of the Employer Retiree DB Extra line, 666-271.05-718.00 and to authorize any transfers and budget amendments as needed. Commissioner Seroczynski seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Commissioner Raymond made a motion to approve of the agreement with Midwest Strategy Group of Michigan, LLC. (MWSG); Approve of the County Structure and Related needed Budget Amendments; and authorize the County Administrator to sign any and all necessary documents. Commissioner Seroczynski seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Commissioner Raymond made a motion to approve the Grant Agreement between Michigan Department of Labor and Economic Opportunity and authorize Lake County Administrator to sign any and all necessary documents and to make any necessary budget amendments. Commissioner Seroczynski seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Commissioner Raymond made a motion to authorize the Overtime for Intake Staff with the cost not to exceed \$12,744.00 and end date to correspond with implementation of the Circuit Court JIS Migration, "go live". Commissioner Welford seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Commissioner Raymond made a motion to approve Material Management Planning Program Grant Agreement Amendment and authorize the County Administrator to sign any and all necessary documents. Commissioner Welford seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Commissioner Raymond made a motion to approve the FY2027 County Veteran Service Fund Grant Application in the amount of \$55,154 and authorize the Board Chairman to sign any and all necessary documents. Commissioner Welford seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Commissioner Raymond made a motion to authorize the County Administrator to refurbish and program county law enforcement mobile radios to bring them into compliance with the new encryption requirements in an estimated amount of \$27,000; funds to come from FY2024 Secure Rural Schools Title III funds (\$52,601.13 total), and authorize the County Administrator to compete the necessary budgets and transfers, money to be paid out of the 207-301.00-980.001 Radio Equipment. Commissioner Sanders seconded. Roll Call, Fuller-Yes, Seroczynski- Yes, Raymond- Yes, Welford- Yes, Russell- Yes, Sanders- Yes, Loholtz- Yes

Old Business: none

New Business

Commissioner Sanders made motion to recognize the candidate Mike Oostmeyer wishes not to be reappointed to the Lake County Land Bank Committee and approve of the Board Chair's appointment of Mark Pietras, Term Ending 06/30/2029. Commissioner Welford seconded. All in favor

Administrators Report:

Correspondence:

Public Comment:

Miscellaneous:

Commissioner Seroczynski made a motion to go into closed session under MCL 15.268 section 8c, as the Employer has requested a closed session for strategy and negation regarding negotiations of the five collective bargaining agreements. Commissioner Russel seconded.
Entered closed session at 11:56 am
Exited closed session at 1:48 pm

Adjournment: Chairman Lodholtz adjourn; Adjourned @ 1:48 pm

Tiffany Landis, Chief Deputy for Lake County Clerk

Request for consideration – Board of Commissioners – County of Lake



Agenda Item No: 711a

Motion: 711a

ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT:																																	
REQUEST DATE:		REQUESTER SIGNATURE:																																	
BUDGETED _____ NON-BUDGETED _____ PARTIALLY BUDGETED _____																																			
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL, IMPACT, POSSIBLE ALTERNATIVES):																																			
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ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:																																	
AGENDA DATE: 08/26/2026																																			
FINANCE MEETINGS APPROVAL:		COMMISSION DATE: 08/26/2026																																	
YES _____ NO _____ OTHER _____																																			

Request for consideration – Board of Commissioners – County of Lake



Agenda Item No: 711b

Motion: 711b

ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT: Administration	
BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐		REQUEST DATE:	
REQUESTER SIGNATURE:		SUMMARY OF REQUEST	
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to approve the agreement with Tree of Life Guardian Services, Inc. to amend contract for name change of the 2026 Public Guardian Contract Agreement which was formerly known as Guardian and Fiduciary Services of Midwest MI, effective August 13, 2026.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 08/26/2026 FINANCE MEETINGS APPROVAL: YES ☐ NO ☐ OTHER ☐ COMMISSION DATE: 08/26/2026			

Request for consideration - Board of Commissioners - County of Lake



Agenda Item No: 711c

Motion: 711c

Originator: Tobi Lake, Administrator		Requesting Department: Administration	
BUDGETED _____ NON-BUDGETED _____ PARTIALLY BUDGETED _____ Requester Signature:		Request Date:	
SUMMARY OF REQUEST		SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to select the Rhinestone Event Center as the location for the County to host the West Central Michigan County Alliance Quarterly Meeting and dinner on October 26, 2026; and authorize the County Administrator to make any other necessary arrangements.	
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 08/26/2026		FINANCE MEETINGS APPROVAL: YES _____ NO _____ OTHER _____	
COMMISSION DATE: 08/26/2026			

Request for consideration - Board of Commissioners - County of Lake



Agenda Item No: 711d

Motion: 711d

ORIGINATOR: Tobi Lake, Administrator		BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐	
REQUESTING DEPARTMENT:		REQUEST DATE:	
REQUESTER SIGNATURE:		REQUESTER SIGNATURE:	
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to approve of the FY2027 Annual Budget Timeline.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 08/26/2026			
FINANCE MEETINGS APPROVAL:		COMMISSION DATE: 08/26/2026	
YES ☐ NO ☐ OTHER ☐		YES ☐ NO ☐ OTHER ☐	

Request for consideration - Board of Commissioners - County of Lake



Agenda Item No: 71le

Motion: 71le

ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT: Administration	
BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐		REQUEST DATE:	REQUESTER SIGNATURE:
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to approve the Five County MMP Engagement Agreement and authorize the County Administrator to sign any and all necessary documents.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 08/26/2026 FINANCE MEETINGS APPROVAL: ☐ YES ☐ NO ☐ OTHER COMMISSION DATE: 08/26/2026			

Request for consideration - Board of Commissioners - County of Lake



Agenda Item No: 711f

Motion: 711f

AGENDA DATE: 08/26/2026 FINANCE MEETINGS APPROVAL: ☐ YES ☐ NO ☐ OTHER		COMMISSION DATE: 08/26/2026	
ADMINISTRATOR RECOMMENDATIONS:			
ATTORNEY ANALYSIS:			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to grant the State of Michigan Department of Environment, Great Lakes, and Energy (EGLE) access to the Courthouse Property for investigation and assessment of the confirmed Underground Storage Tank Release and authorize the County Administrator to sign any and all necessary documents.			
SUMMARY OF REQUEST			
ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT: Administration	
REQUEST DATE:		REQUESTER SIGNATURE:	
BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐			

Request for consideration - Board of Commissioners - County of Lake



Agenda Item No: 711g

Motion: 711g

Originator: Tobi Lake, Administrator		BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐	
Requesting Department:		Request Date:	
Administration		Requester Signature:	
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to approve of the 2027-SRP-43, Secondary Road Patrol Agreement in the amount of \$75,214 and authorize the Board Chair, County Administrator, and Sheriff to execute their portions of the agreement.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 8/26/2026		FINANCE MEETINGS APPROVAL:	
COMMISSION DATE: 8/26/2026		YES ☐ NO ☐ OTHER ☐	

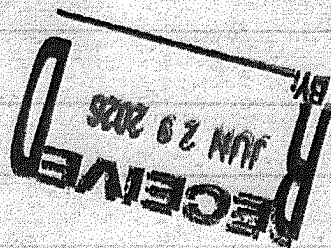
Request for consideration - Board of Commissioners - County of Lake



Agenda Item No: 10a

Motion: 10a

ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT: Administration	
BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐		REQUEST DATE:	
REQUESTER SIGNATURE:		REQUEST DATE:	
SUMMARY OF REQUEST			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to accept the resignation of Kenneth T Ross effective June 29, 2026 from the Lake County Parks Committee, Term Ending 01/01/2027.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 8/26/2026		FINANCE MEETINGS APPROVAL: YES ☐ NO ☐ OTHER ☐	
COMMISSION DATE 8/26/2026			



Kenneth T. Rom

I Kenneth T. Rom
Humbly resign my position on
the Board and Rec Board.

June 29 2026

Request for consideration - Board of Commissioners - County of Lake



LAKE COUNTY
MICHIGAN

Agenda Item No: 10b

Motion: 10b

ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT: Administration	
BUDGETED — NON-BUDGETED — PARTIALLY BUDGETED		REQUEST DATE:	
REQUESTER SIGNATURE:		SUMMARY OF REQUEST	
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to approve of the Board Chair's appointment of Janet Taylor to the Lake County Parks Committee, Term Ending 01/01/2027.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 08/26/2026 FINANCE MEETINGS APPROVAL: YES — NO — OTHER COMMISSION DATE: 08/26/2026			

Committee(s) of interest Lake County Parks

COMMITTEE APPLICATION

Thank you for applying

800 10th Street Suite 200, Baldwin, MI 49304 * Phone: (231) 745-2725

Name: Taylor Janet Louise				
Last	First			
Address: 5550 S. Tustin Circle Dr. PO Box 72 Idlewild, MI 49440				
Street/PO	Apt. #	City	State	Zip
Phone: 989-283-7409		Day		
E-Mail Address: gypsycream64@gmail.com		Alternative		
If you own property in Lake County - are your property taxes current? Yes ☒ No ☐				

Please list any job-related skills, training, or other experience that may be considered for this position:
worked for Lake County and very familiar with the different boards and committees.
would like to serve now that I am retiring.
Please list past or present Committees, position on the Committee, and years of commitment:
None but would like to change that.

Signature: Janet Taylor Date: 8/13/26

Request for consideration - Board of Commissioners - County of Lake



LAKE COUNTY
MICHIGAN

Agenda Item No: 14a

Motion: 14a

ORIGINATOR: Tobi Lake, Administrator		REQUESTING DEPARTMENT: Administration	
BUDGETED ☐ NON-BUDGETED ☐ PARTIALLY BUDGETED ☐		REQUEST DATE:	REQUESTER SIGNATURE:
SUMMARY OF REQUEST (GENERAL DESCRIPTION, FINANCING, OTHER OPERATIONAL, IMPACT, POSSIBLE ALTERNATIVES): Commissioner Lodholtz and Commissioner Sanders were in agreement to let this request bypass the Personnel Committee. Under MCL 15.267 Section 7(1) a simple majority roll call vote is needed to go into closed session for this item. Four yes votes are needed.			
SUGGESTED MOTION (STATE EXACTLY AS IT SHOULD APPEAR IN THE MINUTES): Motion to go into closed session under MCL 15.268 section 8C, to discuss negotiation strategy related to the renewal the collective bargaining agreements with each of the county's five (5) unions.			
ADMINISTRATOR RECOMMENDATIONS:		ATTORNEY ANALYSIS:	
AGENDA DATE: 08/26/2026 FINANCE MEETINGS APPROVAL: YES ☐ NO ☐ OTHER ☐ COMMISSION DATE: 08/26/2026			