

**LAKE COUNTY BOARD OF COMMISSIONERS MINUTES**

800 10<sup>th</sup> Street  
 Baldwin, MI 49656

Wednesday August 28, 2024

**Prayer:** Prayer with Commissioner Raymond

Pledge of Allegiance

Chairman called the meeting to order at: 10:10

**Present:** Sanders, Welford, Seroczynski, Raymond, Fuller, and Lodholtz

**Absent:** Balulis

Commissioner Welford moved that the agenda be approved with a second from Commissioner Fuller. *All in favor motion carried.*

Commissioner Fuller moved that the Regular Minutes dated July 24, 2024, with a second from Commissioner Welford. *All in favor-motion carried.*

**Public Comment:**

None

**Presentations:**

None

**Motions:**

101	GENERAL FUND	\$35,107.86
207	SHERIFF ROAD PATROL FUND	\$2,199.95
208	PARKS AND RECREATION	\$913.52
211	JAIL TRV PROJECT	\$551.00
215	FRIEND OF THE COURT	\$979.52
220	HOLLISTER SENIOR CENTER FUND	\$65.22
249	BUILDING INSPECTION DEPT	\$4,476.60
251	EMERGENCY 911 PROGRAM	\$279.40
272	CRIME VICTIMS REIMB	\$58.16
285	CRIMINAL JUSTICE TRAINING A	\$400.00
286	ACCREDITATION GRANT	\$10,000.00
292	CHILD CARE-PROBATE	\$3,140.70
505	AMBULANCE	\$98.60
	TOTAL FOR ALL FUNDS	\$58,270.53

Commissioner Raymond made a motion to approve the semi-monthly detail analysis dated August 28, 2024 totaling \$58,270.53; with a second from Commissioner Fuller. Roll call vote: Fuller, Seroczynski, Sanders, Welford, Raymond, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to approve the FY 2025 Annual Budget Timeline; with a second from Commissioner Sanders. Roll call vote: Raymond, Fuller, Welford, Seroczynski, Sanders, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to accept the FY-2025 Office of Highway and Safety Planning Grant in the amount of \$62,992.48 to reduce speed in high fatality areas in Lake County and authorize the Board Chair, Undersheriff, and County Administrator to sign and execute the agreement; with a second from Commissioner Fuller. Roll call vote: Sanders, Welford, Fuller, Seroczynski, Raymond, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to approve of the Equalization Study Contract between Lake County and Assessing Solutions Inc. for Field Appraisal and Sales Studies for FY 2024-2025 in the estimated amount of \$40,000.00 and authorize the County Administrator to sign and execute the agreement and amend the budget accordingly; with a second from Commissioner Welford. Roll call vote: Seroczynski, Sanders, Raymond, Fuller, Welford, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to authorize the attendance and to cover the costs of the 2024 MAC Annual Conference for two Commissioners with an estimated approximate cost of \$1,800.00, not including additional meals or gasoline; with a second from Commissioner Sanders. Roll call vote: Welford, Fuller, Seroczynski, Raymond, Sanders and Lodholtz. Motion carried.

Commissioner Raymond made a motion to approve of Resolution #2024-14 authorizing the Lake County Board of Commissioners Compensation for the years 2025 through 2028; with a second from Commissioner Fuller. Roll call vote: Fuller, Seroczynski, Raymond, Sanders, Welford, and Lodholtz. Motion carried.

	2025	2026	2027	2028
<b>Salary</b>	Flat Adjustment	3%	2.50%	2.50%
Board Chair	\$5,500	\$5,665	\$5,806.63	\$5,951.80
Commissioner	\$4,000	\$4,120	\$4,223	\$4,328.58

<b>Per Diem</b>				
Commission Meeting	\$200 - NC	\$200 - NC	\$200 - NC	\$200 - NC
Other Full Day	\$100	\$100	\$100	\$100
Other Half Day	\$60	\$60	\$60	\$60

<b>Health Insurance</b>				
Commissioner Contributes any amount over annual Hard Caps established by MCL 15.563	Commissioner Responsible amount over Hard Caps	Commissioner Responsible amount over Hard Caps	Commissioner Responsible amount over Hard Caps	Commissioner Responsible amount over Hard Caps

<b>Retirement</b>				
DB- 2.5% w/8.66% EE Contribution	NC	NC	NC	NC
DC-4% ER, 3% EE with 3% ER Match				

<b>Retiree HCS</b>				
County Contribution	\$40/pay -NC	\$40/pay -NC	\$40/pay -NC	\$40/pay -NC

NC = No Change

Commissioner Raymond made a motion to approve the Maintenance Supervisor position be reclassified from an hourly Grade 5 to a Salaried, FLSA Exempt, Grade 7, effective August 31, 2024; with a second from Commissioner Fuller. Roll call vote: Sanders, Raymond, Seroczynski, Fuller, Welford, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to approve of the title change of the Clerk-Court Intake position to Civil Court Clerk and the position be reclassified from Grade 2 to Grade 4, effective January 1, 2025; with a second from Commissioner Seroczynski. Roll call vote: Fuller, Welford, Seroczynski, Sanders, Raymond, and Lodholtz. Motion carried.

*Discussion: Bobbi Keefer is requesting the position of Trial Court Civil Clerk be moved from Grade 2 to Grade 3. See letter dated July 3, 2024 from Bobbi Keefer requesting this increase noting reason and support. In line with county policy, the position job description has been updated and the position rescored by the rescoring committee which has scored this position as a Grade 4. Approved by the Personnel Committee on 8/20/2024*

Commissioner Raymond made a motion to approve of the creation of a new full-time Office Manager Position – Equalization Department, to be placed at the pay Grade 4, effective August 28, 2024; with a second from Commissioner Welford. Roll call vote: Seroczynski, Raymond, Fuller, Sanders, Welford, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to approve to shift 3 steps within Grade 1, and 1 step within Grade 2, and to replace steps 1, 2, 3, and 4 within Grade 6 Exempt, and steps 1 and 2 within Grade 7 Exempt as presented, effective date of January 1, 2025; with a second from Commissioner Sanders. Roll call vote: Welford, Raymond, Seroczynski, Sanders, Fuller, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to approve the 2025 Cost of Living Adjustment (COLA) for Non-Union Employees, Appointed and Elected Department Heads, and other non-scored positions at 5 percent, effective January 1, 2025; with a second from Commissioner Sanders. Roll call vote: Fuller, Seroczynski, Sanders, Raymond, Welford, and Lodholtz. Motion carried.

Commissioner Raymond made a motion to authorize the County Administrator to take steps to establish a DROP Program for the various DB groups with MERS with terms of the provision being no interest or COLA and a pension benefit percentage of 80%.; with a second from Commissioner Fuller. Roll call vote: Raymond, Fuller, Seroczynski, Sanders, Welford, and Lodholtz. Motion carried.

**Correspondence:**

None

**Unfinished Business:**

None

**New Business:**

None

**Administrators Report (includes but is not limited to):**

- Waste Management changed to Material Management
- OPIOID money-doing a needs study
- Emergency Action Plan
- 2023 CAD finished
- Township Officer meeting at 7 pm at Sauble Lake Township

**Commissioners:**

Commissioner Raymond: report from District Health #10

Commissioner Welford: 5-Cap training Sept. 26-27

**Public Comment:**

Bob Woolever: concerns with the high crime rates in Lake County according to fbi.com. The Sheriff Department

Adjourned at 11:43 am

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Patti Pacola-Lake County Clerk