

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**Organizational Meeting**  
**January 2, 2014**  
**10:00 a.m.**

Chairman Walls called the meeting to order at 10:11 a.m.

Commissioner Carrington-Atkins gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk Lori DeWolf called the roll with the following Commissioners present:

Dan Sloan, Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Bob Myers and Karl Walls.

Commissioner Stenger was absent and excused.

**ELECTION OF VICE CHAIR FOR 2014**

Chairman Walls opened the floor for nominations for Vice Chairman.

Commissioner Clarke moved that Commissioner Fairbanks be nominated as Vice Chairman of the Board, with Commissioner Fairbanks declining the nomination and explaining his reasons.

Commissioner Carrington-Atkins moved that Commissioner Sloan be nominated as Vice Chairman, seconded by Commissioner Fairbanks.

Commissioner Sloan accepted the nomination.

Chairman Walls asked if there were any other nominations for Vice Chairman and there were none.

Commissioner ~~Carrington-Atkins~~ “Correction to these minutes from the 1/22/14 meeting as follows (Clarke”) moved that nominations be closed and a unanimous vote be cast for Commissioner Sloan for Vice Chairman for 2014, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Stenger.

**APPOINTMENT OF VICE CHAIR PRO TEM FOR 2014**

Commissioner Fairbanks moved that Commissioner Clarke be nominated as Vice-Chair Pro Tem, seconded by Chairman Walls, roll call vote 6 yes and 1 absent and excused Commissioner Stenger.

**CITIZENS TIME**

None present wished to speak.

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**2014 MEETING SCHEDULE** – *see exhibit “A and B”*

Clerk/Register/CFO Myers asked that everyone review the meeting schedule for 2014 and explained the reason not to meet January 8, 2014 and also December 24, 2014.

Finance meetings will be held second and fourth Wednesdays at 9:30 a.m. and on those dates the regular board meeting is held in the evening, to discuss everything that is necessary at the Finance meeting, so the evening meeting does not prolong into the night.

Discussion followed regarding the four evening meeting scheduled and if those Townships have confirmed. Clerk/Register/CFO Myers stated the only written acknowledgement she received was from Chase Township and has only heard by word of mouth that Lake Township, the Village of Luther and Elk Township have approved meeting dates.

Commissioner Sloan stated he will follow up with the Village of Luther.

Discussion followed regarding posting the meeting dates and times on the website along with the agenda's and any possible changes in meeting dates and times.

Commissioner Fairbanks moved for approval of the Finance Meeting Schedule and the Regular Full Board Meeting Schedule as presented, seconded by Commissioner Carrington-Atkins, roll call vote 6 yes and 1 absent and excused Commissioner Stenger.

**COMMITTEE APPOINTMENTS** – *see exhibit “C”*

Chairman Walls stated he reviewed the list of Committees and has spoken to most of the Commissioners and placed them where they would be most valued and if someone does not want to be on a committee to please let him know.

Chairman Walls appointed the following to the Finance Committee:

|                           |            |
|---------------------------|------------|
| Karl Walls                | Chair      |
| Colleen Carrington-Atkins | Vice-Chair |
| John Fairbanks            |            |

Chairman Walls appointed the following to the Properties/Safety Committee:

|                      |            |
|----------------------|------------|
| John Fairbanks       | Chair      |
| Dan Sloan            | Vice-Chair |
| Robert Myers         |            |
| Alternate, as needed |            |

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Chairman Walls appointed the following to the Personnel Committee:

|                           |            |
|---------------------------|------------|
| Colleen Carrington-Atkins | Chair      |
| Sandy Clarke              | Vice-Chair |
| Karl Walls                |            |
| Alternate, as needed      |            |

Agency Committees were reviewed.

Commissioner Sloan reported there are competitive grants that could be applied for and Gabe from Michigan Association of Counties has stated he would write the grant on behalf of Lake County.

Discussion followed regarding the CDBG Housing Authority combined with Brownfield and CDBG is no longer in effect. It was stated if a Resolution was done to establish this committee; a Resolution would need to be done to dissolve it.

Clerk/Register/CFO Myers stated she will look to see if a resolution was ever done to form the CDBG Housing Committee.

Economic Development Committee was reviewed and the Ad-Hoc portion of this is to be removed and Commissioner Sloan requested the Economic Development report, which was handed out at the December 11, 2013 meeting be added to the next regular board meeting under Old Business.

Commissioner Sloan reported the Hazardous Waste Committee has three Lake County Representatives on this committee and feels a County Commissioner does not have to be present at each meeting and can get the agenda's and meeting minutes emailed to him so we are informed of what is going on. He stated the County supports this committee, but does not need to be on the Committee List for reporting purposes at each meeting.

Housing Committee was reviewed and discussed if this was established from a Resolution and if it was, a Resolution would be needed to dissolve this committee.

Human Services Roundtable was discussed and decided to remove this from the Committee list.

Lake County Family and Youth Programs – Commissioner Sloan stated this committee was established by resolution, and has been taken over by the Properties/Safety Committee. He stated he is not sure if the County should continue with a Commissioner Representative on this board, but feels it is not necessary.

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Discussion followed regarding what events the committee would like to have in the future on this property.

Commissioner Sloan stated the resolution establishing the Lake County Family and Youth Programs Committee gave the committee control of the property. Commissioner Fairbanks stated it did not give them control of the property. Commissioner Sloan stated in the beginning there was five acres, now there are 20 acres.

Discussion followed and it was requested to send the resolution establishing this committee to each Commissioner for their review prior to the January 22, 2014 meeting.

Mason/Lake Conservation District and Osceola/Lake Conservation District were discussed to remove them from the Committee List as the County does support them and a representative from the County Board of Commissioners does not have to attend the meetings to continue our support.

Commissioner Sloan spoke with the Clerk of the Osceola/Lake Conservation District and Mr Dave Randall is a representative as a Citizen and is an elected director. He then reported the Clerk of this Committee will email meeting notices, minutes, etc. and if someone is interested in attending a meeting, they are more than welcome to attend and we can monitor what is happening through emails.

Commissioner Clarke stated Mr. Paul Bigford is the President of the Mason/Lake Conservation District and feels there is not the need for Commissioner Representation and Mr. Bigford may want to meet annually with our board and give us a follow-up on what is happening.

Commissioner Sloan stated he will attend the next Osceola/Lake Conservation District meeting, and explain what is being done and Commissioner Clarke stated she will do the same with Mason/Lake Conservation District.

At 11:13 a.m. the board took a break to move into the Finance Meeting.

Commissioner Fairbanks was excused for the remainder of the day.

The board reconvened at 1:32 p.m.

Chairman Walls continued reviewing the Committee list.

Discussion followed regarding the Pere Marquette Zoning Variance Board and the Pine River Zoning Variance Board and by law there must be a Commissioner Representative on these boards.

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Chairman Walls reappointed Phil Maiville to the Building Authority Board.

Chairman Walls stated he would like to be on the Land Bank Committee and expressed his thoughts that the Equalization Director should also be on this board.

Commissioner Sloan stated that the By-Laws of the Land Bank dictates that the Chairman of the Board may appoint a member of the Planning Commission and a Commissioner and the rest of the board is appointed or reappointed by the Board of Directors.

Chairman Walls appointed himself and re-appointed County Treasurer Brenda Kutchinski to the Land Bank Committee.

Chairman Walls re-appointed Ernest Wogatzke and Patrick Johnson to the Planning Commission with a three year term ending 12/31/16.

The Renaissance Zone within Lake County was discussed.

There being no further business the meeting was adjourned.

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Lori R. DeWolf, Deputy Clerk of the Board

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Karl Walls, Chairman of the Board

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Exhibit “A”

1/2/2014

**2014**  
**LAKE COUNTY**  
**BOARD OF COMMISSIONERS**

**FINANCE MEETING SCHEDULE**  
**With Committee of the Whole**  
**At 9:30 A.M.**

**2<sup>nd</sup> and 4<sup>th</sup> Wednesday**  
**Commissioners Room, Lake County Courthouse, Baldwin, MI**  
**(Unless otherwise stated)**

**JANUARY 22, 2014**

**JULY 9, 2014**  
**JULY 23, 2014**

**FEBRUARY 12, 2014**  
**FEBRUARY 26, 2014**

**AUGUST 13, 2014**  
**AUGUST 27, 2014**

**MARCH 12, 2013<sup>4</sup>**  
**MARCH 26, 2014**

**SEPTEMBER 10, 2014**  
**SEPTEMBER 24, 2014**

**APRIL 9, 2014**  
**APRIL 23, 2014**

**OCTOBER 8, 2014**  
**OCTOBER 22, 2014**

**MAY 14, 2014**  
**MAY 28, 2014**

**NOVEMBER 12, 2014**  
**NOVEMBER 26, 2014**

**JUNE 11, 2014**  
**JUNE 25, 2014**

**DECEMBER 10, 2014**

**Exhibit “B”**

**01/02/2014**

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BOARD MEETINGS**

**FULL BOARD MEETING SCHEDULE**

**At 10:30 A.M.**

**2<sup>nd</sup> and 4<sup>th</sup> Wednesday**  
**Commissioners Room, Lake County Courthouse, Baldwin, MI**  
**(Unless otherwise stated)**

**JANUARY 22, 2014**

**JULY 9, 2014**  
**JULY 23, 2014**

**FEBRUARY 12, 2014**

**AUGUST 13, 2014**

**MARCH 12, 2014**  
**MARCH 26, 2014**

**SEPTEMBER 10, 2014**  
**SEPTEMBER 24, 2014**

**APRIL 9, 2014**  
**APRIL 23, 2014**

**OCTOBER 8, 2014**  
**OCTOBER 22, 2014**

**MAY 14, 2014**

**NOVEMBER 26, 2014**

**JUNE 11, 2014**  
**JUNE 25, 2014**

**DECEMBER 10, 2014**

**MEETINGS LISTED BELOW WILL BE HELD AT THE**  
**FOLLOWING TOWNSHIPS AND WILL BEGIN**

**AT 6:00 p.m.**

**FEBRUARY 26, 2014**  
**MAY 28, 2014**  
**AUGUST 27, 2014**  
**NOVEMBER 12, 2014**

**CHASE TOWNSHIP HALL**  
**LAKE TOWNSHIP HALL**  
**VILLAGE OF LUTHER NEW FIRE BARN**  
**ELK TOWNSHIP HALL**

*Please refer to Lake County’s website for copies of the agenda’s and any updated meeting schedules at [www.lakecounty-michigan.com](http://www.lakecounty-michigan.com).*

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Exhibit “C”

Effective 1/2/2014

**LAKE COUNTY BOARD OF COMMISSIONERS**

*The Finance Committee will meet the 2<sup>nd</sup> & 4<sup>th</sup> Wednesday  
With the Committee of the Whole*

All meetings will be held in the Commissioners Room of the Courthouse.

**FINANCE** (meets 9:30 a.m. 2<sup>nd</sup> & 4<sup>th</sup> Wednesday)

Chairman            Karl Walls  
Vice Chair         Colleen Carrington-Atkins  
                               John Fairbanks

**PROPERTIES and SAFETY** (meet quarterly first Tuesday March 4, June 3,  
September 2 and December 2 at 10:00 a.m.)

Chairman            John Fairbanks  
Vice Chair         Dan Sloan  
                               Robert Myers  
                               Alternate, as needed

**PERSONNEL/ BOARD RULES AND PROCEDURES** (meets as needed and  
pre scheduled)

Chairman            Colleen Carrington-Atkins  
Vice Chair         Sandy Clarke  
                               Karl Walls  
                               Alternate, as needed



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**AREA AGENCY ON AGING**

**Colleen Carrington – Atkins**  
**Alternate, as needed**  
**Marilyn Burns, Consumer Representative**

**BROWNFIELD AUTHORITY -(no mileage or per diem to be paid)**

**Barb Stenger**  
**Robert Myers**

**CONSTRUCTION BOARD OF APPEALS – 3 Year Term**

|                          |                |
|--------------------------|----------------|
| <b>Gary Johnson</b>      | <b>8/01/16</b> |
| <b>Dennis Burrick</b>    | <b>8/01/16</b> |
| <b>Kenneth Shoemaker</b> | <b>8/01/15</b> |

**DISTRICT HEALTH #10- (no mileage or per diem to be paid by county, paid by district #10)**

**Sandy Clarke**  
**Barb Stenger**  
**Colleen Carrington-Atkins, Alternate**

**ECONOMIC DEVELOPMENT COMMITTEE**

**Dan Sloan, Chair**  
**Colleen Carrington – Atkins**  
**Barb Stenger**

**FIVECAP**

**Barb Stenger**

**IT COMMITTEE**

**Karl Walls**  
**Barb Stenger**  
**Lori DeWolf**  
**John Kovalcik**  
**Dave Sanders**  
**Dan Holland**  
**Dennis Robinson**

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**LAKE COUNTY COUNCIL ON AGING** (Meets 3<sup>rd</sup> Tuesday of every month.)

**Sandy Clarke**  
**Alternate, as needed**

**MICHIGAN ASSOCIATION OF COUNTIES SUB-COMMITTEES**

**AGRICULTURE AND TOURISM**

**Dan Sloan**

**ECONOMIC and TAXATION**

**Robert Myers**

**ENVIRONMENTAL AND REGULATORY AFFAIRS**

**Colleen Carrington – Atkins**

**HEALTH AND HUMAN SERVICES**

**Sandy Clarke**

**TRANSPORTATION**

**John Fairbanks**

**MICHIGAN NORTHERN COUNTIES**

**Robert Myers**  
**Alternate, as needed**

**MICHIGAN WORKS!**

**Dan Sloan**  
**Alternate, as needed**

**MSU DISTRICT 5 EXTENSION COUNCIL – Meets Quarterly**

**Paul Bigford**  
**Linda VanDolsen**  
**John Fairbanks**

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**MUNICIPAL RISK**

**Shelly Myers**  
**Karl Walls**

**911 COMMITTEE**

**John Fairbanks**  
**Alternate, as needed**

**NORTHERN MI SUBSTANCE ABUSE**

**Robert Myers**

**ORV TRAILS COMMITTEE**

**John Fairbanks**  
**Dan Sloan**  
**Barb Stenger**

**PERE MARQUETTE ZONING VARIANCE BOARD**

**Robert Myers**

**PINE RIVER ZONING VARIANCE BOARD**

**Barb Stenger**

**REGION 14 PLANNING (WMSRDC) and C.E.D.S.**

**Dan Sloan**  
**Barb Stenger, Alternate**

**YATES DIAL-A-RIDE ADVISORY BOARD**

**Colleen Carrington-Atkins**

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**BOARDS APPOINTED BY THE LAKE COUNTY BOARD OF COMMISSIONERS**

**Social Services Board - 3 Year Term**

**EXPIRATION OF TERM**

|               |          |
|---------------|----------|
| Don Arquette  | 10/31/16 |
| Judy Eversole | 10/31/15 |
| Randy Howes   | 10/31/14 |

**Board of Canvassers - 4 Year Term**

|                     |          |
|---------------------|----------|
| Linda VanDolsen (D) | 10/31/17 |
| Stan Swartz (R)     | 10/31/17 |
| Angela Maiville (D) | 10/31/15 |
| Janice Cripe (R)    | 10/31/15 |

**Building Authority - 3 Year Term**

|                               |          |
|-------------------------------|----------|
| Phillip Maiville              | 12/31/16 |
| Carl Merchant                 | 12/31/14 |
| Donald Turnwall               | 12/31/15 |
| Sharyn McGeehan               | 12/31/15 |
| Don Arquette                  | 12/31/15 |
| John Fairbanks – Commissioner |          |

**Community Mental Health - 3 Year Term**

|              |          |
|--------------|----------|
| Karl Walls   |          |
| Dave Randall | 03/31/15 |

**Lake County Land Bank Authority - 3 Year Term**

|                           |         |
|---------------------------|---------|
| Brenda Kutchinski         | 6/30/16 |
| Deb Russell               | 6/30/16 |
| Colleen Carrington-Atkins | 6/30/14 |
| Julie Hoffman             | 6/30/14 |
| Kathy VanDonkelaar        | 6/30/15 |
| Karl Walls                |         |

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**Planning Commission 3 year term – 7 members**

|                    |                           |          |
|--------------------|---------------------------|----------|
| Colleen Carrington | Liaison<br>(Commissioner) |          |
| Kenneth Shoemaker  |                           | 12/31/15 |
| Ernest Wogatzke    |                           | 12/31/16 |
| Seth Hopkins       |                           | 12/31/14 |
| Joel Poynter       |                           | 12/31/14 |
| Patrick Johnson    |                           | 12/31/16 |
| Gwendolyn Warren   |                           | 12/31/15 |

**Jury Board – Governor’s Appointments – 3 year Term**

|                  |           |
|------------------|-----------|
| Barbara Maiville | 4/30/2015 |
| Marilyn Burns    | 4/30/2016 |
| Sharyn McGreehan | 4/30/2014 |

**Local Emergency Planning Commission Members – No Specified Term-  
meet quarterly, 2<sup>nd</sup> Thursday at 11:00 a.m., March 13, June 12, Sept 11. &  
Dec 11.**

Barb Stenger, Commissioner - Elected Official, Local Govt.  
Dan Sloan, Commissioner - Elected Official, Local Govt.

**THE FOLLOWING COMMITTEES HAVE NO SPECIFIC TERMS AND MEET  
WHEN NECESSARY:**

**911 Advisory Board – 2<sup>nd</sup> Tuesday 10:00 every other month, Jan, March,  
etc.**

1<sup>st</sup> Lt. Kevin Leavitt, MSP  
Robert Hilts, Sheriff  
John Fairbanks, Commissioner  
Charles Young, Road Commission  
Bill Atkinson, Road Commission  
Jeff Stockhill, Life EMS  
Kevin Thiel, Fire Officers  
Mike Applewhite, Emergency Management  
Dave Sanders, Director of 911

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**Renaissance Zone Committee**

Kenneth Shoemaker, Chase Township Supervisor  
Ronald Griffin, Yates Township Supervisor  
Alfred Shaughnessy, Eden Township Supervisor  
Jim Truxton, Village of Baldwin President  
Mary Trucks, Executive Director FiveCAP, Inc.  
James McCormick, Department of Human Services