

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013

10:30 a.m.

Chairman Walls called the meeting to order at 10:40 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk Lori DeWolf called the roll with the following Commissioners present:

Dan Sloan, Barb Stenger, Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Robert Myers, and Karl Walls

Commissioner Carrington-Atkins moved that the agenda be approved as presented, seconded by Commissioner Fairbanks, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the June 26, 2013 regular meeting be approved, seconded by Commissioner Carrington-Atkins, and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

Jackie McKeller, Elk Township resident, was present to discuss adding the name of a Veteran who just passed in January to the Veterans Memorial. She would like Stanley Dombrowski's name added, but was told it is very costly. Jackie stated she is willing to pay for this. She also asked if the Memorial could be moved to the park across the street where there is better access to view the memorial. The current area is not being properly maintained. The VFW owns the memorial. Webber Township Youth and Family Park is on County property. A lengthy discussion followed.

Bill Gillard, reported that the 4th of July went very well for all that attended the festivities in Sauble Township

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

Sarah Hockett, Health Educator for District Health Department 10, was present to discuss the Communities that Care. Ms. Hockett reported that the Health Director has a new program here and has distributed a manual. She requested that the Commissioners review the manual. The Health Department has a grant and is looking at where our community will be in ten years. The next meeting is July 22 and 23 and anyone who wishes to be involved should contact her.

The Board thanked Ms. Hockett for her presentation.

COMMITTEE REPORTS

FINANCE

1. Commissioner Clarke moved to approve the purchase requisition from Lake County Sheriff's Department/RRP to Bob Barker for inmate clothing for a total cost of \$1,828.49, seconded by Commissioner Myers, roll call vote, 7 yes.
2. Commissioner Clarke moved to approve the purchase requisition from Lake County Sheriff's Department/RRP to J&D Plumbing and Heating to repair the walk in cooler for the cost of \$5,689.50, which will be paid from Fund Balance, seconded by Commissioner Myers, roll call vote, 6 yes, 1 NO, Commissioner Fairbanks.
3. Commissioner Clarke moved to approve the conference and training request for Gregory Block, Magistrate, to attend the Magistrate Specialty Seminar July 24, 2013 with the cost of mileage of \$166.00, seconded by Commissioner Myers, roll call vote, 7 yes.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 2

4. Commissioner Clarke moved to approve the conference and training request for Sgt. Maiville, Road Patrol, to attend the Data Master Training on July 18, 2013 and Sgt. Moore, Road Patrol to attend on July 19, 2013 for not cost to the County other than wages, seconded by Commissioner Myers, roll call vote, 7 yes.
5. Commissioner Clarke moved to approve the conference and training request for Amanda Sodergren, Crime Victims, to attend Working with a low income, no income victim and what resources are out there in Cadillac on July 18, 2013 for the cost of mileage of 45.45, seconded by Commissioner Myers, roll call vote, 7 yes.
6. Commissioner Clarke moved to approve the conference and training request for Daniel Holland, Equalization Director to attend Michigan Association of Equalization Directors annual meeting in Mt. Pleasant, July 19, 2013, registration fee \$35.00, and mileage \$78.00 for a total cost of \$113.00, seconded by Commissioner Myers. Commissioner Sloan commented that there are 2 annual meetings: 1 for assessors, 1 for equalization. Roll call vote, 7 yes.
7. Commissioner Clarke moved to approve the conference and training request for Daniel Holland, Equalization Director to attend the BS&A Assessing.net Level I, II and III in Bath MI August 6, 2013 – August 8, 2013, registration total cost \$585.00, meals \$30.00 and mileage \$222.00 for a total cost of \$837.00, seconded by Commissioner Myers. Commissioner Sloan asked if this is basic training or continuing education. Clerk/Register/CFO Myers responded that this is training on the assessing information program and is for new users, new assessors, etc, and this is the program he will be utilizing. Roll call vote, 7 yes.
8. Commissioner Clarke moved to approve the conference and training request for Daniel Holland, Equalization Director, to attend the MAA Annual Meeting and Training in Frankenmuth, MI August 9, 2013, registration cost \$35.00, Hotel \$125.00, Meals \$42.00 and mileage of \$141.00 for a total cost of \$343.00, seconded by Commissioner Myers. Commissioner Carrington-Atkins questioned why Mr. Holland needed to attend this meeting, as he is not an assessor. Commissioner Stenger responded that Mr. Holland must work with assessors. Discussion followed. Roll call vote, 7 yes.
9. Commissioner Clarke moved to approve the conference and training request for Daniel Holland, Equalization Director, to attend the 2013 MAA Assessors Continuing Ed class, in Novi from September 4, 2013 through September 6, 2013, registration cost \$150.00, hotel cost \$328.00, meals \$96.00 and mileage \$177.00 for a total cost of \$751.00, seconded by Commissioner Myers, roll call vote, 7 yes.
10. Commissioner Clarke moved to approve the conference and training request for Craig Cooper, Prosecuting Attorney, to attend the 86th Annual Conference for PAAM at Mackinac Island, registration fee \$275.00, hotel cost \$979.05, meals \$30.00, mileage \$185.00 and ferry cost \$23.00 for a total cost of \$1,492.05, seconded by Commissioner Myers, roll call vote, 5 yes, 2 NO, Commissioners Fairbanks and Sloan.
11. Commissioner Clarke moved to approve the conference and training request for Tracey Cochran, Human Resources and James Holden, Employee Prosecutors office the voted employee to attend the MERS annual conference in ACME, MI October 1, 2013 through October 3, 2013, registration cost \$400.00, hotel cost \$548.00 and mileage \$150.00 for a total cost of \$1,098.00, seconded by Commissioner Myers, roll call vote, 7 yes
12. Commissioner Myers moved for approval for the payment of bills by fund as follows:

General Fund	\$86,391.88
Road Patrol	7,156.80
Emergency 911	342.37
RRP Center	10,556.63
Friend of the Court	468.26
Building Inspection Department	4,751.52
Register of Deeds Automation	1,009.37

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 3

Law Library	36.49
Child Care-Probate	21,814.49
Veterans Trust	838.61
JAIBG Grant 2012-2013	517.80
Ambulance	40,038.80
DHS Building	<u>3.58</u>
GRAND TOTAL	<u>\$173,926.60</u>

Commissioner Sloan stated for the record that the Board is setting a precedent with paying out of state travel and he will vote no.

Seconded by Commissioner Carrington-Atkins, roll call vote, 6 yes, 1 NO, Commissioner Sloan.

The Board recessed for lunch at 11:50 a.m.

The Board reconvened at 1:17 p.m.

MAC CONFERENCE EXPENSES

Clerk/Register/CFO Myers reported that rates go up after August 30th and hotels get booked very quickly, and she needs to know how many rooms will be needed at the Bavarian Inn in Frankenmuth.

Chairman Walls added that anyone attending should let Clerk/Register/CFO Myers or Chief Deputy Register DeWolf know.

PERSONNEL

Commissioner Clarke commented on FOIA requests for our sound system recording of the full board minutes.

Clerk/Register/CFO Myers explained the differences of walk in requests for information vs. FOIA requests. They should be charged accordingly. Lengthy discussion followed with full details.

Commissioner Clarke will work on the re-word of the current Personnel Policy after the requests have been made/received, and the committee has reviewed such. She will be unable to attend and asked if Commissioner Stenger could be an alternate and sit in for her.

PROPERTIES AND SAFETY

Commissioner Fairbanks reported on the rest of the standing buildings at the fairgrounds and he is waiting for a cost from Chief Deputy Dagen. One of the people from the ambulance barn has a punch list he would like addressed but he was unable to attend the meeting.

Clerk/Register/CFO Myers said she has emailed Ms. McGreehan and they have spoken to Mr. Merchant about some of the issues, and Mr. Merchant is aware of these. A lengthy discussion followed.

Commissioner Carrington-Atkins reported that Mr. Holland would like all servers under lock and key including computer room in maintenance and a wall built to enclose servers in equalization. A lengthy discussion regarding the potential hazards of county technology followed.

Commissioner Sloan reported there was a break in at the trailers on the fairgrounds in the last few days.

Commissioner Clarke reported there is funding available for Blight and is anyone willing to research it.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 4

Commissioner Fairbanks would like to see what figures Chief Deputy Dagen gets first before looking into the Blight Grant.

Commissioner Fairbanks will meet with the Village of Baldwin again and make sure everything is taken care of at the ambulance barn. He did receive a letter stating their concerns. The letter could have been sent prior to changes.

AREA AGENCY ON AGING

Commissioner Carrington-Atkins reported everyone should have gotten a copy of the 2014-2016 Annual Multi Implementation Plan.

Commissioner Carrington-Atkins moved to send a letter to the Area Agency on Aging approving the 2014-2016 Annual Multi Implementation Plan as presented, seconded by Commissioner Fairbanks, and by voice vote carried.

BROWNFELD

Commissioner Stenger reported she had a meeting 2 weeks ago and they will change to monthly meetings.

BUILDING AUTHORITY

Commissioner Myers reported everything is up to date and the list is complete. From our end the project is complete. The small remaining things are all outside things and have nothing to do with the contractors.

Clerk/Register/CFO Myers stated she received an email from Elmers who laid the asphalt and said it is fine. One portion is slightly different due to the fact it was laid by hand.

Commissioner Fairbanks does not agree that the asphalt has been done correctly.

Discussion followed.

Chairman Walls questioned if someone from the Building Authority could be at the next meeting.

Chairman Walls stated there are concerns from the Village of Baldwin that cars were parked in non-parking areas.

DISTRICT #10

Commissioner Carrington-Atkins reported on the upcoming meeting July 25th in Big Rapids at Holiday Inn. They will be discussing health care reform, education and outreach reform.

Commissioner Stenger would like to see the farmers markets expand and see if grants are available to get more of these in Lake County. Other Counties have several of these. Larry Lewis' market locations were discussed.

Commissioner Stenger reported on the physician, Dr. Graham that will be replacing Dr. Wilson.

ECONOMIC DEVELOPMENT

Commissioner Sloan reported on the next meeting being held July 17 "Corrections to these minutes from the 7/24/13 meeting as follows, (dates should state July 11 not July 17").

FIVE-CAP

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 5

Commissioner Stenger reported the next meeting will be the last Thursday of month. The grant application is done and submitted.

HOUSING

Commissioner Clarke reported Lansing was here on the 27th and 28th and looked at three project homes. Next is looking into lead and asbestos and relocating funds. She thanked John Kovalcik for his IT help during the grant application process. Money was awarded for Luther and Baldwin areas.

Chairman Walls presented the following RESOLUTION #07/10/2013 Please see Exhibit "B".

Chairman Fairbanks made a motion to adopt Resolution #07/10/2013, seconded by Commissioner Stenger, and by voice vote carried.

IT COMMITTEE

Commissioner Stenger reported on DSL lines in the courthouse and getting the better pricing that Abilita was able to work out for us. A lengthy discussion followed.

Commissioner Stenger stated that the wireless is in place and working in the court house.

Clerk/Register/CFO Myers and Commissioner Fairbanks stated it is not currently working. A lengthy discussion followed with a request to forward information on to the personnel committee.

Commissioner Clarke stated the next personnel meeting will be held at 9:30 a.m. on July 17th. She will contact John Kovalcik, Dave Sanders and Dan Holland and ask that they be available when the committee is ready to speak with them.

Discussion followed.

LCFYP

Commissioner Sloan was not able to attend the last meeting, but there is the possibility of having Farm Days at Webber Park sometime in September.

MENTAL HEALTH

Chairman Walls was not able to attend, this meeting, but they are continuing to look for a director.

SUBSTANCE ABUSE

Commissioner Myers reported finances were reviewed and within budget and on schedule. There are concerns with medical records being tapped into without permission. Numbers are encouraging for those getting help and turning to help others.

ORV

Clerk/Register/CFO Myers has a request to schedule a meeting due to the overwhelming complaints about ORV's on private property and roads. The undersheriff would like the committee to invite the Magistrate and the DNR along with the Sheriff's Department. Scheduled meeting for July 26 at 9:00 a.m.

BROWNFIELD

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 6

Tony Gagliardo was present regarding the Brownfield executive committee. Mr. Gagliardo stated if there was an executive committee, business could be conducted by phone or email if they are unable to achieve a quorum.

Break 2:53

Reconvene 3:03

PLANNING COMMISION

Chairman Walls reported he received a letter of resignation from Don Arquette from the board. The letter was read into the record by Chairman Walls.

911

Commissioner Fairbanks reported on virtual consolidation and surrounding counties. A lengthy discussion followed.

CORRESPONDANCE

Please see Exhibit “A”

APPOINTMENTS

Chairman Walls appointed Dan Holland to the IT Committee.

CFO REPORT

1. Clerk/Register/CFO Myers was present to report on Budget Amendments # 10496 and 10543.

Commissioner Fairbanks moved for approval of Budget Amendments #10496 and 10543 as follows:

BA #10496

Debit	211-362.00-826.001	200.00	Credit	211-362.00-826.002	\$200.00
Description:	to cover the cost for fans for inmates’ rooms				

BA #10543

Debit	207-890.00-955.000	1,300.00	Credit	207-301.00-977.003	\$1,300.00
Description:	for reimbursements to officers for work boot allowance per union contract				

Seconded by Commissioner Clarke, roll call vote 7 yes.

- 2. Reminder of Employee picnic Friday July 12th from 11-1.
- 3. Treasurer’s office had books digitized and the ROD will begin to do the same. Discussion followed.

OLD BUSINESS

The IT committee would like to meet monthly.
Cost of AT&T internet and check on current rates.

COMMISSIONERS PERSONAL PRIVILAGE

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 7

Commissioner Carrington-Atkins discussed her concerns with Planning Commission and elected officials not being involved. She will try her hardest to make this come together.

Commissioner Myers advised her to keep it simple and hang in there.

Commissioner Stenger remarked that the reading programs are beginning in Luther Library and she hopes Commissioner Carrington-Atkins can get the Planning Committee to come together.

Commissioner Fairbanks wanted everyone to keep in mind what Jackie McKellar had discussed during the morning session and the importance of honoring the veterans.

Commissioner Walls thought it was good it was brought to our attention and he will follow up with the project and get the information needed. Perhaps they should leave this one alone and begin a new one.

There being no further business, meeting adjourned at 3:39 p.m.

Lori DeWolf, Deputy Clerk of the Board

Karl Walls, Chairman of the Board

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 8

Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 Lake County Permit Summary Report- June, 2013**
- #2 Letter From Linda VanGills,MA- RE: Medical Director Coverage**
- #3 Marquette County Resolution And News Paper Article**
- #4 MAC Legislative Update- July 1, 2013**
- #5 WMSRDC- June 28, 2013**
- #6 Roscommon County Resolution**

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

July 10, 2013 – Page 9

Exhibit “B”

**RESOLUTION
07/10/2013 1292**

WHEREAS, Lake County wishes to provide affordable housing opportunities for its low and very low income residents; and,

WHEREAS, the County Board of Commissioners has reviewed and understands the content of the Community Development Block Grant (CDBG) application for funding; and,

WHEREAS, the County Board of Commissioners accepts the recommendation of the Lake County Housing Committee to apply for funding in the amount of \$190,000 to the Michigan State Housing Development Authority; and,

WHEREAS, the County Board of Commissioners authorizes the Chief Elected Official, Karl Walls, to sign said application.

NOW, THEREFORE, BE IT RESOLVED, the County Board of Commissioners authorizes the Lake County Housing Committee to complete and submit the application for CDBG funding through the Michigan State Housing Development Authority.

10 July 2013

Karl Walls
Lake County Board of Commissioners

STATE OF MICHIGAN)
) SS
COUNTY OF LAKE)

I, Shelly Myers, Clerk of Lake County of the State of Michigan, do hereby certify that the foregoing is an exact copy of a resolution adopted by the Lake County Board of Commissioners July 10, 2013.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the County of Lake this 10th day of July, 2013 at Baldwin, Michigan.

Shelly Myers
Lake County Clerk