

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**September 9, 2015**  
**10:30 a.m.**

Chairman Walls called the meeting to order at 11:12 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk DeWolf called the roll with the following Commissioners present:

Barb Stenger, Chuck Vayda, Colleen Carrington-Atkins, Dan Sloan and Karl Walls.

Absent and excused: John Brunn

Absent for the roll call; John Fairbanks

Commissioner Stenger moved that the agenda be approved, seconded by Commissioner Vayda, by voice vote carried.

*Commissioner Fairbanks arrived at 11:14 a.m.*

Commissioner Fairbanks moved that the minutes from the August 26, 2015 regular meeting be approved, seconded by Commissioner Carrington-Atkins, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the September 1, 2015 special meeting be approved, seconded by Commissioner Stenger with corrections on page 2, second from bottom paragraph, last sentence, "findings of" the audit should read "Exceptions in" and on page 3 first paragraph, last sentence, no plan in "site" should be spelled "sight", and by voice vote carried.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

Don Divis, Emergency Management Director reported on the Emergency Management Work Agreement and the 2015 Agreement and that Lt. Russo was at the County and explained to Mr. Divis these need to be approved and authorize signature and postmarked by September 9<sup>th</sup>.

Commissioner Sloan reported on an incident that transpired a couple of weeks ago with the Road Commission hitting a gas line and asked Mr. Divis what did he learn and do about this situation?

Mr. Divis stated he had a message and called dispatch regarding this issue. He was getting ready to leave and go to the location but dispatch told him all was contained and he did not have to go out to the scene. Mr. Divis stated he followed up the next day and did contact some Commissioners. He did learn, that when he is called on an incident, to email and contact the Commissioners.

Commissioner Sloan reported on what he heard from Undersheriff Robinson, that Mr. Divis told the Deputy's and dispatch to contact him if he was needed. Mr. Divis stated that in the future, he will be out on every incident and apologized. He also stated he reviewed the Work Agreement with Lt. Russo.

Commissioner Sloan reported the County needs 67% approval from the Townships for the Hazardous Mitigation Plan and asked Mr. Divis if he has been in contact with the Townships. Mr. Divis responded that he will be reaching out to all the Townships.

Commissioner Stenger moved for approval and authorization of signature for the Emergency Management 2016 Performance Grant Work Agreement/Quarterly Report and the Emergency

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Management and Homeland Security Division Grant Agreement for 2015, seconded by Commissioner Carrington-Atkins, and by voice vote carried.

Commissioner Sloan reported on the shortage of damage assessors we have in Lake County and we need a certain number to qualify for grant funds and hopes that Mr. Divis will put in the plan to acquire such. Mr. Divis stated he will be reaching out to the townships and has a meeting to attend, “Train the Trainer” so he can do the training in Lake County.

### **PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

There was no one scheduled.

### **COMMITTEE REPORTS**

#### **FINANCE**

Commissioner Carrington-Atkins moved for approval of the purchase requisition from Lake County Sheriff’s Department/RRP Center to Casual Threads for spring and fall jackets and embroidery for a total cost of \$1,748.00, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Brunn.

Commissioner Carrington-Atkins moved for approval of the purchase requisition from Lake County Sheriff’s Department/Road Patrol to CMP Distributors for 18 armor express vest with a reimbursement of \$6,151.40 from Bulletproof Vest Partnership Grant, available upon proof of purchase, seconded by Commissioner Fairbanks. Commissioner Carrington-Atkins moved to revise the motion to include the cost of \$12,640, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Brunn.

Commissioner Carrington-Atkins moved for approval of the conference and training request for Clerk/Register/CFO Myers and Jan Brinkert to attend the Deketo User Group Meeting on September 24<sup>th</sup> in St. Ignace for hotel cost \$168.00 and mileage of \$209.00 as the county vehicle is not available, for a total cost of \$377.00 and a budget amendment is forthcoming for this expense, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Brunn.

Commissioner Carrington-Atkins moved for approval of the conference and training request for Prosecuting Attorney Craig Cooper to attend the Evidence Update on September 10<sup>th</sup> in Traverse City for the cost of registration \$25.00 and mileage \$82.50 as the county vehicle is not available for a total cost \$107.50, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Brunn.

Commissioner Carrington-Atkins moved for approval and authorization for signature for the Child Care Fund 2015/2016 Budget as presented by Kim Loop, Juvenile Officer, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Brunn.

Commissioner Carrington-Atkins moved for approval of the Special Meeting for Wednesday September 16, 2015 at 9:00 a.m. with Steve Kirinovic, Abraham and Gaffney to discuss possible services they can provide and quote a price, seconded by Commissioner Fairbanks. Commissioner Sloan stated this doesn’t have to be voted on as the chair can call a special meeting anytime. Chairman Walls stated he would feel better to have a roll call vote on this and give those a chance to vote no. Discussion followed regarding

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cost for Mr. Kirinovic to come to these meetings. Roll call vote on the motion is 6 yes and 1 absent and excused Commissioner Brunn.

Commissioner Carrington-Atkins moved for payment of bills by fund, as follows:

General Fund	\$81,536.90
Road Patrol	3,616.61
E911	474.71
RRP Center	22,553.06
Friend of the Court	383.16
Building Inspection Department	3,413.92
Register of Deeds Automation Fund	948.00
Crime Victims Reimbursement	71.24
E911 Services Fund-Wireless	800.00
Child Care-Probate	10,985.65
JABG Grant	210.50
Ambulance	27,428.00
D.H.H.S.	137.65
Commissary Fund	6,050.36
<b>GRAND TOTAL</b>	<b><u>\$158,609.76</u></b>

Seconded by Commissioner Carrington-Atkins.

Commissioner Fairbanks questioned the cost of trash pickup and why it's so much. Chairman Walls suggested this be discussed at a Properties meeting. Roll call vote on the above motion to pay the bills is, 6 yes and 1 absent and excused Commissioner Brunn.

*The board convened for lunch at 11:44 a.m.*

*The board reconvened at 1:15 a.m.*

*Commissioner Vayda is excused from the afternoon session.*

**PROPERTIES AND SAFETY** – Commissioner Fairbanks reported the generator at Wolf Lake is fixed. Commissioner Sloan reported that House Representative Bumstead has been working with the DNR to transfer the property the tower is on, over to Lake County for no cost.

**LAKE COUNTY PARKS COMMITTEE** – Chairman Walls stated Commissioner Brunn wanted to be chair of this committee and has not held any meetings.

**AGENCY REPORTS**

**DISTRICT HEALTH DEPARTMENT #10** – Commissioner Carrington-Atkins reported they passed 2 resolutions; one being to change the legal age and raise it to 21 to purchase tobacco products and two being support to ban powdered alcohol.

**LAKE COUNTY REGIONAL ENTITY OVERSIGHT BOARD** – Commissioner Stenger reported PA 2 Funds were discussed and those funds must be spent within the County they were received. Medicaid cuts were discussed and a pilot program to drug test welfare recipients will begin with 3 counties selected, Clinton, Marquette and Allegan Counties.

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**LAKE COUNTY SOLID WASTE MANAGEMENT PLANNING** – Clerk/Register/CFO Myers stated she has not heard from any of the townships approving this amendment. It was stated the Village of Luther, Pinora and Elk Townships have approved the amendment. Commissioner Stenger stated she will be going to Dover and Newkirk meetings next week. It was stated Pleasant Plains will be approving it also.

**MENTAL HEALTH** – Commissioner Stenger reported the finance committee met and there will be cuts on the budget due to the Medicaid and Healthy Michigan programs.

*Commissioner Brunn arrived at 1:32 p.m.*

Commissioner Stenger reported she received a letter from the DNR concerning the 15 acres they are purchasing, which is surrounded by State Property. The Township has already approved this.

Chairman Walls asked Commissioner Brunn about the Lake County Parks Committee and what his plans were. Commissioner Brunn stated the next step is to apply for a grant, which he can't do until April. Commissioner Carrington-Atkins stated they can discuss plans while they are at the MAC Conference.

Commissioner Fairbanks asked Mr. Sanders, who was present, if it was possible to take the county map and research the ambulance runs to see where the need is for an additional station. Mr. Sanders stated he has worked on this and will need to get with John Kovalcik.

Commissioner Sloan reported WMSRDC has the mapping information and can get it into an "Excel" format and put together a schedule. Mr. Sanders stated that on his end, it's difficult to put his information into an "Excel" format, but will contact OSSI. Commissioner Stenger asked when this study will be completed and Commissioner Sloan stated they are doing a 3 year study and Jeff Stockhill, Life EMS Director, can also get information together.

**CORRESPONDENCE** – *See Exhibit "A"*

Commissioner Carrington-Atkins reported on an email she received from Marty Spaulding, regarding the Idlewild Lake Association. She requested the Board ignore the letter that was written to the Yates Township Board.

**APPOINTMENTS** – Clerk/Register/CFO Myers stated she does have appointments to be made, but will bring them to the next meeting on the 23<sup>rd</sup>.

**CFO REPORT** – Clerk/Register/CFO Myers was present and reported on the following:

1. Has six budget amendments as follows:

Commissioner Sloan moved for approval for Budget Amendment #13586 as follows:

	<b>BA #13586</b>		
Debit	256-236.01-802.000	Credit	256-236.01-863.000     \$400.00
Description:	to cover the cost for the Users Meeting Conference Expenses		

Seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Sloan moved for approval for Budget Amendment #13587 as follows:

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**BA #13587**

Debit	207-301.00-703.007	Credit	207-331.02-703.007	\$15,765.00
Debit	207-301.00-715.000	Credit	207-331.02-715.000	\$1,207.00
Debit	207-301.00-717.001	Credit	207-331.02-717.001	\$238.00
Debit	207-301.00-718.000	Credit	207-331.02-718.000	\$2,209.00
Debit	207-301.00-721.000	Credit	207-331.02-721.000	\$581.00

Description: to reclassify accounts from Road Patrol to Road/ORV Training/Ordinance Fees

Seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Fairbanks moved for approval for Budget Amendment #13588 as follows:

**BA #13588**

Debit	215-141.00-861.000	Credit	215-141.00-860.000	\$300.00
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Description: to adjust to actual for travel within Friend of the Court

Seconded by Commissioner Brunn, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Sloan moved for approval Budget Amendment #13589 as follows:

**BA #13589**

Debit	101-202.00-740.000	Credit	101-901.00-980.003	\$900.00
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Description: to cover the cost of the new multi printer/copier/fax in the clerk's office

Seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Sloan moved for approval for Budget Amendment #13590 as follows:

**BA #13590**

Debit	263-000.00-479.000			\$2,000.00
		Credit	263-215.00-707.000	\$100.00
		Credit	263-215.00-727.000	\$500.00
		Credit	263-215.00-860.000	\$100.00
		Credit	263-215.00-980.000	\$1,300.00

Description: to establish the new account needed for the changes to the laws for CPL

Seconded by Commissioner Carrington-Atkins, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Fairbanks moved for approval for Budget Amendment #13591 as follows:

**BA #13591**

Debit	101-229.00-803.000	Credit	101-229.00-802.000	\$1,650.00
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Description: to amend to actual for contract services in Prosecuting Attorney's office

2. Has the L-4029 and it was not sent to the Board for review, as there is a correction Mr. Enciso needs to do before finalized, it does not have the correct date on one of the millages. It was stated to bring it to the next meeting.

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*Commissioner Sloan left the room at 1:58 p.m.*

3. Has a request from an employee to purchase additional years of service credit for retirement from MERS and it needs board approval. Chairman Walls asked if there was any cost to the County and Clerk/Register/CFO Myers stated, no, the only cost is from the employee.

*Commissioner Sloan returned at 2:01 p.m.*

Commissioner Stenger moved for approval for an employee to purchase additional years of service credit for retirement from MERS, seconded by Commissioner Fairbanks.

Clerk/Register/CFO Myers explained the process and Chairman Walls stated there is no cost to the County and we can't stop the employee from moving forward, but does need board approval.

Roll call vote on the above motion is 6 yes and 1 absent and excused Commissioner Vayda.

**OLD BUSINESS** – Commissioner Carrington-Atkins reported that the Land Bank is doing a good job and there are 2 Commissioners appointed to this committee and it's not on the list to report on and was wondering why it was not.

**NEW BUSINESS** – Resolution #1246, 2011 and Resolution #983, 2002 – Commissioner Sloan asked that these be tabled until the next regular meeting, after the special meeting with the auditor. Commissioner Stenger asked all the Commissioners to please review these resolutions before the next regular meeting so the duties of the CFO, which is specified in these resolutions, can be segregated out as she has so much on her plate.

**RESOLUTIONS** – Commissioner Fairbanks moved for approval Resolution #09/09/15 1337, Authorizing Investment of County Funds and Approving the County Investment Policy, seconded by Commissioner Carrington-Atkins.

Commissioner Carrington-Atkins asked if there were any changes and Treasurer Kutchinski explained that Wells Fargo has changed to Third Coast Security. She stated the Building Authority is paying the contractor, and then the left over \$300,000 will move over to the Treasurer's accounts. Clerk/Register/CFO Myers explained this is turning over the funds to the Treasurer to invest and the old investment policy states the Building Authority can't invest county funds.

Commissioner Sloan moved to table Resolution #09/09/2015 1337 and approving the County Investment Policy until the Commissioners receive additional information, seconded by Commissioner Stenger.

A lengthy discussion followed on how the investments have been handled, but how they should be handled per the auditor and to contact Don Turnwall, who handles the investments for the Building Authority. Roll call vote on the above motion 5 yes, 1 NO Chairman Walls and 1 absent and excused Commissioner Vayda.

It was discussed to add this to the "special meeting" agenda, which can be done and will have the posting for the Special Meeting to include "Any other matters that come before the board".

*Commissioner Fairbanks left at 2:19 p.m.*

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

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Brandan from the Lake County Star would like to talk to someone after the meeting to explain what happened with the Administrator's position.

**COMMISSIONERS PERSONAL PRIVILEGE**

Commissioner Sloan stated that at the last meeting, there were two figures given regarding Consumers Mutual and he read in the Detroit News regarding Health Insurance rates that Consumer's Mutual increase will be 20.5%.

Commissioner Carrington-Atkins reported that there is a long standing community group that was supposed to be on the full board agenda regarding the Land Bank and a lot of negativity has been created and they felt they should not come to the board regarding their issues.

Commissioner Brunn apologized for being late.

There being no further business, the meeting was adjourned at 2:22 p.m.

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Shelly Myers, Clerk of the Board

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Karl Walls, Chairman of the Board

*Exhibit “A”*

**NUMBERED CORRESPONDENCE**

- #1 WMSRDC August 31, 2015**
- #2 E-mail From Julie Hoffman to Shelly Myers**
- #3 E-mail From Julie Hoffman to Shelly Myers**
- #4 Lake County Permit Summary Report For August 2015**
- #5 Michigan Committee For Employer Support**

**EMAILED CORRESPONDENCE**

**9/4/15 West Michigan Water Trail**

**9/8/15 West Michigan Water Trail (with attachment)**