

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
September 11, 2013
10:30 a.m.

Chairman Walls called the meeting to order at 10:30 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk Lori DeWolf called the roll with the following Commissioners present:

Barb Stenger, Colleen Carrington-Atkins, Sandy Clarke, Robert Myers and Karl Walls.

Dan Sloan and John Fairbanks were both absent and excused.

Commissioner Myers moved that the agenda be approved as presented, seconded by Commissioner Stenger, and by voice vote carried.

Commissioner Stenger moved that the minutes from the August 28, 2013 regular meeting be approved as presented seconded by Commissioner Clarke and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

Kay Cummings, MSU Extension, was present and introduced Pam Daniels who is the new Prevention Director for MSU. Ms. Daniels is based in Big Rapids. She reported on what she has been doing and will leave program information with the Clerk's Office. It was stated there is the Lake County Needs Coalition meeting regarding the Community Garden will meet the first Monday of each month at 2:00 p.m. at the Lake Osceola State Bank.

Dave Sanders was present and distributed the hiring procedures for Lake County Central Dispatch personnel and explained each procedure and pointed out that MIWorks used to do the testing, but they charge a fee now, so the testing will be done through his office. Mr. Sanders feels this should be done once or twice a year to create a pool of applicants if he needs to hire again. Mr. Sanders explained how the "board" would interview the applicant, which would consist of the 911 Director, 911 Deputy Director, senior dispatcher/CTO of the 911 Director's choice, the Undersheriff and a Commissioner. He stated Commissioner Fairbanks is the Commissioner Representative on the 911 Committee and feels he should be on this committee.

Chairman Walls stated if Commissioner Fairbanks is not available, an alternate would be available.

Commissioner Carrington-Atkins moved for approval of the Hiring Procedures for Lake County 911 Dispatch Center as presented by 911 Director David Sanders, seconded by Commissioner Clarke, roll call vote 5 yes and 2 absent and excused, Commissioners Fairbanks and Sloan.

Clerk/Register/CFO Myers stated Commissioner Stenger is the alternate on the 911 Committee and Commissioner Stenger stated she will attend if Commissioner Fairbanks is unable.

Mr. Sanders asked that the 911 board members bring 5 questions with them to present to the applicants.

Mr. Sanders reported the new phone system is working and explained the new technology that can help with a 911 call. There is a policy regarding a caller using a cell phone to call in.

Discussion followed.

Michael Dermeyer was present and commended Mr. Sanders on his management skills and also reported GEO is holding a job fair today, from 1:00 p.m. to 7:00 p.m. They are not hiring at this point, as they don't know if they are opening.

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Discussion followed.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

There were no appointments.

COMMITTEE REPORTS

FINANCE

Commissioner Clarke moved for approval for the conference and training request for Michael Applewhite, Emergency Management, to attend the 2013 Michigan Emergency Management Association (MEMA) Fall Conference in Bay City, October 7th through October 9th for the cost of registration \$250.00, hotel \$150.00 plus taxes and meals \$52.00 for a total cost of \$452.00, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval for the conference and training request for Mary Nalbach, Prosecuting Attorney's office, to attend the Managing the Government Attorney Office, in East Lansing, October 6th through October 9th for the cost of meals \$66.00 and mileage \$150.00 for a total cost of \$216.00, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval for the conference and training request for Lena Lyles, Jeannie Hall and Marlene Stroop, Equalization, to attend the Current Assessment Topics, in Big Rapids October 7th for the cost of registration \$30.00, meals \$30.00 and mileage \$36.00 for a total cost of \$96.00, seconded by Commissioner Carrington-Atkins, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval for the purchase requisition from Lake County Sheriff's Department/Animal Control, to Corner to Corner, Inc. for new flooring for inside and outside of the ACO building for a total amount of \$7,250.00 with 2 Budget Amendments forthcoming for this purchase, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval for the payment of per diems for Commissioner Fairbanks for attending the MAC Regional Summit Meeting in Mt. Pleasant on August 12, 2013, seconded by Commissioner Carrington-Atkins, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval for payment of per diems and mileage for those Commissioners who attended the West Michigan County Alliance dinner/meeting on July 29, 2013, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval for the conference and training request for those Commissioners to attend the Fall MAC Conference for the cost of registration, lodging, meals, mileage and parking, seconded by Commissioner Carrington-Atkins, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

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Commissioner Clarke moved for approval and authorization for signatures for the L-4029 for 2013 as presented by Dan Holland, Equalization Director, seconded by Commissioner Stenger, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Commissioner Clarke moved for approval and authorization for signature for Equalization to collect the special assessment on Big Star Lake as presented by Dan Holland, Equalization Director, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused, Commissioners Fairbanks and Sloan.

Commissioner Myers moved for payment of bills by fund as follows:

General Fund	\$54,869.86
Road Patrol	16,434.18
E911	1,144.11
RRP Center	56,237.53
Friend of the Court	68.75
Council on Aging	48,618.00
Building Inspection Dept.	3,281.91
Register of Deeds Automation Fund	930.00
Law Library	317.01
Child Care-Probate	18,248.60
JAIBG Grant 2012-2013	374.00
Ambulance	26,072.11
D.H.S. Building	815.67
Commissary Fund	<u>5,955.14</u>
 GRAND TOTAL	 <u>\$233,366.87</u>

Seconded by Commissioner Clarke, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

PERSONNEL

Commissioner Clarke requested a meeting to begin working on the Commissioners Board Rules and it was scheduled for Monday October 14th at 10:00 a.m.

PROPERTY/SAFETY

Clerk/Register/CFO Myers reported that Chief Deputy Dagen received quotes for security glass for the Treasurer's office and requested quotes for the rest of the courthouse. The Treasurer will pay for their own and the balance of the courthouse cost is \$8,500.00. Commissioner Clarke stated this was discussed at the Safety/Properties meeting. Clerk/Register/CFO Myers stated if all offices that have window's to work with the public have safety glass, why would we need the security guard at the door.

Discussion followed regarding scheduling a meeting to discuss this further with those departments that have public windows and if they want the safety glass or want to budget for this in the 2014 budget.

Kellie Allen was present and reported on the issue that happened at the Treasurer's office and with a large sum of money in their office at times and disgruntled customers. She stated that during the Safety/Properties meeting, Mary from the Prosecutor's office noted that with their safety glass, it seems to defuse the situation, as they also had an issue.

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A lengthy discussion followed regarding leaving this issue up to the Department Heads, and schedule a meeting with those Department Heads that have roll up windows, and have a representative from the Sheriff's Department. Properties/Safety meeting has been scheduled for Tuesday 9/24/13 at 1:30 p.m.

Clerk/Register/CFO Myers stated that the Treasurer's office will be making changes to the building and the Properties Committee should have a say that changes can be done and with the Board of Commissioners approval.

Discussion followed regarding the Panic Alarm Policy and Clerk/Register/CFO Myers stated all panic buttons have been tested.

Additional discussion followed regarding safety issues and even with Safety Glass, the County should not remove the Security Guard from the public entrance door and Commissioner Clarke stated there has not been any approval for the Treasurer's office to move forward with adding Safety Glass to their windows.

AGENCY REPORTS

DISTRICT HEALTH DEPARTMENT #10

Commissioner Carrington-Atkins reported rate increases were discussed, and a fee schedule was distributed. They did not have any knowledge of the Lake County Board of Commissioners passing the Medicaid Expansion Resolution and they put in their packets news clippings of other Counties that voted to approve this expansion. Commissioner Carrington-Atkins questioned if we should publish some of the resolutions this board passes as there were good articles from other Counties.

Discussion followed regarding TB testing and if it is necessary for someone to be tested in Lake County, and based on income eligibility, it could be free to the individual.

ECONOMIC DEVELOPMENT AD-HOC COMMITTEE

Commissioner Stenger reported they have scheduled the four meeting dates to meet in four districts within Lake County and Susan Dennis will be at each meeting. There will be one meeting in September, two in October and one in November. She will get these dates to the Commissioners to share with their district Townships. She continued to report they are working on the ORV Marketing Grant which is due by December 31st.

Discussion followed regarding concerns with this Committee still being an Ad-Hoc Committee and questions were raised about dissolving and appointing members to the Economic Development Committee. Commissioner Carrington-Atkins explained these four meetings are set up to get residents who would be interested in being on this committee. Commissioner Stenger stated the AD-HOC portion will be discontinued after the last meeting in November as the committee members would have completed their positions and the Lake County Board of Commissioners would decide to go further and appoint members.

HOUSING COMMITTEE

Commissioner Clarke reported she is waiting to hear about the MSHDA Grant Application, she finished the draft copy for the HUD Application and received an email from the Kresge Foundation requesting she proceed with their next phase and write a grant for Healthy Homes.

IT

Chairman Walls reported we are moving forward with getting higher speed internet and the next meeting is Friday September 27th.

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MENTAL HEALTH

Clerk/Register/CFO Myers reported we have received lease payments through September 2013.

The Board recessed for lunch at 11:44 a.m.

The Board reconvened at 1:15 p.m.

AGENCY REPORTS cont.

NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES

Commissioner Myers reported they had a full board and Mr. Steiner addressed the committee about getting oriented with Mental Health merging with Substance Abuse.

Commissioner Carrington-Atkins left the room at 1:17 p.m.

Commissioner Carrington-Atkins returned at 1:18 p.m.

Commissioner Myers reported the merge will contain five counties and Clerk/Register/CFO Myers stated the Mental Health Counties will merge with the same Substance Abuse Counties.

Commissioner Myers reported they discussed substance abuse and they are not only trying to help those with an addiction, but will begin helping those before they get addicted. He stated their audit went well and how the funding was spent and the administration fees were at 7.7%.

Discussion followed regarding the merge and Commissioner Carrington-Atkins asked where individuals can go for preventative help and Commissioner Myers stated they should start at the Family Health Center.

PERE MARQUETTE ZONING VARIANCE BOARD

Commissioner Carrington-Atkins reported they approved Whirlpool Corporations request to add a kitchen/dining hall to the Dunrovin Conference Center.

Discussion followed regarding some of the committees that the County Board of Commissioners has representation and if there is a need for this. It was stated these committee affects the County so there should be a representative from the Board of Commissioners.

Discussion followed.

APPOINTMENTS WITH THE BOARD

There were none scheduled.

CORRESPONDENCE – see Exhibit “A”

APPOINTMENTS

Chairman Walls re-appointed Dennis Burrick to the Construction Board of Appeals with a term ending August 1, 2016.

CFO REPORT

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Clerk/Register/CFO Myers was present to report on the following:

1. Budget Amendments #10743, #10765, #10766, #10769, #10770, #10783 and #10786:

Commissioner Myers moved for approval Budget Amendments #10743, #10765, #10766, #10769, #10770, #10783 and #10786 as follows:

BA #10743

Debit	101-351.00-955.000	Credit	101-351.00-931.002	\$200.00
Description:	to cover the cost for repairs to the Jail transport vehicle			

BA #10765

Debit	101-351.00-681.011	Credit	101-331.00-977.010	\$1,560.00
Description:	to carry forward the balance of Marine/ORV/Snowmobile donations as of December 2012			

BA #10766

Debit	101-351.00-681.019	Credit	101-331.00-977.005	\$1,194.00
Description:	to carry forward the balance of Dive donations as of December 2012			

BA #10769

Debit	292-665.00-922.001	Credit	292-665.00-802.000	\$284.00
Debit	292-665.00-727.000	Credit	292-665.00-802.000	\$256.00
Description:	to adjust the budget to allow Juvenile Court to spend the remaining Basic Grant Funds.			

BA #10770

Debit	101-430.00-733.000	Credit	101-430.00-744.002	\$4,956.00
Description:	to reclassify the account for animal food donations that was carried forward from December 2012			

BA #1783

Debit	101-430.00-933.000	Credit	101-430.00-744.001	\$2,027.00
Description:	to adjust the ACO budget to cover the cost for repairs to the floors, inside and outside with the majority of the cost coming from donated funds.			

Commissioner Clarke left the room at 1:45 p.m.

BA #10786

Debit	101-351.00-681.020	Credit	101-430.00-744.001	\$1,451.00
Debit	101-430.00-744.002	Credit	101-351.00-681.013	\$131.00
Description:	to carry forward and adjust line items for donations received from January 1, 2013 to date for ACO building maintenance and animal food supplies.			

Seconded by Commissioner Stenger, roll call vote 4 yes, 1 absent, Commissioner Clarke and 2 absent and excused Commissioners Fairbanks and Sloan.

2. Has a Letter of Understanding between POAM, Lake County Sheriff's Department and the Lake County Board of Commissioners so the Bargaining Unit can work with the Recreational Forestry Grant and DNR-ORV Patrol at straight time rate, except if they work a holiday, they would be paid at the time and one-half hourly rate.

Clerk/Register/CFO Myers explained this is done annually and has been reviewed by the County Attorney. She is asking for approval and authorization for signature.

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Commissioner Clarke returned at 1:50 p.m.

Commissioner Myers moved for approval and authorization for signature for the Letter of Understanding between POAM, Lake County Sheriff's Department and Lake County Board of Commissioners, seconded by Commissioner Stenger, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

3. Reminder of the Bio Energy and Small Farm Day on the 13th and 14th at the Baldwin Airport from 10:00 a.m. to 4:00 p.m.

Commissioner Carrington-Atkins left the room at 1:52 p.m.

4. Will begin scheduling budget hearings after the Committee of the Whole meeting on September 24th and have requested the Department Heads to budget as close to actual if possible and if funding is necessary for any major issue, then the Department Head is to come to her with a request and a reason why, then it will be forward to the Board of Commissioners.

Commissioner Carrington-Atkins returned at 1:53 p.m.

5. Tax Tribunal is progressing forward and we are asking to waive the interest fees and the County General Fund amount will be covered from revenue generated from the RRP, which will cover the county cost.

Discussion followed.

OLD BUSINESS

Chairman Walls discussed moving committees to only Committee of the Whole, and the standing committees, such as Personnel, Finance and Safety/Properties and meet the 1st and 3rd Wednesdays of each month and just have Full Board on the 2nd and 4th Wednesdays of each month.

A lengthy discussion followed.

Commissioner Stenger reported that at one of the sub-committees through MAC she received documentation on how Committee of the Whole is structured.

Discussion followed and with Committee of the Whole meetings, there could be a better relationship with the Department Heads. It was requested this be added to the agenda for the next meeting under Old Business.

NEW BUSINESS

There was no new business

RESOLUTION – see Exhibit “B and C”

Commissioner Myers moved for approval for Resolution #09/11/13 1297 Supporting SB 395, seconded by Commissioner Clarke.

Clerk/Register/CFO Myers explained she sent this resolution to Cadillac Insurance, our third party administrator and they suggested the County approve this resolution and explained why.

Roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

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Commissioner Clarke stated when she was at a meeting with District Health #10; they suggested that when a resolution comes up, it should still be voted on, no matter what.

Commissioner Carrington-Atkins asked if resolutions could be emailed to the board prior to the meetings and it was stated they could.

Commissioner Carrington moved for approval for Resolution #09/11/13 1298 Supporting that Revenue Sharing is fully funded to counties in 2014, seconded by Commissioner Stenger, roll call vote 5 yes and 2 absent and excused Commissioners Fairbanks and Sloan.

Clerk/Register/CFO Myers stated this does not affect Lake County.

EXTENDED PUBLIC COMMENTS

Larry Collier was present and reported he heard that people are afraid to say anything during the full board meetings due to them being recorded and agrees that a Committee of the Whole is a good idea as it will save the County money. He asked about the EDC-Ad-Hoc Committee and when these meetings will be and where. Commissioner Stenger stated she will email Larry the dates and it will be published in the paper. Larry asked where the Economic Development Committee would go once the Ad-Hoc is done and suggested it be under the Planning Commission.

Julie Hoffman asked if the Department Heads would be notified if it is decided there will be four (4) meetings a month and Clerk/Register/CFO Myers stated if the Department Heads need to meet, they would be scheduled.

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Stenger asked why the newsperson from the Star Paper is not covering our meetings.

There being no further business, the meeting was adjourned at 2:50 p.m.

Lori R. DeWolf, Deputy Clerk

Karl Walls, Chairman of the Board

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Exhibit "A"

NUMBERED CORRESPONDENCE

- #1 WMSRDC- August 28, 2013
- #2 MAC Legislative Update- August 30, 2013
- #3 Lake County Permit Summary Report For August, 2013
- #4 MAC Legislative Update- September 9, 2013.
- #5 Berrien County Resolution

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Exhibit "C"

LAKE COUNTY BOARD OF COMMISSIONERS

**RESOLUTION CALLING UPON THE GOVERNOR AND STATE LEGISLATURE TO FULLY FUND
REVENUE SHARING PAYMENTS TO COUNTIES IN FISCAL YEAR 2014 - COUNTY ADMINISTRATION
#09/11/13 1298**

- WHEREAS,** in the Governor's recommendation for the FY 2014 budget, counties are scheduled to receive a 22.9% cut from what they were projected to receive based on the deal struck in 2004/2005; and
- WHEREAS,** the Governor is recommending an appropriation of \$140.6 million, \$41.7 million less than statutorily required and counties will be required to "earn" twenty-percent of their funding by fulfilling the County Incentive Program (CIP) requirements; and
- WHEREAS,** with the proposed budget for Fiscal Year 2014, counties would receive a cut of about \$42 million and, at first glance, it appears that the administration has recommended an additional \$10 million for county revenue sharing and CIP payment, but in reality, these additional funds result in less money to each county this year; and
- WHEREAS,** counties have worked diligently for the past decade by leading the effort to reform, consolidate, and right size government in an effort to increase efficiency and adjust to declining revenues but a "one-size-fits-all" approach to the CIP Employee Compensation Category is not acceptable; and
- WHEREAS,** each local unit of government is in a different financial place, some growing, some declining, some healthy, and some are struggling with their long term liabilities and to say that all counties need to comply with a prescriptive formula on employee compensation would be a step backward for some and unattainable for others; and
- WHEREAS,** compliance with the third category for this fiscal year is attainable because all counties are following the 80/20 healthcare law enacted last session and the category should remain the same with the State stopping all attempts to "move the bar"; and
- WHEREAS,** in 2004/2005, counties agreed to forgo revenue sharing for a period of time in order to assist Michigan in balancing the budget and were promised a return of that funding once reserves were depleted; and
- WHEREAS,** revenue sharing is more than just a pot of money to be allocated in whole or in part to counties but is a statutory promise made to counties in exchange for giving up local taxing authority and for a more recent change in local taxing administration; and
- WHEREAS,** the concept of earning what has already been earned is unacceptable; and
- WHEREAS,** according to the Glenn Steil, State Revenue Sharing Act, 21.3% of 4% of State sales tax is supposed to go to statutory revenue sharing which amounts to over \$1 billion, however, the Governor's proposal only allocates 35% of this collection to revenue sharing while the balance is being used to bolster the State's General Fund budget; and
- WHEREAS,** revenue sharing is used by counties to pay for the multitude of state-mandated services including the courts, the jails, the constitutional officers, elections and the public health system and, coupled with the recent reductions in property values and increased mandated state service delivery, counties are stretched to the financial limit; and
- THEREFORE BE IT RESOLVED** that the Lake County Board of Commissioners calls upon the Governor and the State Legislature to live up to their promise by fully funding revenue sharing payments to counties in fiscal year 2014.

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BE IT FINALLY RESOLVED that copies of this resolution are forwarded to the Governor, our State Legislators, the Michigan Association of Counties and the other 82 Michigan counties.

STATE OF MICHIGAN)

) SS

COUNTY OF LAKE)

I, Shelly Myers, Clerk of the Board of Commissioners for the County of Lake, do hereby certify that the above and foregoing is a true and correct copy of a resolution passed by the Lake County Board of Commissioners at a regular meeting held on September 11, 2013.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal at Baldwin, Michigan, this 11th day of September 2013.

Shelly Myers, Clerk of the Board