

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
August 14, 2013
10:30 a.m.

Chairman Walls called the meeting to order at 10:30 a.m.

Commissioner Clarke gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk Lori DeWolf called the roll with the following Commissioners present:

Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Robert Myers, Dan Sloan, Barb Stenger and Karl Walls.

There were no Commissioners absent.

Commissioner Carrington-Atkins moved that the agenda be approved as presented, seconded by Commissioner Clarke, and by voice vote carried.

Commissioner Myers moved that the minutes from the July 24, 2013 regular meeting be approved as presented seconded by Commissioner Carrington-Atkins and by voice vote carried.

It was noted that in the minutes of July 24, 2013, page 5, Chairman Walls comments were meant to be positive comments and was looking forward to working with MSU Extension as they have many resources to offer.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

Kellie Allen, a citizen, who has been present in the last few meetings, and stated there had been discussions regarding the Child Care cases and asked what can the County do to help the youth so they stay out of trouble and she is willing to be a part of helping and get some volunteers within the Community.

Commissioner Carrington-Atkins asked Ms. Allen if she was familiar with the efforts called “Communities That Care” and Ms. Allen was aware, but had not been involved. Commissioner Carrington-Atkins stated she should contact Ms. Sara Hockett at District Health #10 to get involved.

Seth Hopkins, MSU Extension, was present to update the Board with what has been happening with MSUE and he had done an entrepreneur program in the schools and hopes to be able to do again this fall, the baseball team has been restructured and created a club with a Board of Directors, and called the Lake County 4-H Little League where 70 kids participated and is working on the disc-golf program.

Chuck Vayda was present and asked who the person for Communities That Care is” and Commissioner Carrington-Atkins told him Sara Hockett and he also questioned why the Commissioners can’t meet in the evenings to accommodate those who work daily and who would like to attend the meetings and Chairman Walls stated the Board has discussed it and will be working on a plan to make this happen and would like to see a full room.

Seth Hopkins also mentioned that MSUE does have a mentoring program and Chairman Walls stated MSUE has a lot to offer and is an asset to the County. Discussion followed.

At 10:52 a.m. Commissioner Carrington-Atkins moved to open the Public Hearing, seconded by Commissioner Sloan and by voice vote carried.

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PUBLIC HEARING

Notice of Hearing on Application for Lake County Community Development Block Grant (CDBG) Home Rehabilitation Program Funds

Commissioner Clarke explained what this application is for and how beneficial it will be for Lake County to receive \$150,000.00 to help repair homes in which the homeowners are qualified within the guidelines for this grant. Commissioner Clarke also explained that an additional \$10,000.00 is being requested for landscaping and to help approximately ten (10) homeowners with this project along with another \$30,000.00 for place making in the Village of Luther and/or the Village of Baldwin.

Discussion followed regarding HUD homes that are vacant and if they could be used to relocate a family while their home is being repaired and Commissioner Clarke stated this can be discussed with the Housing Committee.

There were questions regarding how homeowners apply for funds and Commissioner Clarke stated they meet every second Tuesday of the month at 2:00 p.m. in the Commissioners Room.

Questions and answers followed and liens are placed on the property if repairs are over \$2,500.00 for five (5) years.

At 11:10 a.m. Commissioner Sloan moved to close the Public Hearing, seconded by Commissioner Myers, and by voice vote carried.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

11:10 a.m. Rich Vanden Heuval and Lisa Hotovy, West Michigan Community Mental Health, were present with updates through CMH and Rich explained the lease agreement between WMCMH and Lake County will be signed Tuesday at their board meeting. Rich continued to report that with the formation of the Lakeshore Regional Entity, he has accepted the position as the Executive Director as of January 2014 and with this change, he introduced Lisa Hotovy as the new Executive Director of WMCMH.

Ms. Hotovy gave a brief history of her work with WMCMH and has been with them since 1999 and explained the changes that will be happening and have already changed and working with Baldwin Family Health, which is a benefit of all.

Rich briefly explained their perspective on the Medicaid Expansion.

Rich thanked the Lake County Board of Commissioners and Clerk/Register/CFO Myers and the years he has enjoyed working with them.

The board thanked Rich and Lisa for their updates and is looking forward to working with Lisa and wished Rich the best of luck with his new position.

11:40 a.m. Dan Holland, Equalization Director, clearing up issues re: truth and taxation, was present to clear up some questions that were asked at the public hearing for the truth and taxation and the Headlee roll back, so he provided this information in writing as each Commissioner had received. Dan also put a fee schedule together for 2013, but that does not need action on it today, it can wait until another meeting.

Commissioner Myers left the room at 11:44 a.m.

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Chairman Walls stated there were questions regarding John Kovalcik attending an Assessors Conference when he is IT. Dan explained what John does and how he can utilize IT with assessing. John was also present and explained he has just recently gotten with BS&A and Top Comp and how to mark plats and heading towards G.I.S. and make G.I.S. and mapping more accurate.

Commissioner Myers returned at 11:49 a.m.

Chairman Walls stated we can discuss this further after our break.

The Board recessed for lunch at 11:52 a.m.

The Board reconvened at 1:15 p.m.

Commissioner Carrington-Atkins was excused for the afternoon.

Chairman Walls explained he conversed with Dan Holland regarding John Kovalcik's attending the assessing conference and the question from the Commissioners was "why" and Dan supplied a copy of what this class pertains and the agenda.

Discussion followed regarding the Mapping Department in Equalization and who is the Mapping Coordinator and what role John plays in Mapping.

COMMITTEE REPORTS

FINANCE

Commissioner Clarke moved for approval and authorization for signature for the Child Care Budget for Fiscal Year October 1, 2013 through September 30, 2014 as presented by Kim Loop from Juvenile Court, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the purchase requisition from Lake County Sheriff's Department/RRP to Dash Medical Supply for latex gloves in various sizes for a total cost of \$1,467.00, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the conference and training request from Michael Applewhite, Emergency Management, to attend the Management 415 Disaster Recovery in Rural Communities in White Cloud, MI on September 13, 2013 for the cost of lunch only in the amount of \$10.00, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the conference and training request from Michael Applewhite, Emergency Management, to attend the Excel Basics and Excel Beyond the Basics at the Crowne Plaza Hotel, Grand Rapids, MI on October 8, 2013 for the cost of registration \$128.00, meals \$40.00 for a total cost of \$168.00, seconded by Commissioner Myers.

Commissioner Sloan questioned if this is the right department to attend this conference. Discussion followed.

Commissioner Sloan moved for approval to table the conference and training request from Michael Applewhite, Emergency Management, to attend the Excel Basics and Excel Beyond the Basics at the Crowne Plaza Hotel, Grand Rapids, MI on October 8, 2013 for the cost of registration \$128.00, meals \$40.00 for a total cost of \$168.00,

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indefinitely, seconded by Commissioner Stenger, roll call vote 4 yes, 2 NO Commissioner Myers and Chairman Wall and 1 absent and excused Commissioner Carrington-Atkins. **“PREVIOUS MOTION TABLED”**.

Commissioner Clarke moved for approval for the conference and training request from Michael Applewhite, Emergency Management, to attend a Management Conference in Grand Rapids, MI on September 4, 2013 for the cost of registration \$195.00 and total cost of meals \$20.00 for a total cost of \$215.00, seconded by Commissioner Myers.

Commissioner Sloan understands that Mr. Applewhite does not have any employees to manage and will not support this motion.

Discussion followed regarding his role as Emergency Management and being able to manage others.

Roll call vote 5 yes, 1 NO Commissioner Sloan and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the conference and training request for Jeff Nadig and Kim Loop, Juvenile Court, to attend the tools for Processing Child Welfare Cases, in Lansing MI on October 2, 2013 for the cost of meals \$20.00, cost of mileage \$134.00 and cost of parking \$8.00 for a total cost of \$162.00, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the conference and training request for Craig Cooper, Prosecuting Attorney, to attend the Michigan School Justice Partnership in Ann Arbor, MI from September 18th to September 19th for a total cost of meals \$44.00 and cost of mileage \$213.00 for a total cost of \$257.00, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the conference and training request for Kim Loop and Jeff Nadig, Juvenile Court, to attend the Michigan School Justice Partnership in Ann Arbor, MI from September 18th to September 19th for a total cost of meals \$88.00 and cost of mileage \$213.00 for a total cost of \$301.00, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Clarke moved for approval for the conference and training request for John Kovalcik, IT, to attend the 2013 MAA Assessors Continuing Education in Novi MI from September 2nd to September 6th for the registration cost of \$150.00, a total cost of meals \$96.00 and no mileage for a total cost of \$246.00, seconded by Commissioner Myers.

It was stated the dates should be September 4th to September 6th.

Commissioner Clarke moved to amend the motion to change the date from September 2nd to September 4th, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Myers moved for approval for the conference and training request from Tracey Cochran, Human Resources, to attend the Unemployment Insurance Agency in Grand Rapids, MI on September 24th for a total cost of meals \$20.00, cost for mileage \$85.00 and parking \$10.00 for a total cost of \$115.00, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Myers moved for approval for the conference and training request for Shelly Myers, Clerk/Register/CFO, Karl Walls, Commissioner and Tracey Cochran, Human Resources to attend the CIC Benefit Consulting Group Lunch & Learn in Mt. Pleasant, MI from October 24th to October 25th for hotel cost \$357.00 plus taxes, a total cost for meals \$96.00 and cost for mileage \$160.00 for a total cost of \$613.00, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

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Commissioner Myers moved for approval for the conference and training request for Shawn Howey, David Sanders, Pam Sisson, Jim Anderlohr and David Roberts, 911 Central Dispatch, to attend the APCO Fall Conference at the Kettunen Center in Tustin MI on September 25th to September 27th for a total cost of registration \$1,345.00 and mileage \$200.00 for a total cost of \$1,545.00, seconded by Commissioner Clarke.

Discussion followed regarding where this is being paid from and it will be 100% reimbursed from the State surcharge Training Funds.

Roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Myers moved for approval for the conference and training request for Sheriff Hilts and Undersheriff Robinson to attend the Michigan Association 2013 Fall Conference and Trade Show in Lansing, MI from October 13th to October 15th for registration cost of \$550.00, hotel cost \$492.00 and meals \$164.00 for a total cost of \$1,206.00, seconded by Commissioner Clarke.

It was noted it should say Michigan Sheriff's Association. Commissioner Myers moved to amend his motion to state Michigan Sheriff's Association, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Myers moved for approval for the conference and training request for Sandy Clarke, Commissioner to attend the 8th Annual Summit on Ending Homelessness in Frankenmuth MI from September 18th to September 19th for registration cost of \$75.00, lodging cost approximately \$179.00, meals total cost \$22.00 and mileage cost of \$155.00 for a total cost of \$431.00, seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Chairman Walls stated the motion to table the conference and training request from Michael Applewhite, this will give Mr. Applewhite the chance to come back to the board and explain his options and since the conference is not until October, he has time.

Discussion followed regarding an IT Meeting and a meeting was scheduled for Tuesday August 20th at 9:30 a.m.

Commissioner Clarke moved for payment of bills by fund as follows:

General Fund	\$71,683.18
Road Patrol	18,017.25
E911	990.97
RRP Center	80,373.71
Friend of the Court	1.04
Council on Aging	41,130.39
Building Inspection Dept.	5,873.11
Register of Deeds Automation Fund	2,157.00
Law Library	1,064.47
Child Care-Probate	29,503.75
Veterans Trust	3,188.00
JAIBG Grant 2012-2013	620.13
Ambulance	26,405.06
D.H.S. Building	1,975.01
Commissary Fund	<u>8,964.73</u>
GRAND TOTAL	<u>\$291,947.80</u>

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Seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins

PERSONNEL

Commissioner Clarke reported on their recent meetings and there were many issues discussed. The “Non-Union Personnel Policy” changes were reviewed and would like all of the Commissioners to review the changes for approval at the next meeting along with the “Audio Recording Policy” to be approved at the next meeting.

Commissioner Clarke reported the committee interviewed two potential candidates for the Planning Commission and the Personnel Committee recommended that Chairman Walls appoint Joel Poynter and Seth Hopkins to the Planning Commission to fill the two vacancies with their terms ending 12/31/14.

Discussion followed regarding deadlines for such committees and requirements to be on committees, by-laws and ordinances and the Commissioners are aware of such so they can tell their constituents.

Commissioner Myers moved for the approval to appoint Joel Poynter and Seth Hopkins to the Planning Commission to fill the two vacancies with their terms ending 12/31/14, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Clarke continued to report Dave Sanders was on the agenda to discuss the need for a Deputy 911 Director and the board had requested Mr. Sanders post this position and has seen that he has. Dave mentioned there are three people that have signed up for this position.

Commissioner Clarke reported that IT issues were discussed as Mr. Sanders receives many phone calls regarding IT and it was stated that Dave is not to do any Courthouse IT work and if Dave gets a phone call he is to tell that person to contact John.

Dave Sanders was present and has requested to get paid for the work he has already done with a stipend of \$2,500.00 and explained that after the last Personnel Meeting, he has turned away whoever has contacted him for IT work 100%. Dave continued to explain that he has worked approximately 100 hours since the beginning of January through August 1st.

Discussion followed.

Commissioner Clarke stated the Personnel Committee did give Dave Sanders permission to assist John when necessary, but now he is not to assist him any longer.

Commissioner Clarke moved for approval for Dave Sanders to be paid a onetime stipend of \$2,500.00 for the IT work he has performed from January 1, 2013 through August 1, 2013 and to be paid from the Accounting/IT Department, seconded by Commissioner Stenger, roll call vote 5 yes, 1 NO Commissioner Sloan and 1 absent and excused Commissioner Carrington-Atkins.

A lengthy discussion followed regarding the Deputy 911 Director and where this funding will come from.

Commissioner Stenger moved for approval for Dave Sanders to begin the process to fill the Deputy 911 Director’s position, seconded by Commissioner Myers, roll call vote 5 yes, 1 NO Commissioner Fairbanks and 1 absent and excused, Commissioner Carrington-Atkins.

Commissioner Fairbanks left at 2:41 p.m.

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It was also discussed in Personnel, then once this funding for the Deputy 911 Director is gone, then this position is also dissolved.

Commissioner Fairbanks returned at 2:42 p.m.

Discussion followed regarding the proper procedures for promoting within the department vs. new hires, etc.

A Personnel meeting was scheduled for August 20, 2013 at 1:30 p.m. to discuss procedures.

PROPERTY/SAFETY

Commissioner Fairbanks reported they approved an emergency Purchase Requisition for the Sheriff's Department/RRP for additional camera's to add for additional safety procedures and policies.

Discussion followed.

AGENCY REPORTS

ECONOMIC DEVELOPMENT AD-HOC COMMITTEE

Commissioner Sloan reported they took testimony from a gentleman from the Michigan Economic Development Corporation for grants and programs available to assist counties with Economic Development Committees and hopes to have the study completed sometime by late November.

FIVECAP

Commissioner Stenger stated there was no meeting, but they do think they sold one of their homes here in Baldwin.

HAZARDOUS WASTE

Commissioner Sloan reported the hazardous waste collection day is the second Saturday in October and there will be yard postings and will get promotional information out.

HOUSING

Commissioner Clarke reported they are waiting for the State to approve the MSHDA application and would like to apply for HUD with possible funds available in the amount \$300,000 - \$500,000 and also a Kresge Foundation application and would like approval to move forward with these applications.

Commissioner Fairbanks moved for approval for Commissioner Clarke to move forward and submit the applications for HUD and the Kresge Foundation, seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused, Commissioner Carrington-Atkins.

LAKE COUNTY FAMILY & YOUTH PROGRAMS

Commissioner Sloan reported he did not attend the last meeting, but had heard they wanted to hold a 4-H small animal program at the fairgrounds and liability issues were questioned and spoke with Clerk/Register/CFO Myers and had discussed with the members of this program to hold off until next year to hold such a program.

Commissioner Fairbanks was excused at 3:00 p.m.

NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES

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Commissioner Myers reported that NMSAS is in the process of joining with Community Mental Health (CMH) and this should be completed by October 2014 and also reported \$3,195,000 have been disbursed throughout the system to date and administrative fees are only 7%.

WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION (WMSRDC)

Commissioner Clarke reported there was no meeting, but did attend the 2013 Michigan Transportation Planning Association (MTPA) conference hosted by WMSRDC and the Key Note Speaker, Rob Bliss spoke and offered many suggestions on how local planners can make their spaces more adaptable to youthful events.

APPOINTMENTS WITH THE BOARD

There were none scheduled.

CORRESPONDENCE – see Exhibit “A”

None

APPOINTMENTS

The two appointments were made earlier.

CFO REPORT

Clerk/Register/CFO Myers was present to report on the following:

1. Budget Amendments #10661 and #10688:

Commissioner Myers moved for approval Budget Amendments #10661 and #10688 as follows:

BA #10661

Debit	282-000.00-670.000		\$4,818.00	
		Credit	282-690.00-802.040	\$4,049.00
		Credit	282-690.00-727.000	\$ 769.00

Description: to carry forward balance of funds from 2012 not used.

BA #10688

Debit	277-000.00-545.000	Credit	277-302.00-702.032	\$2,532.00
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Description: to adjust the budget to reflect the additional funds received from the State

Seconded by Commissioner Sloan, roll call vote 5 yes and 2 absent and excused, Commissioners Carrington-Atkins and Fairbanks.

2. Presented the Lease Agreement between Lake County and West Michigan Community Mental Health for approval and authorization for signature and the main concern was the insurance coverage.

Commissioner Sloan moved for approval and authorization for signature on the Lease Agreement between Lake County and West Michigan Community Mental Health and to be mailed immediately as they meet Tuesday 8/20/13, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused, Commissioners Carrington-Atkins and Fairbanks.

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3. Presented the Secondary Road Grant Application for approval and authorization for signature with the State portion being \$39,246.

Commissioner Sloan moved for approval and authorization of signature for the Secondary Road Patrol Grant Application with the State portion being \$39,246, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused, Commissioners Carrington-Atkins and Fairbanks.

4. Asked if anyone received an email being invited to a meeting regarding GEO at the bank from House Representative Bumstead. The meeting is scheduled on August 26, 2013 from 11:00 a.m. to 1:00 p.m. and you need to R.S.V.P. if you are attending, and stated she will forward this email to all the Commissioners and has sent Adam an email with questions, but has not heard back from him.

Discussion followed regarding a Blight Grant Application, which the deadline is Friday the 16th by midnight.

OLD BUSINESS

None

NEW BUSINESS

None

RESOLUTION – see Exhibit “B” and “C”

Commissioner Sloan moved for approval for Resolution #08/14/13 1294, Support of the Medicaid Expansion, as presented, seconded by Commissioner Clarke, roll call vote 5 yes and 2 absent and excused Commissioners Carrington-Atkins and Fairbanks.

Commissioner Myers moved for approval for Resolution #08/14/13 1295, Support for Great Lakes Technology Park, seconded by Commissioner Clarke, roll call vote 5 yes and 2 absent and excused, Commissioners Carrington-Atkins and Fairbanks.

EXTENDED PUBLIC COMMENTS

Mr. Poynter was present, Lake Township Resident, and stated he wished public comments were heard prior to voting on supporting Medicaid Expansion and explained why he felt this was not a good idea and issues that could arise from this.

COMMISSIONERS PERSONAL PRIVILEGE

Chairman Walls thanked everyone for their thoughts, comments and participation.

There being no further business, the meeting was adjourned at 3:23 p.m.

Lori R. DeWolf, Deputy Clerk

Karl Walls, Chairman of the Board

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Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 MAC Legislative Update- July 29, 2013**
- #2 Muskegon County Board Of Commissioners Resolution**
- #3 Lake County Permit Summary Report For July, 2013**
- #4 MAC Legislative Update- August 5, 2013**
- #5 MAC Legislative Update- August 12, 2013**
- #6 FOIA Request For Copy Of Board Minutes**
- #7 Oceana County Resolution**

