

# LAKE COUNTY BOARD OF COMMISSIONERS

## Regular Meeting

July 24, 2013

10:30 a.m.

Chairman Walls called the meeting to order at 10:37 a.m.

Commissioner Myers gave the prayer and the Pledge of Allegiance was said.

Lori DeWolf called the roll with the following Commissioners present: Dan Sloan, Barb Stenger, Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Robert Myers, and Karl Walls

Commissioner Sloan moved that the agenda be approved as presented, seconded by Commissioner Clarke, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the July 10, 2013 regular meeting be approved with the correction on page 4, under Economic Development Commission, the date should state July "11" not July 17, seconded by Commissioner Sloan, and by voice vote carried.

### **BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

Joel Poynter was present and stated he has applied to be on the Planning Commission. He also shared his engineering background and length of time he has lived here in Lake Township.

### **PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**10:30 a.m.**     **Jordan DeVries, Mason/Lake Conservation District Administrator**, was present and explained he just started in the administrative position in October. He thanked the County for their appropriation which has helped and gone a long way. Discussed plans for the year. One program is working with farmers and land owners to conserve wildlife and went into detail of efforts. Once they have a qualified forestry technician there will be stronger efforts in 2014.

September 13 and 14 they will be at the Baldwin Airport working thru MSU extension on Bio-Mass Energy Workshop.

Discussion followed regarding tree illnesses due to bugs spreading disease and how to keep this as a minimal and along with invasive species being spread from one body of water to another.

### **COMMITTEE REPORTS**

#### **FINANCE**

1. Commissioner Clarke moved to approve the conference and training request for Lena Lyles, Equalization Department, to attend the Principal Residence and Qualified Ag Exemptions class in Big Rapids on August 6, 2013 for the cost of mileage only \$31.00., seconded by Commissioner Myers.

Clerk/Register/CFO Myers stated per the information sheet, lunch is not provided, and shouldn't this be included on the request for up to \$10.00 for lunch.

Commissioner Clarke moved to amend her motion to include meals up to \$10.00 for a total amount of \$41.00, seconded by Commissioner Myers, roll call vote 7 yes.

2. Commissioner Clarke moved to approve the conference and training request for 10 road officers, Sheriff's Department, to attend the DATA Master Training, at Delta College, in University Center, MI a two hour class through August, with no cost to the county with the exception of wages, seconded by Commissioner Sloan, roll call vote, 7 yes.

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3. Commissioner Clarke moved to approve and authorize signature for the Emergency Management Coordinator Information form, appointing Kevin Thiel as the Assistant Emergency Management Director, seconded by Commissioner Fairbanks.

Discussion followed regarding this being a volunteer position and the possibility of the county paying for training as this could cause an issue. Roll call vote 7 yes.

4. Commissioner Clarke moved to approve and authorize signature for the Third Quarter Emergency Management FY 2013 Work Agreement/Quarterly Report, seconded by Commissioner Myers, roll call vote, 7 yes.
5. Commissioner Clarke moved to approve and authorize signature for the 2012 – 2013 amendment to the Child Care Budget, with no cost to the County, seconded by Commissioner Myers, roll call vote, 7 yes.
6. Commissioner Clarke moved for approval for the payment of bills by fund as follows:

General Fund	\$47,452.30
Road Patrol	\$4,100.77
Emergency 911	\$198.83
RRP Center	\$60,799.30
Friend of the Court	\$113.61
Building Inspection Dept	\$2,563.18
Law Library	\$562.40
Child Care-probate	\$8,876.36
JAIBG Grant 2012-2013	\$21.25
DHS Building	\$130.00
Commissary Fund	\$9,046.07
Total for all Funds	\$133,864.07

Seconded by Commissioner Myers, roll call vote, 7 yes.

### PERSONNEL

Commissioner Clarke reported on meeting held on July 17<sup>th</sup> and requested John Kovalcik to attend the meeting to discuss IT issues and asked John if he felt he needed assistance and as a committee would like Dave Sanders to assist John with IT needs and Dave would be offered a stipend of \$2500 for the assistant IT job. A lengthy discussion followed.

Commissioner Clarke also reported on the current recording policy and changes that need to be added. Discussion followed

Chairman Walls reported on Dave Sanders requesting that one of his employees be moved to the 911 deputy director position to assist him. The personnel committee approved this to go to the full board for approval. A lengthy discussion followed.

*The Board recessed for lunch at 11:45 a.m.*

*The Board reconvened at 1:15 p.m.*

### PERSONNEL cont.

Chairman Walls would like the IT discussion to be moved to the IT Committee meeting.

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Commissioner Carrington-Atkins reported on the personnel manual and had discussion on various points.

### **PROPERTIES AND SAFETY**

Commissioner Fairbanks reported on removal of buildings at the fairgrounds and waiting for Chief Deputy to get back with him on pricing.

Commissioner Fairbanks reported on some issues with the ambulance building and the faulty smoke detector and has concerns with not being able to get into the building.

### **AGENCY REPORTS**

#### **AREA AGENCY ON AGING**

Commissioner Carrington-Atkins reported they voted to approve the amendment for the operating budget and to approve the 2014 funding recommendations and the 2013 contract amendments. She also reported they are in the process on developing a Kent County Elder Abuse Coalition, much like the TRIAD here in Lake County.

#### **BUILDING AUTHORITY**

Commissioner Myers reported the Building Authority is on the Agenda for this afternoon and can answer some questions.

#### **COUNCIL ON AGING**

Commissioner Carrington-Atkins reported St. Ann's has organized 8 youths to help the seniors in the community with various tasks like yard work, cleaning out basements or garages. If you know someone needing help they can contact Shelly Schafer at St. Ann's.

#### **ECONOMIC DEVELOPMENT/AD-HOC**

Commissioner Sloan reported Susan Dennis was at the meeting and there are 3 major programs available to the County. There are grant programs also and she really encouraged us to look at the branding marketing program grant. This is a good way to showcase the County for our ORV tourism. A lengthy discussion followed.

#### **PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**1:30 P.M.**      **Jeff Stockhill, Life EMS**, was present with the second quarter report. They hired two part time EMT's in May and working out very well. Very seldom does he hear positives from the vice president, but he has heard many times Dave Sanders is doing an amazing job with response times. Details followed.

He reported that additional staffing was added for the blessing of the bikes and the missing person search back in May.

Overall has an 89% response time with 15 minutes or less. Discussion followed.

*Commissioner Stenger left at 1:45 p.m. as she was not feeling well.*

Commissioners Correspondence #3 was discussed regarding HB 4785 Fees increasing MFR and Paramedics Education Fees. Discussion followed.

Jeff Stockhill thanked the board for the new ambulance building.

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**2:00 P.M.** **Building Authority** was present and Don Turnwall introduced himself as the Treasurer and investor for the Building Authority. The project of the new EMS building was very enjoyable. This was the first project from the ground up. Carl Merchant was the go between for the contractors and the board. Total cost on the project was \$363,122.00 and the extra funds came from Life EMS and the Building Authority Account on interest Mr. Turnwall made. Discussion followed regarding Mr. Turnwall's work history and investing work.

Chairman Walls complimented Mr. Turnwall on the investing work he has done with the moneys available. Discussion followed.

Carl Merchant reported that everything is complete with the exception of the guide wire. Discussion followed.

### **AGENCY REPORTS cont.**

#### **HAZARDESS WASTE**

Commissioner Sloan will forward information to Lori DeWolf for distribution to the Commissioners.

#### **HOUSING**

Commissioner Clarke reported on NACO conference in Texas. Discussion followed. Commissioner Clarke also reported a Public Hearing will need to be put in the paper for the August 14<sup>th</sup> meeting.

#### **HUMAN SERVICES**

Commissioner Clarke reported Michigan Works are doing workshop for seniors 55 and older on options for employment and this is a statewide program and also MSU is conducting "homeowner workshops" for first time homeowners.

#### **IT**

It was discussed to hold meetings the second Friday of each month, at least through December 2013, so the next IT Meeting will be Friday August 9<sup>th</sup> at 10:00 a.m., then it will be more specified at a later date when the next meetings will be.

#### **MENTAL HEALTH**

Chairman Walls reported an executive meeting was held and a new director was hired and Clerk/Register/CFO Myers stated Rich VandenHuevel and Lisa Hotovy will be at the first meeting in August. Discussion followed regarding the lease agreement.

#### **MICHIGAN NORTHERN COUNTIES**

Commissioner Myers reported he went on a tour in Traverse City at American Waste. They are very advanced compared to others in technology and their recycling abilities they have with the trash, what goes to buyers and the products that come from the recycling project. Discussion followed.

#### **MSU DISTRICT EXTENSION COUNCIL**

Commissioner Fairbanks reported that MSU Extension is asking Counties to come up with a way to promote MSU Extension and those at the meeting were not in favor of doing such.

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Chairman Walls commented on the current resources that MSUE offers and their disassociation with 4-H due to the lack of farms in Lake County.

Discussion followed regarding same programs being done, but through different agencies throughout the Counties.

Commissioner Sloan commented on looking at a different avenue for MSUE in 2014. Discussion followed.

### OSCEOLA/LAKE CONSERVATION DISTRICT

Commissioner Sloan reported per diems for this board was discussed and reviewed and to be updated with a draft copy at the next meeting and there will be more foresters hired by the DNR and one for this area.

### PLANNING

Commissioner Carrington-Atkins reported they met with Ryan Coffey and reviewed recreation plan and would like to keep members to 5 and the Planning Enabling Act states there could be 5, 7, 9 or 11 members. Discussion followed regarding posting for applications/resumes and they are due back to the Clerk's office no later than August 2, 2013 at 4:00 p.m.

### CORRESPONDENCE – See Exhibit "A"

Item #3 Huron County Resolution opposing HB 4785, discussion followed.

Commissioner Sloan moved for approval for Resolution #07/24/13 1293 Opposing HB 4785, seconded by Commissioner Fairbanks, 6 yes and 1 absent and excused Commissioner Stenger. *See Exhibit "B"*.

Clerk/Register/CFO Myers reminded all commissioners to please get MAC conference paperwork into her as soon as possible.

### APPOINTMENTS

Clerk/Register/CFO Myers recommended that Chairman Walls appoint Undersheriff Robinson to the IT Committee.

Chairman Walls appointed Undersheriff Robinson to the IT Committee.

### CFO REPORT

1. Clerk/Register/CFO Myers was present to report on Budget Amendments # 10582.

Commissioner Fairbanks moved for approval of Budget Amendments #10582 as follows:

<b>BA #10582</b>		
Debit	101-648.00-703.000	\$1800.00
	101-648.00-715.000	\$138.00
	101-648.00-716.000	\$750.00
	101-648.00-717.000	\$10.00
	101-648.00-718.000	\$246.00
	101-648.00-719.000	\$35.00
	101-648.00-721.000	\$71.00
	Credit 101-648.00-707.000	\$3050.00

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Description: to be used for site investigations to be paid from one account within the Medical Examiners Budget.

Seconded by Commissioner Clarke, roll call vote, 6 yes and 1 absent and excused Commissioner Stenger.

Clerk/Register/CFO reported that a memo was sent out to Department Heads requesting them to begin their budgets for 2014. An additional memo will be sent with a due by date in September and will have budget hearings begin in October.

*Commissioner Myers was excused at 3:00 p.m.*

Discussion followed regarding a request the Department Heads to attempt to complete their Budget Requests as close to the actual expenditures as seen in the previous years

**PUBLIC COMMENT**

Mr. Poynter was present and asked if there were any updates on the Veterans Memorial that was discussed at the last meeting.

Discussion followed regarding Webber Township possibly having some interest with this, moving the monument, who owns this property and the person that created this monument put a lot of time and effort into it.

**COMMISSIONERS PERSONAL PRIVILEGE**

Commissioner Fairbanks stated there was a funeral this past Saturday and the family was very upset because the honor guard would not do military honors during Trout-A-Rama.

Clerk/Register/CFO Myers stated there were issues also getting honor guard to go to cemetery; they would only do military honors outside the church.

Chairman Walls commented on his experience with the local honor guard and if they are not available, Osceola County and/or Mason County can be contacted.

There being no further business, meeting adjourned at 3:16 p.m.

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Lori DeWolf, Deputy Clerk of the Board

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Karl Walls, Chairman of the Board

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**“Exhibit “A”**

**NUMBERED CORRESPONDENCE**

- #1 Lake County’s Food Access and Ideas**
- #2 MAC Legislative Update July 22, 2013**
- #3 Huron County Resolution No. 13-123c**

