

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**July 23, 2014**  
**10:30 a.m.**

Chairman Walls called the meeting to order at 10:30 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk DeWolf called the roll with the following Commissioners present:

Dan Sloan, Barb Stenger, John Fairbanks, Bob Myers and Karl Walls.

Absent and excused: Colleen Carrington-Atkins and Sandy Clarke.

Commissioner Sloan moved that the agenda be approved with the addition under Old Business to add the "time limit for Equalization to print tax notices", seconded by Commissioner Myers, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the July 9, 2014 regular meeting be approved, seconded by Commissioner Myers, and by voice vote carried.

**BRIEF PUBLIC COMMENT – Limited to 5 minutes each, please!**

Darrell Fenstermacher was present from Independent Rural Waste Services in Osceola County. He gave a background of his company and that in 2015 he will be operating a fulltime business and would like to have more residents from Lake County bring more waste to his plant. He stated he hasn't been to many meetings, but is planning on attending to keep the board up to date with his business.

Commissioner Sloan asked to adjust the agenda at this time as Commissioner-Carrington-Atkins is waiting for a reply for her to attend a conference today. Clerk/Register/CFO Myers stated she received an email from Commissioner Carrington-Atkins which stated she is attending and will pay for it herself.

It was stated Commissioner Carrington-Atkins can bring her receipts in and get reimbursed and Commissioner Sloan stated the agenda does not have to change then.

**PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**10:45 a.m.** **Laurel Durkin, American Waste** was present to discuss Lake County's Solid Waste Plan and request the County to amend their plan to allow trash to come into Wexford County to American Waste. She explained Wexford County's Plan allows Lake County to come into their County, but Lake County does not have this in their plan.

Discussion followed regarding the time and money it would take to amend the plan. Ms. Durkin stated all cost would be reimbursed by American Waste.

A lengthy discussion followed. Chairman Walls asked Clerk/Register/CFO Myers if she could estimate what the cost would be to amend the County's Solid Waste Plan to include American Waste in the plan so residents of Lake County can take their trash to Wexford County and/or American Waste come into Lake County to pick up waste.

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Commissioner Sloan moved for approval to wait until CFO estimates what the cost could be to amend Lake County's Solid Waste Plan and to have this information available at the next meeting, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Carrington-Atkins and Clarke.

*Commissioner Sloan left the room at 11:00 a.m.*

Ms. Durkin requested to get a copy of this estimate also and CFO Myers stated she will make sure they get it.

*Commissioner Sloan returned at 11:01 a.m.*

**11:00 Building Authority** – Don Arquette, Don Turnwall, Phil Maiville and Carl Merchant, were present regarding the recent bids received for the new Road Office's.

Dan Arquette reported 3 bids were received as follows:

Griffith Builders Inc.	\$675,000.00
BCI Construction LLC	\$827,000.00
Owen Ames Kimball	\$1,151,534.00

Mr. Arquette stated they would like to reject these bids received and re-open for new bids.

Discussion followed regarding what the Building Authority has in funding for this project. Chief Deputy Dagen was present and stated, when this project was listed the first time, it was placed in the Builders Exchange in Traverse City only, it was then placed in the Builders Exchange in Grand Rapids also with only 1 week to bid, but would have had more bids if had run longer than a week. He also stated there is a floor plan, but it doesn't list the specifications or details of the plan.

Commissioner Sloan stated, re-open and give a cap. Mr. Arquette stated, they will give more time and can send a letter to the 3 contractors that sent bids and request they rebid and also advertise again with Builders Exchange.

A lengthy discussion followed regarding hiring an architect to get the specifications needed for the plans then send out for bids.

Commissioner Fairbanks stated there is a need for a project book/manual that explains what is needed, and if the Building Authority or Sheriff tells him what is needed, he can put together a project manual with the specifications. Discussion followed regarding liability if this were to be done and Commissioner Fairbanks stated, this would be for building purposes only.

Chairman Walls stated to reject the 3 bids received, either hire someone or get a plan together for bids and find out what the Building Authority wants to do.

*The Board recessed for lunch at 11:47 a.m.*

*The Board reconvened at 1:15 p.m.*

**PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

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**1:15 p.m.** Jeff Stockhill, Life EMS, was present with his 2<sup>nd</sup> quarter report and reviewed what has been happening from April 1, 2014 – June 30, 2014 along with the response times for each township.

Discussion followed regarding the possibility of putting an ambulance base in the Chase area.

Mr. Stockhill thanked the Board of Commissioners for the new facility.

Clerk/Register/CFO Myers reported she has spoken with Ken Morris regarding the contract between Lake County and Life EMS as their contract expires December 31, 2014 and Mr. Morris is not asking for any increases for the next three (3) years. Commissioner Sloan asked if this was put out for bids.

Clerk/Register/CFO Myers stated that either three bids would be needed, or an RFP, we would need to contact the attorneys and form an Ambulance Committee, but continues to feel that this is unnecessary because it is a continuation of the current contract. Chairman Walls asked that the County Attorney be contacted regarding putting an ad in the paper.

Mr. Stockhill reported on the current monitors they are using and is asking for approval to follow through with the purchase of four (4) heart monitors at the cost of \$32,000.00 per unit. County cost would be 45% of the USDA Grant that is available and the USDA Grant would cover 55% of the cost. Mr. Stockhill explained the difference in using these monitors and how they will benefit the County.

Discussion followed.

Commissioner Sloan moved for approval to move forward with the application for the USDA Grants for up to four (4) heart monitors with the county cost being approximately \$58,000.00, which is 45% of the total cost, seconded by Commissioner Stenger, roll call vote 5 yes and 2 absent and excused Commissioners Carrington-Atkins and Clarke.

**2:00 p.m.** Michael Krauch, MSU Extension Director, was present with a quarterly report and will be attending quarterly to update the board. Mr. Krauch was present with Sandy Riseforph, Seth Hopkins and 4 young adults who attended Exploration Days and MSU.

Mr. Krauch updated the board with interim positions within MSU Extension and gave a District 5 update. He reported they are recruiting mentors and their goal is to reach the four (4) corners of the County.

Seth Hopkins was present and reported the baseball program went over very well this year with over 80 participants and had great volunteers and finalized with the Trout-A-Rama float. Disc golf: there are 6 kids that participated and hope to put them in state finals. Exploration Days: there were 7 young adults that participated in this program and attended MSU for 3 days. Seth introduced the 4 students that did attend and each gave a short presentation of their experience.

Mr. Krauch thanked the board for the support with MSU Extension. Chairman Walls thanked everyone for coming and taking the time. Commissioner Fairbanks thanked the “moms” for their support and being here also.

*2:30 p.m. Commissioner Fairbanks was excused for the rest of the meeting.*

***The board took a short break at 2:30 p.m.***

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#### *The board reconvened at 2:41 p.m.*

Chairman Walls asked that the IT report be done at this time as we have Jan Brinkert and Brian Kelly to discuss E-Recording.

**IT COMMITTEE** - Commissioner Stenger reported E-Recordings were discussed at the IT meeting for the Register of Deeds. She turned this over to Brian Kelly, from Deketo and Jan Brinkert, Deputy Register of Deeds.

Mr. Kelly explained they provide the software for the Register of Deeds. Ms. Brinkert explained how the E-Recordings work and will be through emails. She explained this will eliminate useless unnecessary work in this office. She stated it is like the electronic death certificates and Simplifile would be the third party vendor who will be taking care of the funds. Commissioner Sloan asked if there was any cost to the County and Ms. Brinkert stated there is no cost and the upgrades from Deketo are included in the annual maintenance fees.

Commissioner Sloan reported that he had contacted counties that have this program and they all had only good things to report on this program.

Commissioner Sloan moved for approval to allow E-Recordings to be done in the Register of Deeds office, with no cost to the County, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Commissioner Stenger reported the new server was discussed and the IT Committee approved this to go on to the Finance Committee.

Discussion followed regarding the additional cost for the new server, which will come from the Automation fund when the final amount is determined.

### **COMMITTEE REPORTS**

**FINANCE** - Commissioner Myers moved for approval for the purchase requisition from Capital Outlay to IT Right for the purchase of a new server, labor, license fees and software updates for a total cost \$16,108.96, as requested by the IT Committee, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Commissioner Myers moved for approval for the conference and training request for Belinda Barbier, Assistant Prosecutor, to attend the Neglect/Abuse/Title IV-E Training-Scale at West Shore Community College, in Ludington on August 1, 2014 for a total of meals \$10.00 and mileage \$63.80 for a total cost of \$73.80, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Commissioner Myers moved for approval for the conference and training request for James Holden, Prosecutor's Office to attend the 2014 Victim Rights Annual Conference at Great Wolf Lodge in Traverse City from August 26, 2014 – August 29, 2014 for the cost of meals \$42.00 and mileage \$55.00 for a total cost of \$97.00, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

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Commissioner Myers moved for approval for the conference and training request for Craig Cooper, Prosecuting Attorney to attend the Prosecuting Attorney’s Association of Michigan 87<sup>th</sup> Annual Conference at the Grand Hotel, Mackinac Island from August 21, 2014 – August 24, 2014 for registration cost \$300.00, hotel \$670.17, meals \$30.00, mileage \$203.50 and ferry service \$25.00 for a total cost of \$1,228.67, seconded by Commissioner Stenger. Commissioner Sloan stated for the record, he is supporting this motion under protest to stay at a five star hotel and to keep the ball rolling on these motions. Roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Commissioner Myers moved for approval for the conference and training request for Greg Block, Trial Court Magistrate, to attend the Michigan Association of District Court Magistrates Annual Conference in Traverse City from September 10, 2014 – September 12, 2014 for registration cost \$100.00, lodging \$133.15, mileage \$132.00 and annual dues to MADCM for 2014-2015 \$75.00, for a total amount of \$440.15, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Commissioner Myers moved for approval for the additional \$100.00 for registration for the conference and training request for Tracey Cochran, previously approved for her to attend the annual MERS meeting in Detroit, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Commissioner Myers moved for approval for the conference and training request for Commissioner Carrington-Atkins to attend the CDBG Certified Administrator Training in Lansing from July 23, 2014 – July 25, 2014 for registration cost \$150.00, lodging \$218.00, meals \$84.00 and mileage \$165.00 for a total cost \$617.00, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Chairman Walls stated the IT Coordinator has been on top of doing his job and getting information quickly when asked. Commissioner Stenger stated disaster recovery back-ups were also discussed as we only get 6 months of backups at this time. This will be brought up at the next IT meeting.

Commissioner Myers moved for payment of bills by fund as follows:

General Fund	\$36,983.18
Road Patrol	8,025.47
E911	1,972.95
RRP Center	50,537.65
Friend of the Court	407.40
Building Inspection Department	6,163.20
Register of Deeds Automation Fund	622.97
Law Library	679.98
Child Care-Probate	1,936.12
JABG Grant 2013-2014	140.00
Capitol Improvements	1,121.25
D.H.S. Building	233.90
Commissary Fund	9,186.48
<b>GRAND TOTAL</b>	<b><u>\$118,010.55</u></b>

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Seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

**PERSONNEL** – Chairman Walls reported on the most recent meeting where they interviewed two final candidates for the Prosecuting Attorney's office and gave the recommendation to Prosecuting Attorney Cooper. He also reported the Equalization Department was discussed and Dan Holland, Equalization Director was unable to attend this meeting and asked if there was an answer regarding the tax notices and it was stated no. He also asked if there was an answer regarding the RRP and Clerk/Register/CFO Myers stated both the Webber tax notice and Village of Baldwin tax notice are now at zero.

Discussion followed. Commissioner Sloan requested Mr. Holland to be placed on the agenda for the next meeting. Discussion followed regarding the Board of Review and how it was handled.

Commissioner Sloan stated that under "Old Business" it is listed to discuss tax notices being available to townships by the 16<sup>th</sup> of June and 16<sup>th</sup> of November and would like to extend this to the next meeting.

Commissioner Sloan moved for approval to extend the motion of discussing the timeline of printing tax notices and request they be done by the 16<sup>th</sup> of June and 16<sup>th</sup> of November, until the next full board meeting, seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

Chairman Walls reported the Medical Examiners were discussed and needs to be discussed further between Sheriff Hilts, Lisa Kaspriak, Clerk/Register/CFO Myers and himself, then to move this on to the Personnel Committee.

Discussion followed.

**PROPERTIES** – Clerk/Register/CFO Myers stated a meeting may be needed to discuss MSU Extension as they were placed in the Baldwin Business Center temporarily and they are running out of space and if this is to be long-term, a meeting may be needed to discuss options. Commissioner Stenger reported on the Community Project and they will be tearing down the old MSU Building and moving one house then the other. She has a meeting and will find out their timeline on this project.

### **AGENCY REPORTS**

**ECONOMIC DEVELOPMENT COMMITTEE** – Commissioner Sloan reported they met yesterday to pass along more names on the sub-committees to be appointed today. He is waiting for one more name from Chase then his Sub-Committee will be complete. Commissioner Stenger stated one member of her Sub-Committee is resigning, but moving to Commissioner Sloan's Sub-Committee.

Chairman Walls appointed the 4 members to Commissioner Sloan's Organization Sub-Committee and 3 members to Commissioner Stenger's Strategic Plan Sub-Committee as requested. *See Exhibit "B"*

Peer Review Group – Clerk/Register/CFO Myers explained this is for the Remonumentation Grant and Chairman Walls appointed the 4 members to the Peer Review Group as requested by Patrick Johnson, County Surveyor. *See Exhibit "C"*

**MENTAL HEALTH** – Commissioner Stenger reported on their most recent meeting and all is moving along smoothly.

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**MICHIGAN NORTHERN COUNTIES** – Commissioner Myers reported on their most recent meeting and they focused on the Governor’s plan for recycling.

**WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION** – Commissioner Sloan reported on their most recent meeting and all but 1 county in the Region 6 district agreed to pay back the money from the training in the past years. Region 4 Prosperity Zone is moving forward and he is hoping Lake County’s enhanced broadband is one of the five selected as one of the initiatives.

**APPOINTMENTS** - Appointments were made earlier in the meeting.

**CORRESPONDENCE** – *see Exhibit “A”*

There were none to discuss

**CFO REPORT**

Clerk/Register/CFO Myers was present and reported on the following:

1. Has 2 Budget Amendments #12137 and 12148 as follows:

Commissioner Myers moved for approval for Budget Amendment #12137 and #12148 as follows:

**BA #12137**

Debit	249-371.00-802.057	Credit	249-371.00-933.000	\$600.00
Description:	to cover the cost for repairs to the Building Departments vehicle.			

**BA #12148**

Debit	210-890.00-955.000	Credit	210-325.00-89.000	\$2,000.00
Description:	to amend the budget for the purpose of the phone bill not originally budgeted for in Central Dispatch.			

Seconded by Commissioner Stenger, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

2. Will be sending RFP’s out for Auditing Services for three years, 2014, 2015 and 2016.
3. Has a MERS Resolution for an employee who is purchasing service credit, at the employees cost and must be approved by the board.

Commissioner Myers moved for approval of the resolution for an employee to purchase additional service credit at their cost with MERS, seconded by Chairman Wall, roll call vote 4 yes and 3 absent and excused, Commissioners Carrington-Atkins, Clarke and Fairbanks.

4. Reminder to have what you want to report on at the West Central Michigan County Alliance meeting, Monday July 28, 2014 in Manistee, to be in writing.

Chairman Walls requested those that want something to be reported on, to send him an email.

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**RESOLUTIONS** – There were no Resolutions.

**OLD BUSINESS** – This was discussed earlier.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

Darrell Fenstermacher was present and stated if a Waste Committee is needed in Lake County to work with other Counties, he is willing to help form this committee.

*Commissioner Sloan left the room at 4:08 p.m.*

Mr. Fenstermacher stated there have been a lot of discussion on recycling and how his company works.

*Commissioner Sloan returned at 4:09 p.m.*

Mr. Fenstermacher has met with townships and has been told to bypass the County and he would like to stay on top of this with the County and wants to prosper with Lake County. He has also worked with many grants and will bring more information to Lake County. Commissioner Sloan stated there are five Lake County residents who work for Independent Rural Waste Services in Osceola County.

Chairman Walls thanked Mr. Fenstermacher for being here.

**COMMISSIONERS PERSONAL PRIVILEGE**

Commissioner Stenger reported Rails to Trails Open House is Saturday July 26<sup>th</sup>.

There being no further business, the meeting was adjourned at 4:18 p.m.

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Lori R. DeWolf, Deputy Clerk to the Board

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Karl Walls, Chairman of the Board



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*Exhibit "A"*

**NUMBERED CORRESPONDENCE**

**#1 MAC Legislative Update- July 11, 2014**

**#2 MAC Legislative Update- July 18, 2014**

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**Exhibit “B”**

Economic Development Organization Sub-Committee:

John Meeks  
Matthew Bearup  
Lee Ann Russell  
Matthew Krawczak

Economic Development Strategic Planning Sub-Committee:

Joel Poynter  
Mike Krauch  
Matthew Bearup

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***Exhibit “C”***

Peer Review Members

1. Norm Ochs. P.S. Newaygo Engineering and Surveying White cloud Michigan
2. Patrick Bentley. P.S. Spicer Engineering Group Manistee Michigan
3. Sam Barnette P.S. Retired
4. Paul Privacky P.S. Muskegon County Road Commission, Alternate

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