

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
June 25, 2014
10:30 a.m.

Chairman Walls called the meeting to order at 10:35 a.m.

Commissioner Clarke gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk DeWolf called the roll with the following Commissioners present:

Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Bob Myers, Dan Sloan, Barb Stenger, and Karl Walls.

Commissioner Fairbanks moved that the agenda be approved with the addition of discussing the Lake County Recreation Plan right after the first Public Comment, seconded by Commissioner Myers, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the June 11, 2014 regular meeting be approved, with the one correction Commissioner Carrington-Atkins said the prayer, seconded by Commissioner Myers, and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

Ernie Wogatzke, Webber Township Zoning Officer, was present with an update on the Webber Township “Blight Ordinance” and the cleaning up they are doing within their township. Mr. Wogatzke distributed photos of before and after the demolition of the property and/or clean up. He explained the township is trying to get all the “blight” projects done and back on the tax roll.

Many questions and answers followed and discussion regarding cleaning up properties, etc. Chairman Walls stated if more information is necessary to be discussed, for Mr. Wogatzke to call and request to be put on the agenda.

The board thanked Mr. Wogatzke for his update and stated he has done a great job and hope he continues to do so.

Lake County Recreation Plan update: Commissioner Carrington-Atkins reported the “draft” copy of the updated Lake County Recreation Plan is ready for the Planning Commission to have a Public Hearing which is scheduled for July 15th at 3:00 p.m. and is asking for approval to distribute the draft copy before the Public Hearing.

Commissioner Fairbanks moved for approval for the Planning Commission to distribute the “draft” copy of the updated Lake County Recreation Plan to the public and on the website for review before the Public Hearing, seconded by Commissioner Sloan.

Commissioner Sloan asked if changes could be done and Commissioner Carrington-Atkins asked that all changes be emailed to her. Commissioner Sloan noted some changes he saw. Roll call vote on the motion, 7 yes.

At 10:53 a.m. Commissioner Carrington-Atkins left for the rest of the meeting.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

10:55 a.m. Steve Kirinovic, Abraham and Gaffney, was present to review the 2013 year end audit and distributed such to all. Mr. Kirinovic stated the audit was very consistent with the help of Clerk/Register/CFO Myers and her staff along with Treasurer Kutchinski and her staff.

Mr. Kirinovic reviewed the Financial Statement and reported a Single Audit was not necessary for 2013 as there were no federal and/or state funding over the amount of \$500,000.00.

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Questions and answers followed.

The board thanked Mr. Kirinovic for his report.

The Board recessed for lunch at 11:47 a.m.

The Board reconvened at 1:15 p.m.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

1:15 p.m. Marilyn Burns, Area Agency on Aging, was present to update the board on what is happening with Area Agency on Aging and in 2015, Governor Snyder's budget includes significant increases. Ms. Burns reported on their recent audit and the programs that are in effect to help the seniors.

Commissioner Fairbanks reported he will be volunteering to help with Meals on Wheels this winter.

The board thanked Ms. Burns for her update.

COMMITTEE REPORTS

FINANCE

Commissioner Fairbanks moved for approval for the conference and training request for J Bennett, Lake County Road Patrol to attend the USPCA Region 19 – Police Dog 1 Patrol Trials from July 10, 2014 - July 13, 2014 in Ann Arbor, for registration cost of \$85.00, lodging cost \$297.00 plus tax, total meals \$94.00 for a total cost of \$476.00, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for the conference and training request for Dan Holland, Equalization Director to attend the Michigan Assessors Association Summer Conference from August 3, 2014 – August 6, 2014 in Plymouth, for registration cost \$230.00, lodging cost \$438.90, total cost for meals \$84.00 and total cost for mileage \$167.20 for a total cost \$920.10, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for the conference and training request for Hayley Jones, Juvenile Court to attend the Youth with Co-Occurring Disorders and Individuals with Fetal Alcohol Spectrum Disorders on July 17, 2014 in Lansing, for the total cost of mileage \$149.60, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for the conference and training request for Michael Applewhite, Emergency Management Director to attend the Michigan Emergency Management Association (MEMA) Annual Conference from October 6, 2014 – October 8, 2014 in Traverse City for registration cost \$200.00, lodging cost \$174.00, total meals \$84.00 for a total cost of \$458.00, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for the purchase requisition from Lake County RRP Center to Basic Ltd. For clear soft storage boxes for a total cost of \$2,190.00, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

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Commissioner Fairbanks moved for approval for the purchase requisition from Lake County RRP Center to Bob Barker for inmate clothing for the total cost of \$2,461.40, seconded by Commissioner Clarke, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for the purchase requisition from Ambulance Fund to DeVos Seamless Gutters to install gutters and drain spouts at the South Ambulance Base in the amount of \$1,550.00, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for the purchase requisition from Maintenance to Control Logic to upgrade and do maintenance to the Courthouse Air Condition Units for an estimated cost of \$12,124.00, seconded by Commissioner Clarke, roll call vote 6 NO and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval to amend the purchase requisition from Maintenance to Control Logic to upgrade and do maintenance to the Courthouse Air Condition Units for the cost of \$20,928.00 and less an estimated rebate, seconded by Commissioner Clarke, roll call vote 5 yes, 1 NO Commissioner Sloan and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved to accept the only quote received from Jim Kutchinski Builders, Inc. for the Courthouse Painting from pillars on up, paint wood white, scrape any peeling, prime and paint in the amount of \$1,600.00 and the blue sculpture area only if needed, extra cost, seconded by Commissioner Myers. Commissioner Sloan stated he doesn't feel we should have an open ended quote.

Commissioner Fairbanks moved to amend his motion to state that the total price is not to exceed \$2,000.00 which includes to paint the blue sculpture if needed, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved to accept the only quote received from M-R Digging to demolish all buildings and mobile home and cleanup of other buildings at 2129 S. James Rd for the cost of \$8,790.00, seconded by Commissioner Myers. Discussion followed regarding the cost to do this and only receiving one quote. Commissioner Sloan stated he is all for this as this follows up with developing this property to go along with the Lake County Recreation Plan. Roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Discussion followed concerning the issue of where the Properties Committee should advertise. Commissioner Myers asked if we could put ads on the website when there is something that needs to be put in the paper. Commissioner Sloan asked to place a "bid" site on the website, where all bids can be placed for advertisement.

Commissioner Sloan left the room at 1:49 p.m.

Discussion followed regarding where to advertise and to keep it local.

Commissioner Sloan returned at 1:50 p.m.

At 1:50 p.m. Commissioner Clarke was excused for the rest of the meeting.

Commissioner Fairbanks moved for payment of bills by fund as follows:

General Fund	\$42,337.84
Road Patrol	123,375.73
E911	15,313.88
RRP Center	15,960.91

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Friend of the Court	169.79
Council on Aging	8.41
Building Inspection Department	3,119.89
E911 Wireless Fund	1,824.14
Law Library	1,575.51
Criminal Justice Training	327.98
Child Care-Probate	12,976.28
JABG Grant 2013-2014	5,278.50
Capitol Improvements	1,378.80
Ambulance	1,612.74
D.H.S. Building	890.00
Commissary Fund	<u>6,311.08</u>
 GRAND TOTAL	 <u>\$232,461.48</u>

Seconded by Commissioner Sloan, roll call vote 5 yes and 2 absent and excused, Commissioners Carrington-Atkins and Clarke.

AGENCY REPORTS

BUILDING AUTHORITY – Commissioner Fairbanks reported they are figuring out dates for engineers to look at the building site to design and build.

ECONOMIC DEVELOPMENT COMMITTEE – Commissioner Sloan stated their meeting that was scheduled for Monday was improperly posted, therefore there was no meeting. Clerk/Register/CFO Myers requested that all Committees place their meeting requests in writing when scheduling a meeting. The Clerk’s staff will then reserve the room and post the notice if necessary.

IT – Commissioner Stenger reported it was a good meeting and the following items were discussed:

1. Put the current aerials on the website, for an annual cost of \$4,000.00 and Commissioner Fairbanks stated that with the quality of the current aerials, it’s not worth putting them on the website this year. John Kovalcik was present and distributed an email he received regarding such and requested all Commissioners to review Otsego’s map site, which is included in the email.
2. Chairman Walls stated he discussed with Treasurer Kutchinski and she verified that all the townships did participate in the cost when the aerials were done 9 years ago.

Commissioner Sloan moved for approval for the 2015 budget, the County budget for 6’ color aerials, seconded by Chairman Walls. Discussion followed regarding how these aerials will help Public Safety and the Township Assessors.

Commissioner Sloan stated when Department Heads comes to the Board of Commissioners for a request, to please have ALL the information needed for them to act on the request and report to our townships one time, not many with different information each time for the same request. Roll call vote for the approval to budget for the 6’ color aerials in 2015, 5 yes and 2 absent and excused Commissioners Carrington-Atkins and Clarke.

Commissioner Sloan moved for approval that a letter from the Lake County Board of Commissioners be sent to all Township Supervisors regarding the aerials and mention the County will budget for this project and that the Townships did participate to help fund the last aerial flyover and to encourage them to participate and for the Townships to budget for this in 2015 based on Exhibit “A”, Column H, seconded by Commissioner Myers. Discussion followed regarding including the Resolution in the letter and if the Townships do pass the resolution, they will have access to the aerials and

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those Townships that don't participate will only have access to view the aerials. Commissioner Sloan moved to amend his motion to include sending a copy of the Resolution with the letter, seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused Commissioners Carrington-Atkins and Clarke.

- 3. The Exchange Server that is budgeted in Capital Outlay and it was discussed to use this new server for the BS&A applications and take the BS&A Server and re-format it to be used as the Exchange Server. John explained all that this entails. It was requested to have this written up for the next Finance Meeting.

Commissioner Sloan asked Mr. Holland about a letter that was sent to one of his townships and a resolution regarding the ISD rates. Mr. Holland explained how last winter, 2013 taxes, all rates were double checked with the exception of the ISD rates which were not correct. He did contact the State on how to fix this and was told to run this through the July 2014 Board of Review.

MICHIGAN NORTHERN COUNTIES – Commissioner Myers reported on their recent meeting and the presentation from Steve Currie, Deputy Director from MAC. He reported the budget is done, but not approved and they budgeted \$450,000 is budgeted for the roads throughout Michigan, which is not enough and they turned down the increase in sales tax. They are now on a break for the summer. They discussed the consolidation with Community Mental Health and Northern Michigan Substance Abuse and preparing Policy's & Procedures and splitting the budget. Next meeting recycling will be discussed. Commissioner Stenger stated the Governor is doing a State Wide Plan on Recycling.

CORRESPONDENCE – see Exhibit "A"

There was no discussion.

APPOINTMENTS

There were no appointments at this meeting.

CFO REPORT

Clerk/Register/CFO Myers was present and reported on the following:

- 1. Has 3 Budget Amendments #12013, #12038 and #12035 and 1 Transfer Authorization #12036 as follows:

Commissioner Fairbanks moved for approval for Budget Amendments #12013, #12038 and #12035 and Transfer Authorization #12036 as follows:

		BA #12013	
Debit	101-351.00-583.000		\$4,000.00
		Credit 101-331.03-703.000	\$1,800.00
		Credit 101-331.03-715.000	\$138.00
		Credit 101-331.03-716.000	\$130.00
		Credit 101-331.03-717.000	\$1.00
		Credit 101-331.03-717.001	\$10.00
		Credit 101-331.03-717.002	\$5.00
		Credit 101-331.03-717.004	\$3.00
		Credit 101-331.03-718.000	\$90.00
		Credit 101-331.03-719.000	\$49.00
		Credit 101-331.03-721.000	\$72.00
		Credit 101-331.03-866.000	\$1,502.00
		Credit 101-331.03-931.000	\$200.00

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Description: to amend the budget per the agreement between Lake County, Lake County Sheriff's Department and USDA for 2014

BA #12038

Debit 402-000.00-684.000 Credit 402-265.00-700.000 \$185,206.00

Description: to amend to actual to cover the cost of the new phone system and heating and cooling units for the courthouse

BA #12035

Debit 402-000.00-684.000 Credit 402-265.00-700.000 \$114,794.00

Description: to amend the budget for phone and heating and cooling system at the courthouse and to carry forward the balance left from 2013

TA #12036

Debit 402-000.00-001.000 Credit 402-000.00-684.000 \$114,794.00

Debit 516-000.00-999.011 Credit 516-000.00-002.000 \$114,794.00

Description: to transfer funds from Fund 516 to Fund 402 Capitol Improvements for the new phone system and heating and cooling system for the courthouse and carry forward funds from 2013.

Seconded by Commissioner Myers, roll call vote 5 yes and 2 absent and excused Commissioners Carrington-Atkins and Clarke.

2. Letter of Understanding between Lake County Sheriff and Lake County Board of Commissioners and the Police Officers Association of Michigan where bargaining union members work the Rivers and Streams-Campground Patrol, ORV Patrol and additional irregular scheduled employees positions at regular straight time rate, with the exception for hours worked on a contractual holiday.

At 3:00 p.m. Commissioner Myers was excused for the rest of the meeting.

Commissioner Sloan moved for approval and authorization for signature on the Letter of Understanding between Lake County Sheriff and Lake County Board of Commissioners and the Police Officers Association of Michigan where bargaining union members work the Rivers and Streams-Campground Patrol, ORV Patrol and additional irregular scheduled employees positions at regular straight time rate, with the exception for hours worked on a contractual holiday, seconded by Commissioner Fairbanks,, roll call vote 4 yes and 3 absent and excused Commissioners Carrington-Atkins, Clarke and Myers.

3. Did research if the ambulances used the County's aerals and they don't have computers in the rigs. Commissioner Fairbanks mentioned the Road Patrol vehicles have computers in their vehicles therefore might benefit them having the maps available.

OLD BUSINESS – Commissioner Sloan stated Clerk/Register/CFO Myers emailed all of the Commissioners an email and information regarding the Solid Waste Plan and feels this would only benefit the NE Portion of the County.

Discussion followed regarding inviting Mr. Ascione from American Waste to a meeting to address the questions everyone has and the concerns with activating the Solid Waste Committee and the funds that would be involved with this.

Clerk/Register/CFO Myers will write a letter to Mr. Ascione from American Waste requesting he attend a Board Meeting on the Solid Waste Plan. She stated she has spoken with the DEQ and the majority of the cost will come from the County and would need 67% approval from the townships and villages.

RESOLUTIONS – see Exhibit "B"

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Commissioner Sloan moved for approval Resolution #06/25/14 1313 Opposing the Development of an Underground Nuclear Waste Facility, seconded by Commissioner Fairbanks, roll call vote 4 yes and 3 absent and excused Commissioners Carrington-Atkins, Clarke and Myers.

Clerk/Register/CFO Myers distributed a report from Tony Gagliardo, Lake County Building Inspector to update the board with the Osceola County Building Inspections being done two days a week, by Lake County Building Officials.

Discussion followed regarding this update and Clerk/Register/CFO Myers has requested a meeting with all involved to discuss these issues further.

Commissioner Sloan left the room at 3:26 p.m.

Discussion followed regarding pros and cons of doing the additional work and consolidating with another county and meeting with the key players to come up with a solution.

Commissioner Sloan returned at 3:28 p.m.

BRIEF PUBLIC COMMENT – Limited to 5 minutes each, please!

Kellie Allen, Pleasant Plains Township Clerk, reported that Chairman Walls had requested Dan Holland, Equalization Director, be on the Pleasant Plains Township Agenda and wanted to know if Chairman Walls would still like Mr. Holland on their agenda. She also stated since she was present during this meeting and knows and understands what the County is doing, she will relay this information to the Township and if more questions are necessary, they will invite Mr. Holland to the July meeting.

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Stenger reported the Irons Flea Roast is this coming weekend and the following weekend is Luther Logging Days.

Commissioner Sloan reported he will be cooking breakfast at the Lions Club on Sunday July 6th.

There being no further business, the meeting was adjourned at 3:34 p.m.

Lori R. DeWolf, Deputy Clerk to the Board

Karl Walls, Chairman of the Board

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Exhibit "A"

NUMBERED CORRESPONDENCE

- #1 Barry County Resolution #14-18**
- #2 WMSRDC- June 9, 2014**
- #3 Enrolled Senate Bill NO. 472**
- #4 Oceana County Resolution**
- #5 MAC Legislative Update- June 20, 2014**

DRAFT

