

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
June 10, 2015
10:30 a.m.

Chairman Walls called the meeting to order at 10:30 a.m.

Commissioner Fairbanks gave the prayer and the Pledge of Allegiance was said.

Clerk/Register Shelly Myers called the roll with the following Commissioners present:

Colleen Carrington-Atkins, John Brunn, John Fairbanks, Dan Sloan, Barb Stenger, and Karl Walls.

Absent and excused: Chuck Vayda

Commissioner Fairbanks moved that the agenda be approved, seconded by Commissioner Sloan, discussion followed regarding the Truth and Taxation Public Hearing, and the previously adopted resolution #1331, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the May 27, 2015 regular meeting be approved with the following correction; Page 7 under the Resolution, “when the CFO was asked if the Resolution raised taxes, her response was no, seconded by Commissioner Fairbanks and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

10:30 A.M. Lisa Hotovy, West Michigan Community Mental Health was present to give the Board their F/Y 2013/2014 annual report (*see attachment Exhibit “A”*), and explained such.

Ms. Hotovy explained their budgets and stated that over the last 2 years funding issues have been the main focus with approximately 2.5% in cuts in the Medicaid area happening consecutively. She went on to explain that the healthy Michigan program was a great concept for those who did not have health care coverage, but not for the funding mechanisms for the entities, as it lessened the funds for services over all.

She further explained that due to different types of reimbursement rates for Medicaid, and reductions of the numbers in individual Medicaid programs, it has led to severe cuts in the CMH funding. There is talk about realigning the funding formula for the counties.

The Board thanked Ms. Hotovy for all of her important and interesting information.

11:10 A.M. Mr. Allen Enciso, potential candidate for the Equalization Director position, was present to introduce himself. He stated that he is a current Level III assessor, and does not plan on becoming a Level IV. He explained to the Board that he currently lives in Cheboygan and works in Emmett County, where he is retiring from. Questions and answers followed.

The Board thanked Mr. Enciso, and welcomed him to the County.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 2

The board convened for lunch at 11:35 a.m.

The board reconvened at 1:15 a.m.

COMMITTEE REPORTS

FINANCE

Commissioner Stenger moved for approval for the purchase requisition from Lake County Sheriff's Department Road Patrol to Michigan Police Equipment for the purchase of ammunition for the total cost of \$2,484.85. Available in the budget \$2,500.00, seconded by Commissioner Sloan, Roll Call Vote 5 Yes, one absent for the vote, Commissioner Brunn, and one absent and excused, Commissioner Vayda.

Commissioner Brunn arrived at 1:19 p.m.

Commissioner Stenger moved for approval for the purchase requisition from RRP Center to Bob Barker for the purchase of shirts and undergarments for the total cost of \$2,860.00. Available in the Budget \$16,101.00, seconded by Commissioner Sloan, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

Commissioner Stenger moved for approval for conference and training of 20 officers from Lake County road patrol to attend "CPR AED Adult, Child and Infant first aid" registration fee \$400. Dates are undetermined at this point. NO lodging, NO meals, NO travel costs. Available in budget \$3016.23, seconded by Commissioner Sloan, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

Commissioner Stenger moved for approval for conference and training for Lena Lyles and Gus Motzer Equalization Dept. to attend "Administering a Successful Technology Driven Re-appraisal" in Kalkaska Civic Center on June 29. Registration fee for Lena only, of \$15.00. NO lodging, NO meals, County car is available. Totaling \$15.00, seconded by Commissioner Carrington-Atkins, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

Commissioner Sloan moved for approval for conference and training for Kate Krecek 911 Dispatcher to attend training for "Fire Service Communications" ON-LINE training, July 15 through August 26, Registration fee of \$489.00, NO lodging, NO meals, NO mileage, totaling \$489.00, seconded by Commissioner Fairbanks, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

Commissioner Sloan moved for approval for conference and training for Tiffany Youngs 911 Dispatcher to attend training for "Emergency Medical Dispatch" ON-LINE training, July 22 through September 1, Registration fee of \$489.00, NO lodging, NO meals, NO mileage, totaling \$489.00, seconded by Commissioner Fairbanks, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

Commissioner Carrington-Atkins moved for approval for conference and training for James Holden Prosecutors Crime Victims to attend training for "Homicide Surveying the Aftermath of Murder" in Traverse City July 14. NO registration, NO lodging, NO meals, Mileage only 100% reimbursable totally \$52.80, seconded by Commissioner Fairbanks, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 3

Commissioner Carrington-Atkins moved for approval for Watkins Ross & Co. to do a 3 year actuarial contract for 2015 thru 2017 with an additional 15 to 20 year projection study of OPEB Actuarial Comparison for all Lake County employees, seconded by Commissioner Fairbanks, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda.

Commissioner Fairbanks moved for payment of bills by fund, as follows:

General Fund	\$73,375.85
Road Patrol	7,622.57
E911	702.84
RRP Center	8,496.78
Friend of the Court	206.30
Building Inspection Department	3,888.77
Register of Deeds-Automation	861.00
Crime Victims Reimbursement	82.57
E911 Services Fund – Wireless	82.02
Child Care-Probate	18,850.82
JABG Grant	1,103.53
Capital Improvements	120.00
Ambulance	27,428.00
D.H.H.S.	2,905.42
Commissary Fund	7,530.95
GRAND TOTAL	<u>\$153,257.42</u>

Seconded by Commissioner Carrington-Atkins, roll call vote on the above motion is 6 Yes and 1 absent and excused Commissioner Vayda.

PERSONNEL - Commissioner Sloan reported that at their last meeting in which Lt. Mark Russo was present to bring the committee up to date on the requirements that are needed in an Emergency Management Director for the County.

Commissioner Sloan moved for approval for an Ad to be placed in the Lake County Star in the June 18th and 25th editions, and with applications being due on July 1, 2015, seconded by Commissioner Stenger, Roll Call Vote 6 Yes, and one absent and excused, Commissioner Vayda

Commissioner Sloan further asked that a Personnel Committee meeting be scheduled for July 6, 2015 at 10 a.m. (Clerk confirmed scheduling)

PROPERTY & SAFETY - Commissioner Fairbanks reported that due to receiving NO bids for the DHD#10 sidewalk and entrance pad replacement, Chief Deputy Dagen will need to contact a vendor for a price.

AGENCY REPORTS :

BUILDING AUTHORITY - Commissioner Fairbanks reported that at their recent meeting, it was decided to stay with the original plans for the Road Patrol project. The Architect stated that this will save money and that they will be soliciting bids, and this Architect will be acting as the General Contractor.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 4

Discussion followed regarding Commissioner Fairbanks stating that he continues to have problems with this project, and to date he has not received a copy of the Architect's signed contract.

Commissioner Fairbanks moved that a request be made to the Building Authority, for a copy of the signed contract between the Architect and the Building Authority, seconded by Commissioner Sloan, and by Voice Vote Carried.

DISTRICT HEALTH DEPT. #10 - Commissioner Carrington-Atkins reported on the Kindergarten Round Up program, reported that Mr. Keven Hughes was recently hired as the Medical Director, and then distributed a proposal for the Development of a Drinking Water Laboratory, and explained the Need, the types of testing, the location, the cost and the timetable. Discussion Followed.

ECONOMIC DEVELOPMENT COMMITTEE - Commissioner Sloan brought the Board up to date on some of the issues they are working on, one being that they need a 501(c) (3) to be filed, and the second issue is that there is a requirement to hire staffing, which he explained that there are no funds available for that to happen.

FIVECAP - Commissioner Stenger reported on their recent honors banquet, and reminded everyone that they still have the 2 homes for sale and presented flyers for those.

LAKE COUNTY FAMILY & YOUTH PROGRAMS - Commissioner Brunn reported that they had a very short meeting, as only 2 members were present.

LREOB - Commissioner Stenger reported on their recent meeting where medical marijuana was discussed.

MICHIGAN ASSOCIATION OF COUNTIES SUB-COMMITTEES:

ECONOMIC AND TAXATION – Commissioner Brunn gave a brief update on the continued discussions being held regarding the Roads Funding.

MICHIGAN WORKS - Commissioner Sloan reported on the Over-Site Committee Meeting and the contracts that were approved for 1 year for the two service providers within the region, and that GEO has been utilizing Michigan Works for their hiring process.

ORV PROMOTIONAL GRANT COMMITTEE - Commissioner Sloan gave an update on their promotions and the positive feedback that they are receiving.

Commissioner Brunn stated that because his district has the most staging areas in it, his constituents are asking the reasons behind the need for 2 separate Stickers for ORV's. Discussion followed with explanations on the Law and the requirements for such.

The board recessed at 2:15 p.m.

The board reconvened at 2:30 p.m.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 5

Commissioner Sloan moved to open the meeting to the Truth and Taxation Public Hearing, seconded by Commissioner Brunn, and by Voice Vote Carried.

PUBLIC HEARING
2:30 p.m.
TRUTH & TAXATION

The Chairman of the Board turned the meeting over to Mr. Gus Motzer, Equalization Director who was present to explain the need for a Truth and Taxation Hearing, where the Headlee Rollback fraction is used instead of the Base Tax Rate figures. He went on to explain the forms that he distributed, which can be obtained in the Equalization Department. He started with the L4034 and explained such, and recommends to the Board that they approve the rates as presented using the Headlee fraction rate versus using the Base Tax Rate, and not just for the money purposes, but for the administrative purposes alone.

The floor was opened up to public comment: One gentleman was present and stated that if the County adopts a budget that is not balanced, then he is opposed to any increases, and opposes the 5% administrative fee that is skimmed off the top of the Library Millage.

No other public comments were made.

Commissioner Fairbanks moved that the Public Hearing be closed at 2:58 p.m., seconded by Commissioner Stenger, and by Voice Vote carried.

Commissioner Sloan moved to not accept the increase for 2015, seconded by Commissioner Fairbanks, discussion followed stating that Resolution #1331 was previously adopted at the last Board Meeting, so therefore, Commissioner Sloan moved to rescind the Resolution #1331, No Support to this motion, Motion dies for lack of support.

Commissioner Brunn stated that Mr. Motzer has done a great job.

Commissioner Sloan once again moved to rescind Resolution #1331, seconded by Commissioner Fairbanks, and discussion followed. The Chairman stated that we are not changing the tax amounts and is voting against this motion. Commissioner Fairbanks asked that if this motion is approved how is the county going to make up more of a deficit, if the Board does not follow Gus's recommendations? Commissioner Fairbanks called the question.

Commissioner Sloan stated that the County failed to adopt a balanced budget, and the budget figures can be manipulated all you want, Roll Call Vote 1 Yes and 5 NO Commissioners Carrington-Atkins, Brunn, Fairbanks, Stenger and Chairman Walls, and one absent and excused, Commissioner Vayda.

Commissioner Fairbanks moved to accept the Equalization Director's recommendation, and the Board to accept the Headlee Rollback, seconded by Commissioner Stenger, Roll Call Vote, 4 Yes, 2 NO Commissioners Brunn and Sloan, and one absent and excused, Commissioner Vayda.

The Board thanked Gus for all the work he has done.

CORRESPONDENCE – see Exhibit "B"

Discussion followed regarding the GEO issues as they affect the Court system.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 6

APPOINTMENTS MADE BY THE CHAIR

Due to a vacancy on the Library Board, the Chairman appointed Ms. P. Gail Ganger, to fill the remainder of the term.

OLD BUSINESS

Commissioner Stenger stated that since the Library Board has recently received their figures from the Treasurer's office, which included the 5% admin fee and wishes to discuss this issue once again.

Commissioner Stenger moved that the Board of Commissioners waive the 5% Administrative Fee imposed on the Library Millage, seconded by Commissioner Brunn, discussion followed. Chairman Walls stated he is in favor of reducing the administrative fee, but not eliminating it altogether. Commissioner Sloan read a written statement, (*see Exhibit "C"*), and stated that he will be voting in favor of this and this was not voted on by the voters.

Commissioner Stenger stated that there have been a lot of conversations regarding this and she has been opposed to this from day one.

Clerk Myers stated that if the County does not assess the fee for the Library, then she in good faith cannot charge the fee for any of the millages, and knows that grants are different, but millages are millages.

Commissioner Fairbanks stated that he agrees with both sides, and the 5% admin fee does not go into one person's pockets, but it goes into the county coffers, but still feels that this money should not be assessed in any of the millages.

Commissioner Sloan stated that this is an issue that should be reviewed at budget time, and that a rational policy can be looked into at that time.

Roll Call Vote, 4 Yes, 2 NO Commissioner Fairbanks and Chairman Wall and, and one absent and excused, Commissioner Vayda.

RESOLUTIONS- See Exhibit "D"

Commissioner Sloan moved for adoption of resolution # 06-10-15 1332, seconded by Commissioner Carrington-Atkins, 5 Yes, 1 NO Commissioner Fairbanks, and one absent and excused, Commissioner Vayda.

BRIEF PUBLIC COMMENT – Limited to 5 minutes each, please!

Ms. Kellie Allen was present and spoke on the 5% Admin Fee and state that she does not feel that it is fair to all of the entities that only the Library admin fee be waived. She further stated that the Admin Fee could be used by the County to offset the new administrator's costs.

Ms. Julie Hoffman was present and stated that Commissioner Sloan is always stating that we should live within our means but everything that is in the paper states how broke we are and that we don't have a balanced budget, but this admin fee brings in over \$203,000 and we are just not supposed to worry about that?

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 7

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Stenger thanked the Board for their consideration in the library issue today, and there are other entities out there that we need to look at down the road.

Being no further business, meeting was adjourned at 3:40 p.m.

Respectfully submitted,

Shelly Myers, Clerk to the Board

DRAFT

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 8

Exhibit “A”

WEST MICHIGAN COMMUNITY MENTAL HEALTH MEMORANDUM

To: Members of the Lake County Commission

From: Lisa Hotovy, Executive Director

Date: May 1, 2015

Subject: **FY 2013/2014 Annual Report**

Attached is a financial summary for WCMCMH, as well as a summary of who was served during Fiscal Year 2013/2014. I would also like to highlight just a few of the accomplishments of the past year, as well as some directions for next year.

Accomplishments:

- Contributed significant resources and expertise to support core health plan functional development of Lakeshore Regional Partners (LRP), especially in the areas of Quality Improvement, Information Systems Management, Human Resources, and Finance;
- Implemented the new Autism Benefit;
- Implemented Wellness and Recovery Model at Baldwin Site (being expanded to Ludington and Hart Sites and to children’s services overall FY14/15);
- Prepared for transition of Coordinating Agency responsibilities from NMSAS to LRP, and for delegated functions to be performed at WCMCMH;
- Awarded three year accreditation for our programs and services from CARF;
- Facilitated purchase and implementation of WCMCMH Electronic Medical Record (EMR) at Muskegon CMH and initiated co-development effort for future medical record expansion;
- Expanded relationships with community partners across our three counties to jointly fill gaps in resources for citizens in our communities
 - United Way of Mason County (food resource coordination, community schools initiative),
 - District Health Department #10 (Shelby Adolescent Health Clinic, Mental Health First Aid),
 - Baldwin Family Healthcare (supporting significant grant submissions, leadership for Behavioral Health Services),
 - Northwest Michigan Health Services (co-location of clinician, opportunities for integrated care),
- Successfully managed region-wide budget reductions with minimal impact to clinical services;
- Continued expansion of evidenced based practices across programs, including supporting several staff in certification for specialized evidence based models of care (Parent Management Training and Trauma-Focused Cognitive Behavior Therapy)

Future Directions:

- Continue expanding partnership opportunities with LRP and its CMH members;
- Continue work in developing models of integrating primary and behavioral health care;
- Continue work in better integrating substance abuse services into our overall care models;
- Continue advocacy efforts around improved state-wide and regional funding models;
- Begin implementation of Mental Health First Aid for Youth and Mental Health First Aid;
- Continue efforts in partnership opportunities identified above and started in last fiscal year;
- Continue local and regional efforts to improve efficiencies in administration and clinical service delivery to maximize high quality services for consumers in our 3 counties.

If you have any questions or comments, please call me at 843-5401.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 9

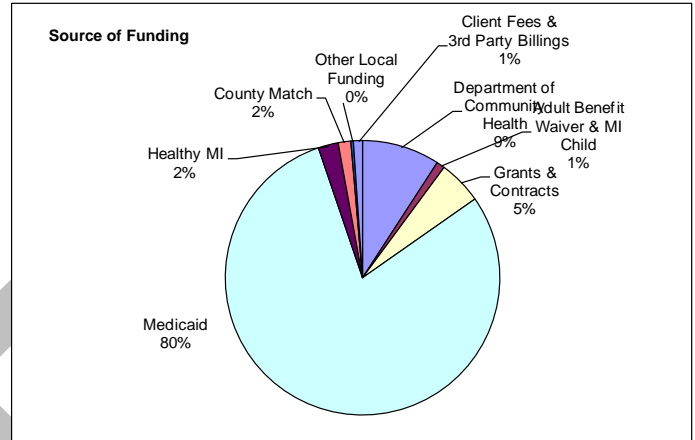
Exhibit “A” cont.

**WEST MICHIGAN COMMUNITY MENTAL HEALTH
FINANCIAL SUMMARY FOR FY 2013/2014**

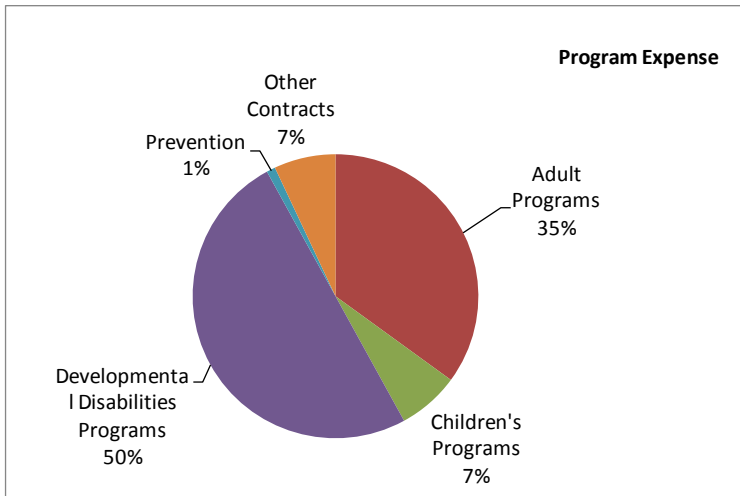
(October 1, 2013 to September 30, 2014)

Funding Source

Department of Community Health	2,001,291
Adult Benefit Waiver & MI Child	211,891
Grants & Contracts	1,125,106
Medicaid	17,375,984
Healthy MI	517,143
County Match	325,000
Other Local Funding	65,327
Client Fees & 3rd Party Billings	233,378
Total	21,855,120



Program Expense



Program Expense

Adult Programs	7,636,180
Children's Programs	1,527,236
Developmental Disabilities Programs	10,908,828
Prevention	218,177
Other Contracts	1,527,236
Total	21,817,656

WHO WAS SERVED AT WMCMH IN FY 2013/2014

West Michigan Community Mental Health served 2,356 different persons from Lake, Mason and Oceana Counties between 10/1/13 and 9/30/14

	<u>Lake</u>	<u>Mason</u>	<u>Oceana</u>
Adult Programs	295	660	446
Child Programs	75	199	95
Developmental Disabilities Programs	50	125	98
Substance Use Disorders	26	204	83
Site Totals	446	1188	722
	19%	50%	31%

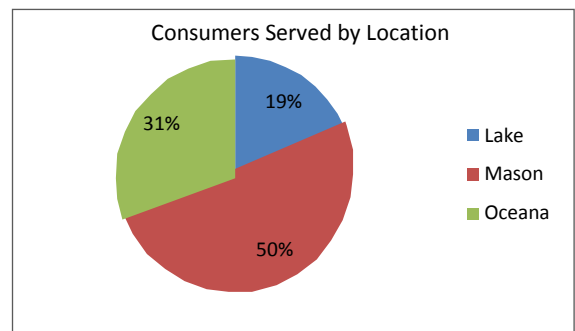


Exhibit “B”

NUMBERED CORRESPONDENCE

#1 Lake County Permit Summary Report For May, 2015

#2 WMSRDC- June 5, 2015

DRAFT

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 - page 11

Exhibit "C"

Thanks,
Mike Dempsey
Raymond Rd
Ellsworth Twp

~~Another Issue, I~~

Understand A 5% is taken
off the Library Millage. Voters
did not approve Tax. This type of
thing is just dishonest.



LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

June 10, 2015 – page 12

Exhibit “D”

**HAZARD MITIGATION PLAN
ADOPTION RESOLUTION
06/10/15 #1332**

WHEREAS, Lake County, Michigan has experienced repetitive disasters that have damaged commercial, residential and public properties, displaced citizens and businesses, closed streets and bridges dividing the community both physically and emotionally, and presented general public health and safety concerns; and

WHEREAS, the community has prepared a *Hazard Mitigation Plan* that outlines the community's options to reduce overall damage and impact from natural and technological hazards; and

WHEREAS, the *Hazard Mitigation Plan* has been reviewed by community residents, business owners, and federal state and local agencies, and has been revised to reflect their concerns;

NOW THEREFORE BE IT RESOLVED THAT:

1. The *Hazard Mitigation Plan* is hereby adopted as an official plan of the County of Lake.
2. The Lake County Local Emergency Planning Committee (LEPC) is hereby established as a permanent community advisory body whose members are subject to the approval of the Lake County Board of Commissioners. The group's duties shall be as designated in the *Hazard Mitigation Plan*.
3. The Lake County Emergency Management Director, or designee, is charged with supervising the implementation of the Plan's recommendations within the funding limitations as provided by the County of Lake or other sources.
4. The Lake County Emergency Management Director shall convene the LEPC quarterly. The LEPC shall monitor implementation of the plan and shall submit a written progress report to Lake County in accordance with the following format:
 - a. A review of the original plan.
 - b. A review of any disasters or emergencies that occurred during the previous calendar year.
 - c. A review of the actions taken, including what was accomplished during the previous year.
 - d. A discussion of any implementation problems.
 - e. Recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the Lake County Board of Commissioners.

STATE OF MICHIGAN)
) SS
COUNTY OF LAKE)

I, Shelly Myers, Clerk of the Board of Commissioners for the County of Lake, do hereby certify that the above and foregoing is a true and correct copy of a resolution passed by the Lake County Board of Commissioners at a regular meeting held on June 10, 2015

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal at Baldwin, Michigan, this 10th day of June, 2015.

Shelly Myers, Clerk to the Board