

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**May 14, 2014**  
**10:30 a.m.**

Chairman Walls called the meeting to order at 10:50 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk/Register DeWolf called the roll with the following Commissioners present:

Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Bob Myers, Dan Sloan, Barb Stenger and Karl Walls.

Commissioner Fairbanks moved that the agenda be approved as presented, seconded by Commissioner Carrington-Atkins, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the April 23, 2014 regular meeting be approved, seconded by Commissioner Myers, and by voice vote carried.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

**PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**10:52 a.m.**     **Seth Hopkins, MSU Extension** was present with two students, Nicole Mooney and Christina McCarthy, who attended the 2014 County 4-H Capitol Experience. Mr. Hopkins gave a brief update on the 4-H programs he is working on.

Mr. Hopkins then went through a power point regarding the 2014 County 4-H Capitol Experience and explained what the students did of the five that did attend. Mr. Hopkins then turned the floor over to Christina, who gave a brief report on her experience going on this trip and meeting other students from other Counties. She was in the Education Group and they did a House Bill named, "Teachers Unique Training Act". This passed in the House, but failed in the Senate, as they were unsure of where the funding would come from.

Nicole Mooney gave a brief report on her experience and reported she was in the Environment Group and they did a bill on "Recycling". This did pass both in the house and the senate.

The board thanked Mr. Hopkins on his report and applauded Nicole and Christina for their report on their trip and wished them both the best in the future.

**11:12 a.m.**     **Road Commission update-Commissioner Charles Young, Commissioner Bill Atkinson and Jay Syrewicze** were present for their annual report. Commissioner Young stated Commissioner Avery will be late. Commissioner Young reported they had a very tough winter, the worst in 30 years. They plowed 132" of snow and received \$172,000 from the State which is specifically used for snow and filling pot holes.

Commissioner Young gave a review of their annual budget and the projects that were completed in 2013. He reviewed their 5 year plan and what projects they will be working on in 2014. The major project is the Hurley Bridge at Old M-63 and M-37.

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Discussion followed regarding the License Plate Tabs and if you live in Lake County and the registration has another County's name on it, that county receives funding, not Lake County. It's important for the citizens to please check their registrations.

Discussion followed regarding the lake level at Big Star Lake and the responsibility is the Road Commission and Lake County Board of Commissioners and there is one place that did flood this year, first time since 1986.

The board thanked Commissioner Young, Commissioner Atkinson and Mr. Syrewicze for their report.

*The Board recessed for lunch at 11:48 a.m.*

*The Board reconvened at 1:16 p.m.*

*Commissioner Sloan was not in attendance at this time.*

### **COMMITTEE REPORTS**

#### **FINANCE**

Commissioner Stenger moved for approval for the purchase requisition from the Lake County Sheriff's Department/RRP to Bob Barker for inmate clothing for the total cost of \$2,511.50, seconded by Commissioner Clark, roll call vote 6 yes and 1 absent Commissioner Sloan.

Commissioner Stenger moved for approval for the purchase requisition from EMS/Maintenance to Cadillac Garage Door Inc. to replace two garage doors plus installation at the North EMS Building for a total cost of \$4,850.00, seconded by Commissioner Myers. There was discussion of reusing the doors for the new Pole Barn at the RRP, roll call vote 6 yes and 1 absent Commissioner Sloan.

Commissioner Stenger moved for approval for the purchase requisition from Commissioners/Capital Improvements to Abilita for the new phone system project consultation fee for phases 1 – 3 in the amount of \$9,360 plus meals, miles and room & board per the County Current Policy not to exceed \$2,000 for a total cost of \$11,360.00, seconded by Commissioner Fairbanks.

*Commissioner Sloan arrived at 1:22 p.m.*

There was discussion regarding the amount that would be required to obtain quotes from various vendors to bid on projects and Clerk/Register/CFO Myers stated that amount is \$15,000.00, roll call vote 7 yes.

Commissioner Stenger moved for approval for the purchase requisition from Maintenance to Bob's Roofing Company to replace/repair east wall flashing over the Commissioners Room for the cost of \$901.00, Complete other 3 sides of same roof for a cost of \$1,597.00 and this all includes labor, materials, equipment and insurance for a total cost of \$2,498.00, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Stenger moved for approval for the conference and training request for Kim Loop and Georgia Simpson, Juvenile Court to attend the Child Care Fund 2014 Training in Gaylord on June 10, 2014 for the cost of meals \$20.00 and mileage \$118.80 for the total cost of \$138.80, seconded by Commissioner Fairbanks, roll call vote 7 yes.

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Commissioner Stenger moved for approval for the conference and training request for Jeannie Hall, Equalization Department to attend Sales in BS&A Assessing Program in Cadillac on June 17, 2014 for registration cost of \$9.00 and mileage \$44.00 for a total cost of \$53.00, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Stenger moved for approval for the conference and training request for Lena Lyles, Equalization Department to attend Sales in BS&A Assessing Program in Cadillac on June 17, 2014 for registration cost of \$9.00 and mileage \$44.00 for a total cost of \$53.00, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Stenger moved for approval for the conference and training request for Belinda Barbier, Assistant Prosecutor to attend the 14<sup>th</sup> Annual Multidisciplinary Conference on Child Abuse Investigation in Traverse City from June 30, 2014 – July 2, 2014 for hotel cost \$283.02, meals \$126.00 and mileage \$154.00 for a total cost of \$563.02, seconded by Commissioner Fairbanks. Commissioner Sloan stated he has an issue with sending contracted employees on training, especially when they don't stay. Commissioner Clarke stated if possible in the future that it should be reflected in their contract, roll call vote 6 yes and 1 NO Commissioner Fairbanks.

*Commissioner Carrington-Atkins left the room at 1:33 p.m.*

Discussion followed.

*Commissioner Carrington-Atkins returned at 1:35 p.m.*

Commissioner Fairbanks moved for payment of bills by fund as follows:

General Fund	\$136,952.30
Road Patrol	44,357.61
E911	2,482.32
RRP Center	69,414.74
Friend of the Court	1,321.80
Building Inspection Department	4,829.60
Register of Deeds Automation Fund	3,000.00
E911 Wireless Fund	61.39
Law Library	419.51
Criminal Justice Training Act	42.00
Child Care-Probate	22,363.37
JABG Grant 2013-2014	515.46
RRP Project Fund	951.25
Ambulance	26,667.86
D.H.S. Building	321.00
Commissary Fund	<u>15,299.10</u>
 GRAND TOTAL	 <u>\$328,999.31</u>

Seconded by Commissioner Stenger, roll call vote 7 yes.

Commissioner Fairbanks asked what the RRP Project Fund was and Clerk/Register/CFO Myers stated it was for legal fees for our attorney to write an opinion to Webber Township's Assessor that the RRP is a publicly used building and therefore, should not be placed on the tax roll. Discussion followed.

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Discussion followed regarding the agreement between Lake County and Osceola County with our Building Inspector and it was requested to ask Mr. Gagliardo to attend the first meeting in June to discuss some issues that have been raised.

Undersheriff Robinson was present to report on the number of hours the Marine Officer feels would be needed to run Marine from now until Fourth of July and it is 150 hours and total wages and fringes are \$4,444.47.

Commissioner Sloan moved for approval to accept the proposal from Undersheriff Robinson to cover the Marine Budget in the amount of \$5,000.00 and the general fund to be reimbursed if and when the Sheriff's Department receives the Grant, seconded by Commissioner Myers, roll call vote 7 yes.

### **PERSONNEL/BOARD RULES**

Commissioner Carrington-Atkins stated that all should have received the revised copy of the Commissioners Handbook, Travel Policy and Per Diem Policy and asked if anyone had any comments. Commissioner Sloan stated he has an issue with replacing the first page with the newly written page and feels the third paragraph in the current handbook should not be taken out and would rather keep the current page, than the revised pages. Commissioner Sloan stated he has concerns with the option of voting for the chairperson being done by secret ballot. It was stated this has been in the handbook for some time.

A lengthy discussion followed regarding the Lake County Township Officers Meetings and the County Alliance Meetings. Commissioner Sloan stated that a resolution should be placed in the handbook stating which meetings are to be paid mileage and per diems. This should be done at either the organizational meeting or the second meeting of January after an election.

Commissioner Stenger moved for approval that for those Commissioners who attend the Lake County Township Officers Association Meetings to receive mileage from here on out, seconded by Commissioner Clarke, roll call vote 5 yes and 2 NO Commissioners Myers and Fairbanks.

Commissioner Carrington-Atkins reported on the Finance section and the Personnel section of the handbook. Discussion followed regarding the Resolution giving the CFO permission to handle certain matters on a day to day function and Commissioner Stenger stated these are emergency issues only.

Commissioner Sloan suggested resolutions dealing with these types of situations should also be included in the handbook as some have been done years ago and all agreed this is a great idea along with leaving the sections regarding Finance and Personnel stay as is and not change the wording.

### **PROPERTIES/SAFETY**

Clerk/Register/CFO Myers stated there are some things that need to be discussed and asked when the next Properties/Safety is scheduled and it was stated Tuesday June 3<sup>rd</sup>.

### **AGENCY REPORTS**

**AREA AGENCY ON AGING** – See Exhibit “B”

**DISTRICT HEALTH DEPARTMENT #10** –

Commissioner Clarke reported on their recent meeting and the restoration of local services.

*See Exhibit “B” for more information.*

*Commissioner Fairbanks left for the remainder of the meeting at 2:37 p.m.*

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**ECONOMIC DEVELOPMENT COMMITTEE**

Commissioner Sloan reported the By-Laws were approved at their last meeting and all Commissioners should have received a copy with the minutes of the last meeting and they will begin to recruit members.

**FIVECAP**

Commissioner Stenger reported on their recent meeting and FiveCap helped over 1000 households with their 2013 taxes. One of the FiveCap homes was winterized, but in the winter, water was used and left on and the pipes froze and at this time there is over \$80,000.00 in damages. Kahlil was sold and they do not have to follow Section 8 Housing Codes for low income families, but have decided to continue doing this at this time.

**IT**

Commissioner Stenger reported that at the most recent meeting, there was not a quorum, so Clerk/Register/CFO Myers was appointed in place of Lori DeWolf, who was unable to attend, and it was decided through this committee to follow through with the 6" color flyover aerials in 2015, therefore \$60,000 can be budgeted and keep the information Dan Holland provided to discuss with Townships to pay a portion.

A lengthy discussion followed regarding the motion that was made at the last meeting for Mr. Holland and/or John Kovalcik to get bids from private sectors for 12" color. Clerk/Register/CFO stated bids were obtained, but wasn't discussed as it was decided to stay with the original agreement to wait until 2015 and go with 6" color aerials. It was requested to have Dan Holland and John Kovalcik attend the first meeting in June to discuss this further.

Commissioner Stenger reported the server issues have been resolved and Kaleb from IT Right has been onsite working with John on these issues and found that it was Microsoft that caused most of these server issues.

A lengthy discussion followed regarding offsite backups vs. emergency disaster recovery backups. It was explained the offsite backups are kept for 6 months, but rolls and is copied over information and the disaster emergency recovery backups is archived and will save information for years.

**MENTAL HEALTH**

Commissioner Stenger reported on their recent meeting and they had a speaker that spoke on Suicide and Mental Health Prevention. She reported that Baldwin Family Healthcare received a grant to do a preliminary design and floor plan for a new building and Community Mental Health (CMH) made previous arrangements to co-locate with Family Healthcare in their new building. This should be completed in approximately two years.

**MICHIGAN ASSOCIATION OF COUNTIES SUB-COMMITTEES**

**ENVIRONMENTAL AND REGULATORY AFFAIRS – See Exhibit "B"**

**MICHIGAN WORKS!**

Commissioner Sloan reported on what is expected with the upcoming meeting on the 27<sup>th</sup> of May. The committee will review those who put in a bid for the Contract for Welfare to Work Services for Lake and Mason Counties and the recommendation will then go to the full board on the 4<sup>th</sup> of June.

Dan Holland was present to explain to the board the difference between the backups offsite vs. the emergency disaster recovery backups.

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**NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES**

Commissioner Myers reported on the changes that will occur beginning October 1, 2014 and the five sub-stations that will be formed.

**PINE RIVER ZONING VARIANCE BOARD**

Commissioner Stenger reported there is a variance hearing on the 27<sup>th</sup> of May for an area in Dover Township and she will be involved in the site review.

**WMSRDC/CEDS**

Commissioner Sloan reported the CEDS committee will revise the project list and there is a search committee that is looking for a full time Executive Director and will be meeting Monday at Lake Osceola State Bank in Baldwin on the 19<sup>th</sup> of May.

**YATES DIAL-A-RIDE ADVISORY BOARD**

Commissioner Clarke reported there will be a free Dental Clinic at Ferris State University in Big Rapids May 30-May 31 2014 and Yates Dial-A-Ride will provide transportation to adults and children at no charge.

**PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

There were none scheduled.

**CORRESPONDENCE** – *see Exhibit “A”*

Item #2 Alger County’s Resolution, Clerk/Register/CFO Myers asked if everyone had a chance to review this resolution and feels it would be something Lake County should also pass. It was requested this be on the next meeting’s agenda.

**APPOINTMENTS**

There were no appointments at this meeting.

**CFO REPORT**

Clerk/Register/CFO Myers was present and reported on the following:

1. Asked everyone to recognize the art work on the walls around the Commissioners Room and explained that Belinda Barbier, Assistant Prosecutor, went to Baldwin Community School and did “Law Day” and posted the winners.
2. Presented Peace Officers Memorial Day and Police Week, 2014 Proclamation.

Commissioner Sloan stated that in recognition of this proclamation honoring police officers, he moved for approval for the County flag to be at half-staff for the remainder of the week, seconded by Commissioner Myers, and by voice vote, carried.

3. Reported Laurel Durkin from American Waste regarding the Wexford County Landfill has contacted her via email regarding amending the Lake County Solid Waste Plan and asked who our contact person for the 641Solid Waste is. Ms. Durkin would like to speak to someone regarding this and Commissioner Carrington-Atkins stated

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this was on the Planning Commission list to do. Chairman Walls stated he would work with Commissioner Carrington-Atkins and they would contact Ms. Durkin.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Commissioner Stenger mentioned during Personal Privileges at the last meeting to add to this agenda, a letter of support for the Baldwin Community School and their grant. Discussion followed.

Commissioner Sloan moved for approval to attach a copy of Commissioner Stenger's Letter of Support to Governor Snyder on behalf of the Baldwin Community School's grant, seconded by Commissioner Myers, and by voice vote, carried. – *See Exhibit "C"*

**RESOLUTIONS – See Exhibits "D"**

Commissioner Sloan moved for approval for Resolution #05/12/14 1311 Supporting Up-To-Date Wireless Services, seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused Commissioner Fairbanks.

**BRIEF PUBLIC COMMENT – Limited to 5 minutes each, please!**

Undersheriff Robinson was present and reported he attended a meeting last week and has been working on getting a mutual aide agreement, Major Task Force Committee Agreement between all the surrounding county sheriff's departments and city police departments. This Task Force allows surrounding Counties and/or City's to send their detectives if needed to help with a crime scene up to 72 hours, and would still be paid labor from their home base County and/or City. The County and/or City they are helping will cover the cost for supplies. Once the 72 hours are up, they return back to their Home Base County and/or City and if deemed necessary to send the detective back, it would be reviewed. He stated they don't have a written agreement, but do have a verbal agreement and it is very important all are in an unanimous agreement as this was in place years ago, but fell apart.

Commissioner Stenger moved for approval to support the Lake County Sheriff's Department to work in conjunction with the Major Task Force Committee Agreement, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Fairbanks.

Undersheriff Robinson thanked the Board for their support with the Marine budget.

**COMMISSIONERS PERSONAL PRIVILEGE**

Commissioner Clarke met with Lee Schwartz and has invitations for all to the Retired Senior Volunteer Program (R.S.V.P.) to attend their 41<sup>st</sup> Annual Recognition June 19, 2014.

Commissioner Carrington-Atkins reminded all this is Blessing of the Bikes weekend and a group in Idlewild is having a "meet and greet" right as you come into Idlewild, begins at 2:00 p.m. and will be held outside.

There being no further business, the meeting was adjourned at 3:35 p.m.

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*Exhibit "A"*

**NUMBERED CORRESPONDENCE**

- #1 Resolution No. 14-57 Huron County**
- #2 Resolution No. 2014-13 Alger County**
- #3 Elder Abuse**
- #4 Lake County Permit Summary April 2014**
- #5 MAC Legislative Update, May 2, 2014**

**DRAFT**



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### *Exhibit "B"*

Commissioner Carrington-Atkins

May 14, 2014

### **AAAWM**

The Annual Luncheon/Meeting took place on April 28<sup>th</sup>, theme - Celebrating the Present - Shaping the Future". This was the 40<sup>th</sup> Year Anniversary for the agency which began in 1974. Today over 20,000 older adults are served each year throughout the region. The 2013 Annual Report was distributed. (I circulated a copy for the Board of Commissioners to review).

A letter was sent to the Board addressed to Commissioner Walls informing of the Local Match for the nine counties of Region 8 and the City of Grand Rapids of \$35,000. Lake County's portion is \$750 and will cover Fiscal Year 10/1/2014-09/30/2015. Payment needs to be made by October 15, 2014.

The contracts funding services specifically for Lake County are St. Ann's Lake Co. Senior Services -\$223,468 and Baldwin Family Health Care - \$30,450.

### **District Health Department #10**

Tom Reichard, Environmental Health Director presented an Environmental Health Report Card for 2013.

The three main programs that were chosen to be evaluated were Food Safety, Water Protection and On-site Wastewater Disposal.

Lake County was mentioned in a few of the categories. 1) Lake, Crawford and Newaygo Counties had an increase in the number of Water Supply Permits issued and more inspections compared to the other counties in the district. The largest decline in Septic Permits Issued was seen in Lake and Newaygo Counties.

In October 2012, the term "Critical" was replaced with two new terms "Priority" and "Priority Foundation". These new terms included in the Michigan Food Law created the need for more inspections because it placed more violations in these categories.

There was a presentation on the Point-of-Sale Program that requires septic system to be evaluated at the Point of Sale. So far three areas, Kalkaska County, Manistee County, and Brooks Twp (Newaygo County) have revised their Sanitary Code so the health department can administer this program.

The Health Department urges adults to get vaccinated against whooping cough. Dr. Graham reported that it continues to spread through our communities and "Pregnant women, family members and care givers of newborns are urged to get vaccinated.

### **Environmental and Regulatory Affairs (MAC)**

The Committee discussed the 2013-2014 Environmental & Regulatory Affairs Platform in relationship to Solid Waste Management, Enforcement, Waste Reduction and Composting, Water Resources: Great Lakes and Groundwater, Hazardous Waste Management, Low Level Radioactive Waste, Scrap Tire Management, Environmental Education, Air Pollution, Land Use, Clean Michigan Initiative, Natural Resources, Farmland Preservation, Concentrated Animal Feeding Operation (CAFO's), Renewable Energy, Invasive Species & Pest Infestation, State Land Management, Mining and Severed Mineral Rights, Timber Management and Hydraulic Fracturing.

### **Planning Commission**

Meeting on May 20<sup>th</sup>.

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Exhibit "C"

Lake County Commissioner/District 4

Barbara Stenger  
800 Michigan Ave.  
Baldwin, MI 49304  
Ph: 231-797-5807



The Honorable Rick Snyder  
Governor of Michigan  
State Capitol  
P.O. Box 30013  
Lansing Mi 48909

March 15, 2014

Dear Governor Snyder,

I am pleased to write this letter of support for the Baldwin Community Schools request to participate in year round schooling. Year round learning would give students the advantage of ensuring less learning loss over the summer months and would be a positive strategy in creating a more successful student experience and therefore a successful community.

Baldwin Community Schools, working with governmental entities, private organizations, along with committed community leaders, has gained momentum in very significant ways to improve the lives of our residents.

Superintendent Stiles Simmons has experience in year round schooling and as a dedicated educator brings a wealth of experience in addressing the needs of high risk youth. I highly recommend him for his abilities and support his endeavor to pilot the year round schooling schedule.

I support the Baldwin Community Schools, and Stiles Simmons efforts and dedication to a system that is continually looking at creative ways to decrease the disparities between advantaged and disadvantaged students. I firmly believe that year round schooling is key to creating a more successful student with a consistent educational experience, which in turn provides the tools necessary for a successful future.

Thank You for your consideration of this request to support the pilot year round schooling program for the Baldwin Community Schools.

Sincerely,

A handwritten signature in cursive script that reads "Barbara Stenger".

Barbara Stenger  
District 4, Lake County Commissioner

cc: Representative Jon Bumstead  
Senator Darwin Booher

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*Exhibit “D”*

**LAKE COUNTY BOARD OF COMMISSIONERS**

Wireless Service Resolution

#05/14/14 1311

**Whereas,** the Lake County Board of Commissioners supports and requests wireless service providers (AT&T Mobility, Verizon Wireless, Sprint) to provide up-to-date wireless services technology in our communities.

**Whereas,** Public Health and Safety are jeopardized in Lake County by the lack of wireless services.

**Whereas,** FCC, Federal License Compliance requires: Wireless Service providers to furnish service in their licensed areas.

**Whereas,** Wireless Services arms public works departments such as the police and firefighters with real-time information for response. Wireless solutions are helping communities in aspects of safety, efficiency and economic growth along with educational opportunities.

**Whereas,** For Governments around the world, access of high-speed, wireless broadband connectivity has become a norm (“Internet Ready Communities”) and a necessity to enhance the lifestyle of the community, build value, bridge digital divides and facilitate education.

**Whereas,** the proposed elimination of landline services by January 2017 necessitates the development of a robust and reliable wireless network in Lake County to compensate for the communications void that would otherwise remain.

**THEREFORE BE IT RESOLVED,** that the Lake County Board of Commissioners urges, State and Federal Elected Officials, AT&T, Sprint and Verizon Wireless to provide up-to-date wireless services technology in our community as required by FCC Licenses.

STATE OF MICHIGAN )  
 ) SS  
COUNTY OF LAKE )

I, Shelly Myers, Clerk of the Board of Commissioners for the County of Lake, do hereby certify that the above and foregoing is a true and correct copy of a resolution passed by the Lake County Board of Commissioners at a regular meeting held on May 14, 2014.

**IN TESTIMONY WHEREOF,** I have hereunto set my hand and affixed the official seal at Baldwin, Michigan, this 14<sup>th</sup> day of May, 2014.

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Shelly Myers, Clerk of the Board