

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
April 9, 2014
10:30 a.m.

Chairman Walls called the meeting to order at 10:44 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk/Register DeWolf called the roll with the following Commissioners present:

Dan Sloan, Barb Stenger, Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Bob Myers and Karl Walls.

Commissioner Fairbanks moved that the agenda be approved with the additions under old business and under Appointments, seconded by Commissioner Clarke, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the March 26, 2014 regular meeting be approved, seconded by Commissioner Clarke, and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

Larry Collier was present and commented on some concerns he has. Statements were read, but were not entered into the minutes.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

10:50 a.m. **Faith Jones, Parent Liaison for Great Start Collaborative with Mason-Lake-Oceana Counties**, was present and gave a brief background of herself. She gave a presentation and explained how this program works and explained there are quarterly meetings with the parents and their children and activities for them to interact with each other. This program is for children from the ages of 0 – 8. They meet the last Wednesdays of each month, but will be meeting on the 23rd of April with dinner at 5:30; meeting and activities begin at 6:00 and all are invited to attend.

Ms. Jones reported she wished there was a center for activities during the winter months. There were many suggestions for Ms. Jones to follow up with.

The board thanked Ms. Jones for her presentation and commended her on all that is being done.

11:20 a.m. **Dan Holland, Equalization Director**, was present for the Equalization Report and the L-4024. Mr. Holland explained that during the year if there have been many sales within the County, a sales study is done but, if there are not many sales, an appraiser study is done.

A lengthy discussion followed and Mr. Holland had noticed there was an issue with the BS&A application, and has a call into BS&A. He will not be requesting approval of the L-4024 or authorization for the chair to sign the L-4024, until the BS&A issues are resolved. Mr. Holland explained the deadlines and we will be in compliance if emailed to the State by May 5, 2014.

A lengthy discussion followed regarding exempt properties and what makes them exempt.

Clerk/Register/CFO Myers requested a list of all County property, so exempt forms can be completed.

The Board recessed for lunch at 11:45 a.m.

The Board reconvened at 1:15 p.m.

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Dave Sanders, 911 Director was present and distributed an email from Andy Felde, who does all the radio work for the county. The email explained that Mr. Felde would purchase the microwave equipment if this project is canceled in the future. Discussion followed regarding possible grants and Mr. Sanders stated he will be looking into this.

Dan Holland, Equalization Director returned and distributed a list of County property which included a great deal of Land Bank Properties.

A lengthy discussion followed regarding the Land Bank properties and BS&A data.

The board thanked Mr. Holland for his report.

COMMITTEE REPORTS

FINANCE

Commissioner Fairbanks moved for approval for the conference and training request for Brandy Bartram and Tera Castle, 911 Central Dispatch, to attend the Survive and Thrive Comprehensive Stress Resilience Training checking into hotel April 20th and conference being held April 21 – April 22, 2014, in Ann Arbor, registration cost \$698.00, hotel cost \$256.00, meals \$124.00 for a total cost of \$1,078.00, which is reimbursed through the State, seconded by Commissioner Myers, roll call vote 7 yes.

Commissioner Fairbanks moved for approval for the conference and training request for Mary Nalbach, Prosecutor's office, to attend the Prosecutor Staff Development Conference, in Traverse City from May 7 – May 9, 2014, for meals \$22.00 and mileage \$71.50 for a total cost of \$93.50, seconded by Commissioner Carrington-Atkins, roll call vote 7 yes.

Commissioner Fairbanks moved for approval for the conference and training request for Clerk/Register/CFO Myers and Tracey Cochran, Clerks Office, to attend the Cadillac Insurance Health Care Roundtable, in Cadillac on April 22, 2014 for the cost of mileage of \$51.70, seconded by Commissioner Carrington-Atkins, roll call vote 7 yes.

Commissioner Fairbanks moved for approval for the conference and training request for John Bennett, Lake County Sheriff's Department/Road Patrol, K-9 Officer to attend the U.S.P.C.A Region 19 Detector Dog and Tracking Trials, in Port Huron, May 18th – May 21, 2014, registration cost \$85.00, hotel cost \$389.97 plus tax, meals \$126.00 for a total cost \$600.97, seconded by Commissioner Clarke, roll call vote 7 yes.

Commissioner Fairbanks moved for approval for the conference and training request for James Anderlohr and David Sanders, 911 Central Dispatch, to attend the Great Lakes Homeland Security Conference, in Grand Rapids from May 13th – May 15, 2014, registration cost \$500.00, hotel cost \$600.00, meals \$128.00 for a total cost of \$1228.00 and to be paid from the Emergency Management Budget, seconded by Commissioner Myers, roll call vote 7 yes.

Commissioner Fairbanks moved for approval and authorization for signature for the Child Care Budget Amendment, for the States budget, as presented by Kim Loop, Juvenile Officer, seconded by Commissioner Clarke, roll call vote 7 yes.

Commissioner Fairbanks moved for approval for Dave Sanders, 911 Director to follow through with the purchase of the Microwave Equipment from Ingham/Livingston Counties and a budget amendment to be done in the amount of \$6,000.00 for this purchase, seconded by Commissioner Carrington-Atkins, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for payment of bills by fund as follows:

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General Fund	\$94,125.38
Road Patrol	4,407.95
E911	11,693.05
RRP Center	17,424.12
Friend of the Court	13.60
Building Inspection Department	1,626.25
Register of Deeds Automation Fund	967.00
E911 Wireless Fund	2,228.27
Drug Law Enforcement	388.92
Child Care-Probate	27,468.19
Veteran's Trust	192.98
JABG Grant 2013-2014	2,574.72
Ambulance	26,657.00
Commissary Fund	<u>7,302.79</u>
GRAND TOTAL	<u>\$197,070.22</u>

Seconded by Commissioner Fairbanks, roll call vote 7 yes.

PERSONNEL AND BOARD RULES

Commissioner Carrington-Atkins reported they have updated the Commissioners Handbook from 2010 and will be available by the next meeting. Commissioner Sloan requested it being emailed to the board prior to the meeting.

AGENCY REPORTS

DISTRICT HEALTH DEPARTMENT #10

Commissioner Clarke reported on their recent Finance meeting and they requested support from the members who can attend the meeting on April 30th in Lansing regarding their upcoming budget and Commissioner Clarke stated she plans on attending.

Commissioner Carrington-Atkins reported they did pass a resolution in Support of Restoration Funding for Public Health and it was requested to pass this on to the County's to pass a similar resolution.

ECONOMIC DEVELOPMENT COMMITTEE

Commissioner Sloan reported on their recent meeting and Fr. Ron Schneider from St. Ann's/St. Ignatius Churches was present regarding Habitat for Humanity and ideas he has been working on and thinking about. Erin Kuhn, the Interim Executive Director for West Michigan Shoreline Regional Development Commission (WMSRDC) was also present to introduce herself and explained the programs they have. She also mentioned there are two different funding sources that are currently being utilized to help bring in Economic Development Association Private/Public Partnership.

Commissioner Sloan stated that at the next meeting they will begin working on the By-Laws and start work groups and get citizens to volunteer and get involved on these committees.

Discussion followed. Commissioner Stenger stated she will contact Valerie Handy regarding some other issues and will ask about the USDA Grant Application that was submitted for the ORV Trails.

Commissioner Sloan explained that WMSRDC is the designated clearing house for Federal funds being sought for. He also stated there are forms available from The Right Place to complete and submit to the Comprehensive Economic

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Development Strategy (CEDs) to get projects with this group. When he attends the next WMSRDC meeting, he will pursue and attempt to get the Lake County Community Center included on their list.

FIVECAP

Commissioner Stenger reported on her trip to Washington D.C. which was very beneficial.

IT

Commissioner Sloan reported that a resident of Pinora Township questioned why the County Website has not been updated. Dave Sanders was present and stated there is an area on the front page of the website for anyone to contact the webmaster. Discussion followed and it was stated if something is placed on the website, Mr. Sanders should be given the date it should be removed.

LAKE COUNTY FAMILY & YOUTH PROGRAMS

Commissioner Carrington-Atkins reported they are working on their Spring Fling, Easter Egg Hunt.

MICHIGAN WORKS!

Commissioner Sloan reported on their recent meeting, which was an oversight committee meeting and significant action was taken with this committee. There was a follow up meeting two days later with the Michigan Works Committee. He reported there is a Foundation for Behavioral Resources which provides services here in Lake County and Mason County.

Commissioner Sloan reported that the current Vendor/Contractor contract will not be renewed and there will be changes and a new Vendor/Contractor to begin the first of July and they will get more services for Lake County.

MSU DISTRICT 5 EXTENSION COUNCIL

Commissioner Fairbanks reported the Farm Bill was passed.

NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES

Commissioner Myers reported on their recent meeting. They evaluated what their budget is and will need to divide what will go into the new sub committees. The merge between Community Mental Health and Substance Abuse will begin October 1, 2014.

Chairman Walls stated Clerk/Register/CFO Myers received a letter that a new entity will be formed to merge these two agencies together and he needs to appoint someone to the Lakeshore Regional Entity Substance Abuse Oversight Policy Board.

Commissioner Sloan moved for approval to recognize the newly formed committee, Lakeshore Regional Entity Substance Abuse Oversight Policy Board, seconded by Commissioner Myers, and by voice vote, carried.

Chairman Walls appointed Commissioner Myers to the newly formed Lakeshore Regional Entity Substance Abuse Oversight Policy Board, with a three year term.

The board took a short recess at 2:47 p.m.

The board reconvened at 2:54 p.m.

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PLANNING COMMISSION

Commissioner Carrington-Atkins reported that the County was awarded the Rap Grant, which will reimburse the County 70% of the expenses for the weekly classes that members of the Planning Commission are attending.

YATES DIAL-A-RIDE ADVISORY BOARD

Commissioner Clarke reported they are looking into new projects. One project allows bike riders to place their bikes on the front of the Yates Dial-A-Ride busses until their destination is reached.

CORRESPONDENCE – see Exhibit “A”

There was discussion regarding those Commissioners that are unable to open the email with all the correspondences attached, they only receive the first page with the list.

Commissioner Clarke reported that a letter was received regarding the CDBG/Housing Grant, which is closed. The records will be retained for four (4) years and anything recouped will be county funds.

Discussion followed regarding claim of liens vs. mortgages and the liens that were recorded should have also gone to the court. Commissioner Clarke will follow up on this and Clerk/Register/CFO Myers requested Commissioner Clarke to keep her updated on this issue.

APPOINTMENTS

Chairman Walls reappointed Sharyn McGreehan to the Jury Board for a three year term ending 4/30/17, as requested by Judge Wickens.

Chairman Walls asked if anyone would be interested in being a member on the Properties/Safety Committee. Discussion followed. Chairman Walls appointed Commissioner Stenger to the Properties/Safety Committee.

CFO REPORT

Clerk/Register/CFO Myers was present to report on the following:

1. Has three budget amendments #11727, #11730 and #11734 as follows:

Commissioner Myers moved for approval of Budget Amendments #11727, #11730 and #11734 as follows:

BA #11727

Debit	101-130.00-932.000	Credit	101-130.00-708.001	\$8,000.00
Description:	to pay the appellate court appointed counsel costs rendered in the Arthur Leon Jones murder trial conducted in 2012.			

BA #11730

Debit	569-903.00-955.000	Credit	569-903.00-703.000	\$11,807.00
		Credit	569-903.00-715.000	\$10,111.00
		Credit	569-903.00-719.000	\$786.00
		Credit	569-903.00-721.000	\$257.00
		Credit	569-903.00-721.000	\$483.00
		Credit	569-903.00-706.001	\$170.00
Description:	to amend the budget to include part time custodian wages, not originally budgeted.			

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meeting being held at the Lake Township Hall. Clerk/Register/CFO Myers asked that Commissioner Myers take care of getting the building open for the board.

NEW BUSINESS

There was no new business.

RESOLUTIONS

There were no resolutions at this meeting.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Carrington-Atkins reminded everyone of the “Spring Fling, Easter Egg Hunt” that will be held at the Lake County Webber Park Saturday April 19, 2012 from 10:00 a.m. – 1:00 p.m.

Commissioner Stenger stated at the last Coalition for Economic Development, Stiles Simmons gave a presentation on extending schools to year round and Baldwin would like to be a test school. Commissioner Stenger distributed an invitation to all for a dinner and meeting April 21st at 5:30 p.m. She requested that a letter of support be done by the Board of Commissioners.

Commissioner Clarke reminded everyone about the Baked Potato Dinner, Saturday April 12th from 4:00 p.m. to 7:00 p.m.

Commissioner Fairbanks feels what the Baldwin Schools are doing is a good idea, and we all should attend the meeting to support them. He also stated he would like to see the note paid off for the Courthouse/Jail project.

There being no further business, the meeting was adjourned at 3:50 a.m.

Lori R. DeWolf, Deputy Clerk to the Board

Karl Walls, Chairman of the Board

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Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 FY 2015 Local Match Requirement**
- #2 Resolution- Charlevoix County March 26, 2014**
- #3 WMSRDC- March 25, 2014**
- #4 Resolution- Oceana County**
- #5 WMSRDC- March 27, 2014**
- #6 Lake County Permit Summary Report For March, 2014**
- #7 WMSRDC- April 1, 2014**
- #8 Resolution- Branch County**
- #9 Mason-Lake Conservation District Newsletter (Full Correspondence in Clerks Office)**
- #10 MAC Legislative Update- April 4, 2014**
- #11 District Health Department #10**

DRAFT