

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**March 27, 2013**  
**10:30 a.m.**

Chairman Walls called the meeting to order at 10:40 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Deputy Clerk Lori DeWolf called the roll with the following Commissioners present:

Dan Sloan, Barb Stenger, Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, and Karl Walls.

Absent: Robert Myers excused.

Commissioner Fairbanks moved that the agenda be approved as presented, seconded by Commissioner Stenger, and by voice vote carried.

Commissioner Clarke moved that the minutes from the March 13, 2013 regular meeting be approved as presented with the correction on page 6 the cuts for FiveCap were 5% not 50%, seconded by Commissioner Carrington-Atkins and by voice vote carried.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

Bruce Austin was present to discuss businesses in Lake County and the issues he is having with Webber Township. He understands the County Commissioners can't oversee, review or approve any issues he may have with his Township.

Chairman Walls asked Commissioner Clarke if she would discuss these complaints with Mr. Austin to see what can be done.

Tony Gagliardo, Webber Township Supervisor, was present and wanted it noted that the amount spent as stated by Mr. Austin is not the correct amount.

Bill Gillard, Sauble Township Supervisor, was present and reminded everyone about the April 13, 2013 LCCF Annual Baked Potato Dinner. Volunteers are needed and it will be held at the St. Ann's Senior Center from 4:00 p.m. to 7:00 p.m.

Commissioner Clarke reported the LCCF will review all grant applications received on April 17, 2013, which approximately 55 were received.

Discussion followed regarding how the process works and there is a total of \$136,000 to distribute and they try to give each approved applicant \$5,000.00 and depending on how the requests will serve the community.

**PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

There was no one scheduled.

**COMMITTEE REPORTS**

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### **FINANCE**

Commissioner Clarke moved for approval of the conference and training request for Michael Applewhite, Emergency Management Director to attend the Homeland Security Conference in Grand Rapids April 30 – May 2, 2013 for the cost of registration \$350.00, hotel cost approximately \$192.00, meals \$44.00 and mileage \$100.00 for a total cost of \$684.00, seconded by Commissioner Carrington-Atkins, roll call vote 6 yes, and 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the conference and training request for Kim Loop and Georgia Simpson, Juvenile Court to attend the Child Care Fund 2013 Training in Gaylord April 22, 2013 for meals \$20.00 and mileage \$129.50 for a total cost of \$149.50, seconded by Commissioner Fairbanks, roll call vote 6 yes, and 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the conference and training request for Undersheriff Robinson and Officer Kim Thiel, to attend the Michigan Child Death Review in Thompsonville April 28 – April 30, 2013 for cost of meals \$132.00, seconded by Commissioner Carrington-Atkins, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the conference and training request for Officer Kim Thiel and Undersheriff Robinson to attend Children & Victim Advocacy in Traverse City, April 26, for total of meals \$44.00, seconded by Commissioner Fairbanks, roll call vote 6 yes, and 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the conference and training request for Officer Chad Hurrle, Road Patrol to attend the Standardized Field Sobriety Test in Midland April 30, 2013 for the total cost of meals \$20.00, seconded by Commissioner Fairbanks, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the purchase requisition from Road Patrol to Great Lakes Office for new furniture for the Detective Sgt. office in the amount of \$2,207.00, seconded by Commissioner Fairbanks, roll call 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the purchase requisition from RRP Center to Great Lakes Office for new furniture in the total amount of \$1,424.04, seconded by Commissioner Carrington-Atkins, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the purchase requisition from Equalization/Accounting to Pummel for tax paper in the total amount of \$1,955.00, for a 2 year supply, seconded by Commissioner Fairbanks, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the purchase requisition from Lake County Sheriff's Department/Road Patrol to Galls for the purchase of vehicle equipment in the amount of \$1,558.94, seconded by Commissioner Stenger, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval of the purchase requisition from IT/Accounting to IT Right for adding wireless throughout the Courthouse as requested and approved by the IT Committee and the amount not to exceed \$1,200.00, seconded by Commission Stenger.

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Discussion followed regarding where the wireless can be accessed and that the public can't access any portion of the county network.

Roll call vote, 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval and authorization for signature on the Emergency Management Performance Grant for years 2010 and 2011 to receive additional funds in the amount of \$1,272.00 for 2010 and \$3,965.00 for 2011, seconded by Commissioner Stenger, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Clarke moved for approval and authorization for signature on the Medical Examiners Agreement between Lake County and the Medical Examiner beginning January 1, 2013 through December 31, 2016, seconded by Commissioner Fairbank, roll call vote, 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Carrington-Atkins moved for payment of bills by fund as follows:

General Fund	\$60,705.97
Road Patrol	91,408.22
E911	374.64
RRP Center	18,575.06
Friend of the Court	523.43
Building Inspection Department	9,286.32
E911 Service Fund Wireless	1,180.00
Drug Law Enforcement Program	703.87
Law Library	486.50
Child Care-Probate	11,415.67
D.H.S. Building	19.48
Commissary Fund	<u>7,271.89</u>
 GRAND TOTAL	 <u>\$201,951.05</u>

Seconded by Commissioner Clarke.

Discussion followed regarding the invoice from Control Logic in the amount of \$110.00 and was approved to hold this check.

Roll call vote 6 yes and 1 absent and excused, Commissioner Myers.

**PERSONNEL**

Commissioner Clarke reported they will be interviewing MSUe applicants and hope to interview for equalization on April 3, 2013.

Chairman Walls reported when they met with Osceola County on consolidating the building departments, it was also stated we could consolidate on a temporary basis with their Equalization Department if needed.

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Discussion followed and it was explained how Osceola County contacted Lake County to consolidate with the Building Department and if they shared an Equalization Director, we would have to contract with them on a temporary basis, until such time Lake County hires a Equalization Director.

Discussion followed regarding the County working and trying to consolidate with other Counties, we would receive the full amount of our Revenue Sharing.

Commissioner Stenger stated there would be quite of a savings to consolidate with a County with an equalization director with a Level III and have our staff here with Level II.

Discussion followed regarding the Equalization Department maintaining the tax rolls and most counties have mapping, with a part time employee doing this.

Commissioner Clarke reported they discussed the IT person being in Equalization and Clerk/Register/CFO Myers stated Wexford County and most counties contract with I.T. Right.

Discussion followed regarding the upcoming meeting.

### **PROPERTY/SAFETY**

Commissioner Fairbanks reported on the recent appraisal for the West Michigan Community Mental Health building and it's \$5,000 less than the first appraisal.

Discussion followed regarding if WMCMH does not purchase this building and all the possible ways the County could use this building for.

Clerk/Register/CFO Myers stated there is no agreement with WMCMH for a monthly rent amount.

Discussion followed regarding Community Mental Health is a for profit organization, paying property taxes, etc.

Commissioner Sloan stated we need to move to have a rent agreement, and then move forward with the purchase of the property as a separate contract/agreement.

Discussion followed regarding the rent agreement and WMCMH being responsible for all custodian and maintenance and the County responsible for any fixed asset items.

Commissioner Fairbanks moved for approval to have a Rental Agreement between Lake County and West Michigan Community Mental Health in the amount of \$1,500.00 per month, with the County being responsible for any fixed assets items and WMCMH being responsible for all custodian/maintenance of the building and to remove the part regarding purchasing the building and be retroactive to January 1, 2013, seconded by Commissioner Clarke, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

Commissioner Fairbanks reported the DHS building is going through heat exchangers and replacing them due to Village of Baldwin water and maintenance suggested using Webber Township's water and use heating through heat exchangers. He also stated he would like to test both Village of Baldwin and Webber Township's water.

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Discussion followed regarding why those within the Village of Baldwin must use their water.

Commissioner Stenger stated there is equipment available to help the water, such as such as a water softener, which could be less cost effective.

*The Board recessed for lunch at 11:45 a.m.*

*The Board reconvened at 1:15 p.m.*

### **COMMITTEE REPORTS cont.**

#### **SAFETY AND PROPERTIES cont.**

Commissioner Fairbanks asked Clerk/Register/CFO Myers if she would check to see if we are bound to use the Village of Baldwin's water.

Clerk/Register/CFO Myers stated they would say yes due to the fact the courthouse is in Village of Baldwin.

Discussion followed.

### **AGENCY REPORTS**

#### **AREA AGENCY ON AGING**

Commissioner Carrington-Atkins reported that Lake County's match for 2013 – 2014 is \$750.00 and the total match from all 9 Counties is \$35,000.00 and the local match is based on the population factor.

Every three years interested organizations are required to submit proposals to AAAWM to provide one or more fundable services and these proposals will be released Monday April 8, 2013 and a proposal workshop on April 24, 2013.

The annual budget for St. Ann's Church is \$227,009 is right on target with that they get from Area Agency on Aging and have spent 37% of their budget as of the end of February.

Governor Snyder recommended that the funding budget for the MI Choice Waiver Program be increased by \$18 Million, which is a 6% increase.

#### **COUNCIL ON AGING**

Commissioner Fairbanks reported that at the last board meeting it was questioned why Yates Dial-A-Ride was being paid to snow plow and at the last Yates Dial-A-Ride meeting it was explained when older people can't get out and shovel snow, they contract with Yates to do plowing.

#### **DISTRICT HEALTH DEPARTMENT #10**

Commissioner Stenger reported maternal plans, health plans and WIC strategy to help those with smoking during pregnancy was discussed and teen birth rate is higher in Lake County.

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### **HOUSING**

Commissioner Clarke reported a MSHDA representative was here helping with closing the books. There will be changes for the next grant application.

### **IT**

Chairman Walls reported everyone is looking into the future and what is best for the County.

Commissioner Carrington-Atkins has planning committee minutes she would like posted on the website and either she can give the minutes to Lori to get Dave Sanders to get on website.

### **LAKE COUNTY FAMILY YOUTH PROGRAMS**

Commissioner Sloan reported on the property and the need for it to be cleaned up.

John Cooley was present asking for a letter of support from the Board of Commissioners for the grant application for \$55,000.00. Mr. Cooley explained what this grant will be used for with getting restrooms and outdoor lighting for security. Those are the two main issues and a request for picnic tables, he is not for money.

Discussion followed regarding plans for the park.

Commissioner Clarke moved for approval and authorization of signature for a letter of support requested for the grant application from Lake County Webber Park Community Youth Park, seconded by Commissioner Sloan and by voice vote carried.

Commissioner Fairbanks discussed the meeting for Citizen Planner training which is in Big Rapids and would like to attend with the cost being \$350.00 for the entire course and asked if anyone else would like to attend as registration is due by April 2<sup>nd</sup>.

Commissioner Clarke moved for approval for Commissioner Fairbanks and Commissioner Carrington-Atkins to attend the Citizens Planner Training for a cost of \$350 each for a total cost of \$700 registration, mileage and per diem, seconded by Commissioner Stenger, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

### **ORV**

Commissioner Fairbanks would like the board to adopt the amendments to the ORV ordinance with 2 additional township opening roads and to have the roads open year round January to December with flags present on ATVs from December 1 through March 31.

Commissioner Sloan reported on the maps and roads opened and closed. He stated, when he did the maps he was working on a deadline of April 1<sup>st</sup>. There was discussion regarding the maps Jim Faiella does for sale.

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Clerk/Register/CFO Myers explained the procedures of who all gets these amendments and maps: the courts, the Road Commission and Jim Faiella. The newspaper all get the amendments and map and once approved by the board and in the paper that will be the effective date.

Due to issues with the amendments and the map not being finalized the ORV Amended Ordinance will be presented at the next board meeting 4/10/13 with an effective date immediately following publication.

**WMSRDC**

Commissioner Clarke reported on Region 6 Planning and the training that is being paid through the grant. Michigan State Police did an audit and found some issues in the amount of \$130,000, which may need to be paid back from between Mason, Lake and Newaygo Counties.

**YATES DIAL-A-RIDE**

They are getting busses ready and receiving new one and the board approved a \$5,000.00 increase for Vedra Gant.

**CORRESPONDENCE**

Item #1, Commissioner Sloan would like to see the county also have a resolution regarding the 2<sup>nd</sup> Amendment.

Discussion followed.

Commissioner Sloan moved for approval for Resolution #03/27/13 1280 as presented, seconded by Commissioner Fairbanks, roll call vote 3 yes, 3 NO Commissioners Clarke, Stenger and Atkins, 1 absent and excused Commissioner Myers.

Motion fails due to a tied vote.

**CFO REPORT**

1. Clerk/Register/CFO Myers was present to report on the following Budget Amendment # 9975:

Commissioner Fairbanks moved for approval for Budget Amendment #9975 as follows:

**BA #9975**

Debit	211-362.00-702.037	Credit	211-362.00-977.013	\$2,000.00
Description:	to cover the cost for repairs at the RRP in the kitchen.			

seconded by Commissioner Clarke, roll call vote 6 yes, 1 absent and excused, Commissioner Myers.

2. A revised 357 Plan completed by Cadillac Insurance and a resolution needs to be done and explained such and the Board needs to approve the 357 plans, flex plans, etc. so we can have options to choose from.

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Commissioner Clarke moved for approval for the Resolution from Cadillac Insurance for the revised 357 Plan, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Myers.

There being no further business, the meeting was adjourned at 2:35 p.m.

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Lori R. DeWolf, Deputy Clerk

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Karl Walls, Chairman of the Board



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**Exhibit “A”**

**NUMBERED CORRESPONDENCE**

- #1 Delta County Board of Commissioners-Resolutions**
- #2 Van Buren County Board of Commissioners Resolutions**
- #3 MAC Legislative Update – March 18, 2013**
- #4 Gratiot County Board of Commissioners**
- #5 Michigan Works Workforce Development Board**
- #6 Michigan Works Local Elected Officials**
- #7 MAC Legislative Update – March 25, 2013**
- #8 WMSRDC – March 25, 2013**