

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
March 12, 2014
10:30 a.m.

Chairman Walls called the meeting to order at 10:35 a.m.

Commissioner Stenger gave the prayer and the Pledge of Allegiance was said.

Clerk/Register/CFO Myers called the roll with the following Commissioners present:

Colleen Carrington-Atkins, Sandy Clarke, John Fairbanks, Dan Sloan, Barb Stenger and Karl Walls.

Bob Myers was absent.

Commissioner Fairbanks moved that the agenda be approved as presented, seconded by Commissioner Sloan, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the February 26, 2014 regular meeting be approved, seconded by Commissioner Carrington-Atkins, and by voice vote carried.

Commissioner Stenger stated she has a concern about what was stated at the 2/26/14 meeting that the Commissioners have double standards regarding a conference and training request and checked into this and found that a majority of the board approved this particular conference back in August 2013. She wanted to state for the record she did not care for the idea the Board of Commissioners being accused of having double standards.

Commissioner Carrington-Atkins stated she reviewed the By-Laws for the Planning Commission and it does not state how the board is to be paid, but can review this and set up a process if needed.

Commissioner Sloan stated for the record, according to the By-Laws and Procedures of the Board of Commissioner, unless somebody is sitting in that chair and scheduled to address the Commission, the debate is between the Board of Commissioners. These debates foster the decision on any given issue brought to the Commissioners. The public has the opportunity for input before and after the meeting. It's routine in most Commissions throughout the state not to print the public's comments, just to note who made a comment. Minutes are a record of deliberations. The other issue and concerns Commissioner Sloan had is when there was discussion about the By-Laws of the Planning Commission this was in the middle of deliberation, not someone presenting before the board, and the citizens, according to our By-Laws and Rules and Procedures are not supposed to be a part of the Board of Commissioners debates. It is the Board of Commissioners deliberating to make a decision. With this, we may want to look at what goes in the minutes, which is the official record of this body, the Board of Commissioners.

Discussion followed.

Commissioner Myers arrived at 10:45 a.m.

Commissioner Carrington-Atkins stated she has a recommendation, that when the minutes are sent out to state they are a "DRAFT" copy as they are not final until the board approves them at the next meeting. Clerk/Register/CFO stated Commissioner Carrington-Atkins is correct and the minutes should state "DRAFT" on them until approved. Commissioner Carrington-Atkins asked if they have to be circulated prior to board approval, and she knows they have to be made available, but are there other ways to wait until approved to circulate.

Discussion followed to send the "DRAFT" to the Board of Commissioners and have the minutes available and sent out after the board has approved them officially. Commissioner Stenger asked if the minutes could be put on the website and marked "DRAFT".

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 2

Clerk/Register/CFO Myers recommended that anyone wanting something in the minutes submit such in writing prior to the start of the meeting. This is how other counties do this.

Chairman Walls stated, any chair of a committee who reports on their meeting, and wants it added to the minutes, should put this in writing. Commissioner Sloan stated that during public comment, we only have to say who spoke.

Clerk/Register/CFO Myers stated if they have something in writing, we have to include their statement in the minutes.

Discussion followed and it was stated, if someone brings something in writing, it could be an attachment to the minutes and if someone would like to be on the agenda, so their comments are included in the minutes, they would have to bring information ahead of time to distribute to the Commissioners.

Discussion followed regarding the last regular meeting that was held at the Chase Township Hall and all felt it went well and if in the future, the evening meetings can adjourn, then open up to a Town Hall Meeting and Clerk/Register/CFO stated this shouldn't be done as all Commissioners will be in attendance all at once, and would fall under the Open Meetings Act.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

There was no one scheduled to meet with the Commissioners.

COMMITTEE REPORTS

FINANCE

Commissioner Carrington-Atkins moved for approval for the conference and training request for Andrew Griffiee and Tiffany Youngs, 911 Central Dispatch, to attend the ICS 300 and ICS 400 classes in Osceola County March 28 – March 30 and April 4 – April 6 2014, registration cost \$100.00, total meals \$168.00, mileage \$237.60 for a total cost of \$505.60, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the conference and training request for James Anderlohr, Deputy 911 Director, to attend the NENA 911 Conference in Lansing MI, May 18 – 22 2014, registration cost \$300.00, hotel cost \$428.00, total meals \$138.00 and mileage \$146.30 for a total cost of \$1,012.30, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the conference and training request for Gwen Warren, Joel Poynter, Seth Hopkins and Don Arquette, Planning Commission Members to attend the Michigan Citizens Planner Classes in Custer MI every Monday from April 7 – May 19 2014, registration cost \$1,100 and mileage \$677.60, total cost \$1,777.60 and a Budget Amendment forth coming, seconded by Commissioner Fairbanks.

Discussion followed regarding the application to MMRMA for a RAP Grant to reimburse the County for part of these expenses, up to 70%.

Commissioner Carrington-Atkins moved to amend her motion to include partial reimbursement is expected from MMRMA and the RAP Grant, seconded by Commissioner Fairbanks, roll call vote 4 yes and 3 NO, Commissioners Myers, Sloan and Fairbanks, motion passes.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 3

Commissioner Carrington-Atkins moved for approval for the conference and training request for Undersheriff Robinson, Sheriff's Department, to attend the Keeping Kids Alive: Child Death Review Team Member Training held in Thompsonville, MI April 27 – 29 2014, for the only cost of \$166.50 for a hotel, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from 911 to IT Right for remote backup for 6 servers in 911 Dispatch for a total cost of \$3,000.00 and a Budget Amendment forthcoming for this, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Lake County Sheriff's Department/RRP Center to Dash for the purchase of latex gloves in the total amount of \$1,467.00, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Register of Deeds Automation Fund to Tiger Direct for computers, monitors and cables in the total amount of \$3,874.54, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Equalization Department to Great Lakes Office Products for the purchase of the desk in the amount of \$1,900.00, seconded by Commissioner Fairbanks. Commissioner Sloan asked if this was the area where the Equalization Director requested one of the poles to be moved, and Clerk/Register/CFO Myers stated yes, roll call vote 6 yes and 1 NO Commissioner Sloan.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Commissioners/Capital Outlay for 6 Tablets and stands with keyboards in the total amount of \$3,167.88 and a Budget Amendment for \$368.00 will be forthcoming if needed, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 NO Commissioner Sloan.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Lake County Sheriff's Department/Road Patrol to L3 Mobile Vision Inc. for Patrol Scout/Watch Commander Live Feed Option, Interview Room Option, DVR, Camera's and Live Mic for the total cost of \$9,678.00, which is part of a previous purchase requisition and reimbursement from MMRMA in the total amount of \$21,500.00, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval of the conference and training request for Chad Hurrel, Lake County Sheriff's Department/Road Patrol to attend the Developing your Protocol for the investigations and Prosecution of Vulnerable Adult Abuse in Grand Rapids March 20, 2014 with no cost except wages, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Discussion with questions and answers followed regarding the list of bills. Commissioner Fairbanks questioned the vendor we use for trash removal and was under the impression we changed vendors.

Commissioner Fairbanks moved for payment of bills by fund as follows:

General Fund	\$70,793.49
Road Patrol	13,249.49
E911	258.35
RRP Center	51,565.55
Friend of the Court	1,026.80
Building Inspection Department	1,493.94
Register of Deeds Automation Fund	1,261.69
E911 Wireless Fund	436.48
Law Library	317.01
Child Care-Probate	56,302.37

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 4

JABG Grant 2013-2014	1,186.13
Ambulance	26,762.00
Commissary Fund	<u>12,227.26</u>
GRAND TOTAL	<u>\$236,880.56</u>

Seconded by Commissioner Myers.

Clerk/Register/CFO reported we did switch vendors for trash removal from Waste Management to Allied Waste. Commissioner Sloan stated he supports the payment of bills, with the exception of the 2-1-1 payment, therefore will vote no to pay the bills, roll call vote 6 yes and 1 NO Commissioner Sloan.

PERSONNEL

Commissioner Carrington-Atkins reported on their most recent meeting and their next meeting is April 8th at 2:00 p.m. and Clerk/Register/CFO Myers will be present to review the resolutions that gave her the CFO position and one that gave her permission to oversee day to day issues that may arise as this was the main topic of discussion at the last meeting. Commissioner Clarke stated she did not request if Clerk/Register/CFO Myers was available to discuss these resolutions and does apologize for not having her present.

PROPERTIES AND SAFETY

Commissioner Fairbanks reported on their most recent meeting and reported the Treasurer's office has requested Safety Glass for their roll up windows in the amount of \$1,600.00. Discussion followed regarding the noise level this will cause.

Kellie Allen, a clerk in the Treasurer's office was present and explained the incidents that had occurred prompting County Treasurer Kutchinski to request this.

Commissioner Sloan moved to table this issue indefinitely for the Treasurer's office to get security/safety windows, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Myers asked Chairman Walls how he was appointed to the Properties Committee and stated he did not want to be on this board and Chairman Walls stated he will appoint someone else.

Commissioner Clarke requested that Jordan DeVries from Mason/Lake Conservation District and Tasha Lapinski from Osceola/Lake Conservation District report on what is happening.

Mr. DeVries reported on what is going on with Mason/Lake Conservation district and mentioned they are applying for a Lake County Community Foundation Grant.

Chairman Walls told Ms. Lapinski that if she wanted to meet with the Commissioners and be put on the agenda she should contact Clerk/Register/CFO Myers so arrangements can be made, and apologized that they have run out of time.

The Board recessed for lunch at 11:47 a.m.

The Board reconvened at 1:17 p.m.

Commissioner Sloan was excused for the afternoon session.

COMMITTEE REPORTS cont.

PROPERTIES AND SAFETY

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 5

Commissioner Fairbanks reported on the issue regarding a Pole Barn for the RRP Center. A lengthy discussion followed.

Commissioner Clarke moved to approve Chief Deputy Dagen to proceed with the plans for the Pole Barn at the RRP Center and send information to the Village of Baldwin, seconded by Commissioner Carrington-Atkins, roll call vote 6 yes and 1 absent and excused Commissioner Sloan.

Discussion followed regarding the Community Mental Health building and the new Road Patrol office, which is expected to begin this summer.

AGENCY REPORTS

DISTRICT HEALTH DEPARTMENT #10

Commissioner Clarke reported on their most recent meeting, which dealt with health profiles for the children of Lake County.

ECONOMIC AND DEVELOPMENT COMMITTEE

Commissioner Stenger reported on their recent meeting with Mr. Rick Chapla present and how he will benefit this committee extremely and will begin to get more members on board.

FIVECAP

Commissioner Stenger reported on their recent meeting and President Obama signed the Consolidated Appropriations Act of 2014 on January 17, 2014 and stated this Act includes \$8,598,095,000 for programs under the Head Start Act, representing an increase of approximately \$1.025 billion over the fiscal year (FY) 2013 funding level.

IT

Commissioner Stenger reported Dave Sanders gave a report at the Lake County Township Officers Association meeting. Chairman Walls asked Dan Holland, Equalization Director to be present to discuss the Aerial Project.

Mr. Holland was present and reported the letters with a packet will be mailed tomorrow and he has heard positive feedback from the townships. The total cost of the project to be done in 2015 will be \$52,455 or less. Mr. Holland also reported on the Map Info Training they are having here on May 2nd, one in the afternoon and one in the evening.

LAKE COUNTY FAMILY AND YOUTH PROGRAMS COMMITTEE

Commissioner Carrington-Atkins reported they will be having a “Spring Fling” at Easter time and distributed flyers regarding such.

MENTAL HEALTH

Commissioner Stenger reported she has met the staff and will enjoy being on this committee.

NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES

Commissioner Myers reported on their recent meeting and reflected mainly on new rules and regulations. He reported they are beginning new hiring procedures and these would be useful for anyone hiring.

PLANNING COMMISSION

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 6

Commissioner Carrington-Atkins reported on their last meeting. She reported she will also attend the classes in Custer and will not be asking for per diem or mileage and stated these classes are needed to give the members tools to do their jobs. Discussion followed.

911

Commissioner Fairbanks reported on their recent meeting and there was discussion regarding 911 Dispatch Center moving up to Wolf Lake Hill. Discussion followed regarding land swapping with the DNR and Kellie Allen was present and sent information to Mr. Sanders 3 months ago.

CORRESPONDENCE – see Exhibit “A”

There were none to discuss.

APPOINTMENTS

There were no appointments.

CFO REPORT

Clerk/Register/CFO Myers was present to report on the following:

- 1. Has 4 Budget Amendments #11540, #11560, #11581 and #11594 as follows:

Chairman Walls asked which grant did the Sheriff’s Department come to the board requesting additional funds, Clerk/Register/CFO Myers stated it was the Marine Grant and Chairman Walls asked what the obligation of the County to maintain and patrol the lakes he also wanted to be reminded of this when the Marine Grant arrives. Clerk/Register/CFO Myers asked if these Grants come before the board and Deputy Clerk DeWolf stated no, they are signed by the Sheriff’s Department and mailed.

Commissioner Fairbanks moved for approval of Budget Amendments #11540, #11560, #11581 and #11594 as follows:

BA #11540

Debit	101-351.00-544.001		\$35,000.00	
		Credit	101-331.02-703.000	\$19,948.00
		Credit	101-331.02-704.000	\$873.00
		Credit	101-331.02-715.000	\$1,593.00
		Credit	101-331.02-716.000	\$1,500.00
		Credit	101-331.02-717.000	\$15.00
		Credit	101-331.02-717.001	\$200.00
		Credit	101-331.02-717.002	\$100.00
		Credit	101-331.02-717.004	\$100.00
		Credit	101-331.02-718.000	\$1,014.00
		Credit	101-331.02-719.000	\$562.00
		Credit	101-331.02-721.000	\$1,000.00
		Credit	101-331.02-863.000	\$50.00
		Credit	101-331.02-865.001	\$1,545.00
		Credit	101-331.02-866.000	\$3,000.00
		Credit	101-331.02-931.000	\$3,000.00
		Credit	101-331.02-977.003	\$500.00

Description: to budget the ORV Grant this was not received when budgets were done.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 7

BA #11560

Debit 101-000.00-548.011 Credit 101-426.00-828.002 \$10,000.00
Description: to add to the Emergency Management Budget for Region 6 Homeland Security funds that was not done during budget hearings as we did not know if funds were available.

BA #11581

Debit 210-890.00-955.000 Credit 210-325.00-932.000 \$3,000.00
Description: to amend 911's budget for IT Service for offsite backups for 6 servers, \$500.00 each in 911 Central Dispatch.

BA #11594

Debit 101-400.00-860.000 Credit 101-400.00-863.000 \$1,500.00
Description: to add training line item to Planning Commission budget and adjust travel account for training expenses.

Seconded by Commissioner Myers, roll call vote 6 yes and 1 absent and excused Commissioner Sloan.

2. Finalize the County Alliance Meeting which Lake County is hosting on Monday April 28th at the Idlewild Historical Cultural Center. She received a quote from Nancy from Club 37 of \$15.50 per person and read what that all included along with providing all table coverings and settings of the disposable nature. This quote is vs. the quote from Mary, from White Cloud which was \$14.00 or \$18.00 per person. If venue and menu is approved, she would like to ask Commissioner Carrington-Atkins get a hold of the center and arrange for set up and break down. Commissioner Carrington-Atkins stated the cost would be \$10.00 per hour per person to set up and clean up.

Clerk/Register/CFO Myers stated invitations would state to arrive at 6:00 p.m., dinner at 6:30 p.m. and meeting at 7:00 p.m. or 7:30 p.m. An agenda would need to be prepared, did not know if the board wanted any guest speakers, therefore she did not get anyone and thought everyone would like to take a tour of the museum part of the center. Commissioner Carrington-Atkins stated if anyone wanted to see the museum part, there would be someone to accompany them.

Commissioner Carrington-Atkins moved for approval to accept the plan presented by CFO Myers regarding the County Alliance Meeting and Dinner to be held at the Idlewild Historical Cultural Center on April 28th and have the catering done by Nancy from Club-37 along with Yates Township being responsible for the setting up and cleaning up at \$10.00 per hour per person, seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Sloan.

Discussion followed regarding the invites going out and who all to invite, such as Senator Booher and House Rep Bumstead.

3. On March 12th, Clerk/Register/CFO Myers met with Tony Gagliardo, Building Inspector regarding the County Housing Ordinance and both she and Tony will work together on International Housing, Property Maintenance Code and requested Commissioner Stenger to help with this. Commissioner Carrington-Atkins stated she would also like to be involved.

Discussion followed.

OLD BUSINESS

Commissioner Myers asked Chairman Walls why he was taken off the Michigan Works Board. He stated he has been on the board for many years. Chairman Walls stated he will explain this to Commissioner Myers, but not at this time, during this meeting.

NEW BUSINESS

There was not new business.

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 8

RESOLUTIONS

There were no resolutions at this meeting.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

Michael Dermeyer was present and reported on various issues that were discussed at today's meeting along with the cost of trail permits.

Larry Collier was present and stated for the record, in regards to the Section 8 discussion for "renters" he has concerns if they will be equally enforced on Section 8 as it is for renters. If the board looks at part of the International Building Contracts and they are from Maryland or Virginia, that is why you would have to pay for them and that is where all the codes come from and it is quite restricted in some areas. This was looked at when he was in office and the county felt it was too restrictive and being more of zoning type and the board may want to look at it closely before approving it. He also stated that at the last meeting he made a comment that he sensed a double standard from this board when sending people to Mackinaw Island. That statement was mostly incorrect. You did send the Prosecuting Attorney on a 5 – 2 vote and to those 5 Commissioners please accept his apology, he was wrong and when he is wrong, he is wrong and to please accept his apologies.

He asked one question to Commissioner Carrington-Atkins if the Historical Center is public or privately owned. Commissioner Carrington-Atkins stated it is owned by FiveCap, therefore it is publically owned.

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Stenger reminded everyone about the program the Historical Society is putting on tonight on Grave Stones. Also, the Luther Parks and Recreation will be moving forward this year.

Commissioner Clarke distributed flyers for the Lake County Community Foundation annual Baked Potato dinner on April 12, 2014 from 4:00 p.m. to 7:00 p.m., they need volunteers and cost is \$6.00 per ticket.

Commissioner Fairbanks asked Commissioner Stenger if the Township has done anything with Grandpa's Park and stated something needs to be done and if not used, they will lose it. It is located by the ball park. Commissioner Stenger stated they are looking at the parks. Discussion followed.

Commissioner Carrington-Atkins stated if anyone has pictures or their townships have pictures related to the Recreation Plan, to please email them to her so they can be included in the plan.

There being no further business, the meeting was adjourned at 2:56 p.m.

Lori R. DeWolf, Deputy Clerk to the Board

Karl Walls, Chairman of the Board

LAKE COUNTY BOARD OF COMMISSIONERS

Regular Meeting

March 12, 2014 – Page 9

Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 MAC Legislative Update- February 28, 2014**
- #2 Oceana County Resolution**
- #3 West Michigan Community Mental Health Memorandum**
- #4 Lake County Permit Summary Report For February, 2014**
- #5 Annual Rural Elected Officials Meeting- Thursday, April 3, 2014 At 10am
MDOT Cadillac Transportation Service Center 7915 US-131 Highway, Cadillac**
- #6 MAC Legislative Update- March 7, 2014**
- #7 Ottawa County Resolution**