

**LAKE COUNTY BOARD OF COMMISSIONERS**  
**Regular Meeting**  
**March 11, 2015**  
**10:30 a.m.**

Chairman Walls called the meeting to order at 10:30 a.m.

Commissioner Brunn gave the prayer and the Pledge of Allegiance was said.

Clerk/Register/CFO Myers called the roll with the following Commissioners present:

Colleen Carrington-Atkins, John Brunn, John Fairbanks, Dan Sloan and Karl Walls.

Absent and excused: Barb Stenger and Chuck Vayda.

Commissioner Fairbanks moved that the agenda be approved seconded by Commissioner Sloan. Commissioner Carrington-Atkins stated she has an issue with the reconsideration of a vote, such as item #12 on the agenda, that only a person that voted yes on a motion can request a reconsideration, not someone that voted no. Discussion followed if a second to a motion to reconsider is necessary, which it is not. By voice vote the agenda was approved.

Commissioner Fairbanks moved that the minutes from the February 25, 2015 regular meeting be approved, seconded by Commissioner Sloan. Commissioner Carrington-Atkins requested clarification on motions that do not require a second, such as was made at the last meeting. Commissioner Sloan stated, what is not covered by the Commissioners’ Board Rules, and then followed by Roberts Rules of Order, some motions do not require a second. Discussion followed, and by voice vote the minutes from February 25, 2015 were approved.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

**COMMITTEE REPORTS**

**FINANCE**

Commissioner Carrington-Atkins moved for approval of the purchase requisition from Lake County Animal Control to D&M Heating and Cooling for parts and labor to repair and/or replace after burner on incinerator in the total amount of \$1,135.00, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Vayda and Stenger.

Commissioner Carrington-Atkins moved for approval of the conference and training request for Ken Kreiner, Road Patrol, to attend the SFST Class in Newaygo, March 20, 2015 – March 21, 2015 for the total cost of meals in the amount of \$64.00, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Stenger and Vayda.

Commissioner Carrington-Atkins moved for approval of the conference and training request for Pam Sisson, 911 Central Dispatch, to attend the EMS Expo at Grand Traverse Resort from April 23, 2015 – April 25, 2015, registration cost \$345.00, hotel \$198.00 plus tax, meals \$94.00 and using the county

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**March 11, 2015 – Page 2**

vehicle for a total cost \$637.00, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Stenger and Vayda.

Commissioner Carrington-Atkins moved for approval of the conference and training request for Mary Nalbach, Prosecuting Attorney’s Office to attend the PA Staff Development Conference in Frankenmuth, April 14, 2015 – April 16, 2015, registration cost \$85.00, meals \$22.00 and mileage \$170.50 for a total cost of \$277.50, county vehicle is not available, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Stenger and Vayda.

Commissioner Carrington-Atkins moved for approval of conference and training request for Belinda Barbier, Assistant Prosecuting Attorney to attend Child Death Annual Team Training, at Crystal Mountain, April 26, 2015 – April 28, 2015 with no cost to the County if County vehicle can be used to drive back and forth, as the vehicle is available, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Stenger and Vayda.

Commissioner Carrington-Atkins moved for payment of bills by fund, as follows:

General Fund	\$104,064.72
Road Patrol	6,356.26
E911	10,898.46
RRP Center	20,775.79
Friend of the Court	119.42
Council on Aging	123,807.75
Building Inspection Department	1,119.86
Register of Deeds Automation Fund	750.00
E911 Services Fund-Wireless	146.92
Child Care-Probate	11,243.16
Veteran’s Trust	100.00
JABG Grant	1,106.71
Capitol Improvements	583.00
Ambulance	28,095.23
D.H.S. Building	7,854.98
Commissary Fund	3,294.90
<b>GRAND TOTAL</b>	<b><u>\$320,317.16</u></b>

Seconded by Commissioner Sloan, roll call vote 5 yes and 2 absent and excused Commissioners Stenger and Vayda.

**PERSONNEL** – Commissioner Sloan reported on the recent interviews for the Building Department Secretary position and stated that after their recommendation, the person was contacted and declined as she got a full time job. Tony Gagliardo, Building Inspector, was present to request that the Board reconsider hiring Ms. Walker and in the event that this falls through, to re advertise for the position.

Commissioner Sloan moved for approval to offer Ms. Walker the position in the Building Department and if she does not accept, to advertise if needed, seconded by Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Vayda and Stenger.

## **LAKE COUNTY BOARD OF COMMISSIONERS**

### **Regular Meeting**

**March 11, 2015 – Page 3**

Commissioner Sloan brought the board up to date on the CFO Search and also moving up the need for a permanent replacement for the Equalization Director due to MERS Retirement issues. He stated that he has asked the 5 vendors to give the County names for both the CFO position and Equalization Director and give us a discount on both to achieve having candidates within 60 – 90 days.

Commissioner Sloan reported County Non-Union employees made a presentation to the Committee requesting the non-union employees get the same fringe benefit coverage upon retirement as those in the unions. A request was made to H.R. for an actuarial cost projection over the next 5 years.

Commissioner Carrington-Atkins asked that the committee review their By-Laws, especially on the motion issues. Commissioner Sloan stated he is not in favor of this unless there is a motion from the Board to direct the Personnel Board to do this. Commissioner Carrington-Atkins moved for approval, to have the Personnel/Board Rules Committee look at the Board Rules and bring them in line with Roberts Rules of Order, in the section regarding “motions”, seconded by Commissioner Fairbanks.

A lengthy discussion followed.

Roll call votes on the motion, 2 yes and 3 NO Commissioners Fairbanks, Sloan and Walls and 2 absent and excused Commissioners Stenger and Vayda, motion fails. During the roll call vote, it was requested to repeat the motion and Clerk/Register/CFO Myers read what she wrote the motion to say, and stated, unless the board listens to the recording, it isn't word by word and that is why she has requested motions in writing.

Commissioner Sloan reported that the order was filed in Circuit Court and the Lake County Board of Commissioners won this case, where it states this person can no longer remain as an active road officer while seated as a Commissioner. A lengthy discussion followed regarding the legal fees.

**PROPERTIES** – Commissioner Fairbanks reported they discussed water testing that should be completed as soon as possible. He stated Chief Deputy Dagen will take care of this. Chief Deputy Dagen was present and asked who will be responsible for the cost of these tests and stated if the County will pay for this, he will get this done now. Commissioner Fairbanks stated “flushing” the lines was also discussed. A lengthy discussion followed.

Discussion regarding the Building Authority followed.

Commissioner Brunn stated they discussed the generator issues at the RRP and Chief Deputy Dagen stated he is working on a few different options and prices.

### **AGENCY REPORTS**

**DISTRICT HEALTH DEPARTMENT #10** – Commissioner Carrington-Atkins reported on their orientation meeting that Commissioner Brunn also attended. Commissioner Carrington-Atkins reported the Personnel Committee also met on Friday and they reported Ms. VanGills is retiring soon and Mr. Kevin Hughes is being considered for her replacement.

**ECONOMIC DEVELOPMENT COMMITTEE** – Commissioner Sloan reported on the plan and getting that done by April and brought the board up to date on the status of the Township participation. They have a schedule to meet with the other groups and he distributed information to the rest of the board

## **LAKE COUNTY BOARD OF COMMISSIONERS**

### **Regular Meeting**

**March 11, 2015 – Page 4**

regarding a grant application to the Lake County Community Foundation (LCCF) for a portion of the match and moved for approval and authorization for signature, seconded Commissioner Fairbanks, roll call vote 5 yes and 2 absent and excused Commissioners Stenger and Vayda.

### **MICHIGAN ASSOCIATION OF COUNTIES – SUB COMMITTEES**

**TRANSPORTATION** – Commissioner Fairbanks reported that they (MAC) requested a 100% dedicated 1% increase in the sales tax only, but due to not enough votes, concessions had to be made, therefore giving the State Proposal 1.

*The board recessed for lunch at 11:43 a.m.*

*The board reconvened at 1:15 p.m.*

*Commissioner Stenger was present for the afternoon session.*

### **AGENCY REPORTS, cont.**

### **MICHIGAN ASSOCIATION OF COUNTIES – SUB COMMITTEES, cont.**

**ECONOMIC AND TAXATION** – Commissioner Brunn reported that at his recent meeting Proposal 1 was broken down and the information that was distributed was the same as the one Michigan Association of Counties (MAC) distributed.

**LAKE COUNTY PARKS COMMITTEE** – Commissioner Brunn reported that he has been in contact with Gabriel Zawadzki, from MAC regarding the Recreational Passport Grant and the information needed is just too extensive to be able to meet the April Grant deadline. This will be discussed at their next meeting.

**LAKE COUNTY FAMILY AND YOUTH COMMITTEE** – Commissioner Brunn discussed some of his ideas in regards to working with the County Youth to help keep them involved and out of trouble.

### **PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**1:30 p.m.**      **Emily Rissman, Michigan Veterans Affairs Agency, Rob Price, Acting Director of Target Outreach and Carrie Roy, Director of Kent County Veteran Affairs** were present and Mr. Price stated this was their second venture before a County Board of Commissioners. Ms. Roy explained the benefits that Kent County is receiving and what Lake County could see. It not only helps the veterans themselves, but it also helps the local economy.

Mr. Price reported that there are grant opportunities to start on the Path to get a County Accredited County Counselor, who works a minimum of 20 hours per week paid for by the County. Mr. Price explained some funding options, PA214 of 1989. Commissioner Sloan stated that the County is facing deficits in their budgets. Ms. Rissman explained that the County could share a counselor with an adjoining County.

The board thanked everyone for this informative presentation.

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**March 11, 2015 – Page 5**

**2:10 p.m.**      **Kim Loop, Juvenile Court/Child Care**, was present to bring the board up to date on the Grant that she has been working with MAC on the OVW Fiscal Year 2015 Consolidated Grant Program To Address Children And Youth Experiencing Domestic And Sexual Assault And Engage Men And Boys As Allies and is requesting approval and authorization for signature.

Commissioner Carrington-Atkins moved for approval and authorization for signature for the OVW Fiscal Year 2015 Consolidated Grant Program To Address Children And Youth Experiencing Domestic And Sexual Assault And Engage Men And Boys As Allies Grant Application as presented by Ms. Loop, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

*The board took a recess at 2:26 p.m.*

*The board reconvened at 2:36 p.m.*

**AGENCY REPORTS, cont.**

**ORV ORDINANCE COMMITTEE** – Commissioner Sloan stated this was presented two weeks ago and there was a motion that the ORV Ordinance needs to be amended with the two items, to change the width of an ORV from 60 inches to 65 inches in Section 5, Registered Motor Vehicle, of the original ordinance and update the maps as reviewed in the meeting. Commissioner Sloan stated he will be recommending one change to the map to state “EAST BOUND TRAFFIC ONLY” on 12 Mile Road and explained why. He stated, Jim Faiella with IATA will provide signage and he spoke with Mr. Kovalcik and he can change the wording on the maps.

Commissioner Fairbanks moved for approval to amend the ORV Ordinance as recommended, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

**ORV PROMOTIONAL GRANT COMMITTEE** – Commissioner Sloan reported the next meeting will be held March 24<sup>th</sup> at 2:00 p.m. with a presentation from the marketing firm with an early roll out with Facebook and Twitter to start building enthusiasm for the project that will start sometime in April. There is a group within the County putting an ORV event together at the Airport in August and our promotional platform will be heavily promoted.

**APPOINTMENTS** – Chairman Walls appointed the Parks Committee as they stand per Vice Chairs appointments from the last meeting.

**CORRESPONDENCE** – *see Exhibit “A”*

Commissioner Sloan withdrew his reconsideration for the reappointment of Seth Hopkins to the Planning Commission.

**CFO REPORT** – Clerk/Register/CFO Myers was present and reported on the following:

1. Everyone has received a partial list of Budget Amendments for 2014 and there will be more coming.

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**March 11, 2015 – Page 6**

Commissioner Sloan moved for approval, the 2014 Budget Amendments as presented, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

2. Has Budget Amendments #12922 and #12967 follows:

Commissioner Fairbanks moved for approval the following Budget Amendment:

**BA #12922**

Debit 101-225.00-702.006                      Credit 101-225.00-802.000      \$27,000.00

Description: to establish the contractual reimbursement for Equalization Department

Seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Fairbanks moved for approval the following Budget Amendment:

**BA#12967**

Debit 215-141.00-849.000                      Credit 215-141.00-901.000      \$106.00

Description: to cover the cost of the annual Friend of the Court publication

Seconded by Commissioner Carrington-Atkins, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

**OLD BUSINESS** – Commissioner Sloan moved for a reconsideration of the motion by Commissioner Stenger, seconded by Commissioner Vayda to increase the DHS Budget to \$7,800.00 and stated his motion does not need a second and explained that he feels that some of the meeting requests are not appropriate as reimbursable expenses and named a few. Discussion followed and requested a roll call vote. Roll call vote 4 yes, 2 NO Commissioners Stenger and Atkins and 1 absent and excused Commissioner Vayda.

A lengthy discussion followed regarding the motion of February 25<sup>th</sup>.

Commissioner Stenger moved for approval of the original motion to increase the DHS Budget to \$7,800, seconded by Commissioner Carrington-Atkins. A lengthy discussion followed with Commissioner Sloan calling for a record of the vote, Commissioner Fairbanks, NO, Commissioner Sloan, NO, Commissioner Stenger, YES, Commissioner Carrington-Atkins, YES, Commissioner Brunn, NO, Chairman Wall, NO and Commissioner Vayda absent, motion fails.

Commissioner Brunn moved for approval to increase the DHS Budget to \$5,448.00 seconded by Commissioner Fairbanks. A lengthy discussion followed, roll call vote 3 yes, and 3 NO Commissioners Sloan, Fairbanks and Chairman Walls, and 1 absent and excused Commissioner Vayda, motion fails.

Commissioner Carrington-Atkins would like to exercise her right to reconsider this motion at the next meeting.

**NEW BUSINESS** – Commissioner Stenger would like to place on the agenda to form an Ad-Hoc Committee to review the budget. Discussion followed regarding looking at the total budget.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

**COMMISSIONERS PERSONAL PRIVILEGE**

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**March 11, 2015 – Page 7**

Commissioner Stenger reported when she visits her township meetings, she provides them with Ms. McClure's information and any/all services that are available to them.

Commissioner Brunn looks forward to working on the Veteran's Services.

Commissioner Carrington-Atkins commends anyone who wishes to come into the County and volunteer their time, regardless of their age and the person that Commissioner Sloan recommended to be on the Planning Commission would be a great fit for the Recreation Committee. She will be contacting this person herself.

There being no further business, the meeting was adjourned.

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Shelly Myers, Clerk of the Board

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Karl Walls, Chairman of the Board

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*Exhibit “A”*

**NUMBERED CORRESPONDENCE**

- #1 Resolution # 09-2015**
- #2 Resolution # 10-2015**
- #3 Lake County Permit Summary Report For February, 2015**
- #4 Baldwin Community Schools Refinances Bonds**
- #5 Annual Rural Elected Officials Meeting**
- #6 WMSRDC- March 5, 2015**

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