

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
February 11, 2015
10:30 a.m.

Chairman Walls called the meeting to order at 10:45 a.m.

Commissioner Fairbanks gave the prayer and the Pledge of Allegiance was said.

Clerk/Register/CFO Myers called the roll with the following Commissioners present:

Barb Stenger, Chuck Vayda, John Brunn, John Fairbanks, Dan Sloan and Karl Walls.

Absent and excused: Colleen Carrington-Atkins

Commissioner Fairbanks moved that the agenda be approved, with the addition under “Old Business” to add, Aerial Mapping, seconded by Commissioner Stenger, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the January 28, 2015 regular meeting be approved, seconded by Commissioner Vayda and by voice vote carried.

BRIEF PUBLIC COMMENT – Limited to 5 minutes each, please!

Tony Gagliardo, Webber Township Supervisor was present to report on the following:

1. Webber Township will not be participating in the mapping project and gave three reasons why.
2. Presented correspondence received from MEDC, regarding Brownfields Reporting and it has been completed.
3. Construction Board of Appeals Board should have no less than 3 and no more than 7 members and wishes to have the Board of Commissioners appoint at least 2 more members to the current board.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

10:35 a.m. Jay Crouch, Smith Dumpsters was present to bring the Board up to date on their intentions to set up a Recycling Center for the entire County, located in Webber Township. Mr. Crouch presented the Commissioners with a packet of information regarding their plans for the project. Discussion followed regarding the County’s participation in recycling, allowing this under the current Solid Waste Plan, that is in effect and that this would be a “recycling center” only and will create jobs for the County.

Chairman Walls stated that the board doesn’t need to take any action at this time and the Board thanked Mr. Crouch for his presentation.

COMMITTEE REPORTS

FINANCE

Commissioner Fairbanks moved for approval of the conference and training request for Elizabeth Smith, Prosecutor’s office, to attend the Establishment of Support in Traverse City from March 18th through March 20th, registration cost \$100.00, hotel cost \$166.50, meals \$44.00 and mileage \$77.00 for a total

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cost of \$387.50 which all is 66% reimbursable, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of the conference and training request for Belinda Barbier, Assistant Prosecutor, to attend the Establishment of Support in Traverse City from March 18th through March 20th, registration cost \$100.00, hotel cost \$166.50, meals \$44.00 and mileage \$119.50 for a total cost of \$430.00 which all is 66% reimbursable, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of the conference and training request for Craig Cooper, Prosecuting Attorney, to attend Prosecuting the Drugged Driver in Mt. Pleasant from March 4th – March 5th, registration cost \$50.00 which includes lodging and mileage \$110.00 for a total cost of \$160.00, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of conference and training request for Robert Hilts, Sheriff and Dennis Robinson, Undersheriff to attend the MSA Professional Development at Crystal Mountain, June 7th – June 9th, registration cost \$550.00, hotel cost \$555.00, total meals \$104.00 for a total cost \$1,209.00, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval of the purchase requisition from Maintenance to Cross Roads Chevy to replace dual catalytic convertors on Chevy Traverse in the total amount of \$1,320.00, seconded by Commissioner Fairbanks. Discussion followed regarding if there was a warranty on the vehicle for such repairs and Chief Deputy Dagen was present and stated he would contact Cross Roads regarding this matter. Roll call vote on the motion is, 5 yes, 1 NO Commissioner Vayda and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval of the conference and training request for Kim Loop, Juvenile Court, to attend the Northern Michigan Juvenile Officer Association Spring Conference in Traverse City, from April 16th – April 17th, cost of registration \$35.00, hotel \$75.00, meals \$22.00 and mileage \$79.20 for a total cost of \$211.20, if the County vehicle is not available, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval to get bids for the renovations needed for the North Ambulance Base as presented by Chief Deputy Dagen, and then once information is collected, present them to the Properties/Safety Committee, seconded by Commissioner Fairbanks. Discussion followed regarding contractors vs. someone else looking at the needed repairs. Roll call vote on the motion is 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval of the conference & training request for Commissioners Brunn, Vayda, Sloan and Carrington-Atkins to attend the 2015 Legislative Conference in Lansing from March 30th to April 1st, registration cost \$1,200.00, hotel \$731.70, meals \$176.00 for a total cost of \$2,007.70 plus mileage and taxes, seconded by Commissioner Stenger.

Commissioner Sloan stated for the record the reasons why he is attending, as he has not attended one of these conferences in the past, but he wants to attend the Economic Development Regional Prosperity

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Initiative to see what is going on, so things are moving forward for Lake County and so we can take full advantage of that information. He also stated on Wednesday there is a Legislator's get together and wants to work with the State Representative and if at all possible, to lobby with any legislator's on behalf of Lake County for anything we are working on.

Discussion followed regarding sharing rooms. Roll call vote on the motion above is 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for payment of bills by fund, less \$2,000 to IT Right as follows:

General Fund	\$65,303.46	
Road Patrol	8,824.97	
E911	10,336.24	
RRP Center	49,304.00	
Friend of the Court	260.38	
Building Inspection Department	1,526.63	
Register of Deeds Automation Fund	750.00	
Child Care-Probate	7,673.16	
JABG Grant	2,313.34	
Capitol Improvements	865.00	
Ambulance	28,095.23	
Commissary Fund	8,443.01	
GRAND TOTAL		<u>\$183,695.42</u>

Seconded by Commissioner Fairbanks and roll call vote 5 yes, 1 NO Commissioner Vayda and 1 absent and excused Commissioner Carrington-Atkins.

John Kovalcik was present to discuss and explain the \$2,000 charge from IT Right.

The board recessed for lunch at 11:40 a.m.

The board reconvened at 1:15 p.m.

COMMITTEE REPORTS, cont.

FINANCE, cont.

Commissioner Sloan moved for approval of the payment to IT Right in the amount of \$2,000.00 for the off-site back-up that was previously excluded from the list of payment of bills, seconded by Commissioner Fairbanks. Commissioner Sloan stated his questions were answered on this issue.

Lori DeWolf was present to explain when the offsite backups were approved and in error she charged one offsite backup to the wrong account. Roll call vote on the motion is 6 yes and 1 absent and excused Commissioner Carrington-Atkins. The amounts were changed to reflect the \$2,000.00 above.

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PERSONNEL – Commissioner Sloan reported that one firm has submitted a proposal, one individual has expressed interest and a few applications have been received for the Equalization Directors position. An issue was discussed on the part-time clerical position and the ad that will be placed.

Commissioner Fairbanks moved for approval to place an ad for the part time clerical position in the Building Department as presented by the Personnel Committee, seconded by Chairman Walls, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan reported on the CFO search and the list of firms they will be using and sticking with Michigan firms. A new policy was presented by CFO Myers regarding the need for legal representation when an employee is going to court, including depositions and the County's responsibility to supply them with legal counsel. A lengthy discussion followed regarding the process of the search firms for the position which is now the CFO position and it may be determined that another title/position may be needed such as administrator or controller.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

1:30 p.m. **Paul Bigford** was present to give the annual report on the Lake County Household Hazardous Waste Disposal that was held October 11, 2014. Mr. Bigford distributed the statistical report for 2014 along with the revenues received from all areas and entities. The largest contributor was Lake County Community Foundation with Pleasant Plains Township and Lake County following in 2nd and 3rd places. Commissioner Sloan stated this was a commendable program and believes this is a budget line item.

Commissioner Sloan moved for approval to enter into the 2015 Hazardous Waste Agreement as in the past in the amount of \$1,000, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins. Mr. Bigford gave the Board a brief history on why this program was brought forth.

COMMITTEE REPORTS cont.

PROPERTIES/SAFETY – Commissioner Vayda and Chairman Walls reported that they met with the Village of Baldwin Maintenance Person who is in charge of the water and sewer and received a report from the State of Michigan website where water testing stats were compared between Village of Baldwin and Webber Township. There appears to be no significant differences between the systems. They went on further to explain that flushing of the systems must be done annually. This may not be the total system fix, but it's a start.

Commissioner Sloan recommended that all this information go to the Properties Committee. A Properties Committee meeting was scheduled for Wednesday February 18th at 10:00 a.m. at the North Base EMS as a Committee of the Whole so all Commissioners can be aware of issues.

AGENCY REPORTS

BUILDING AUTHORITY – Commissioner Fairbanks reported they had a lengthy discussion on the Road Patrol Building and the proposed costs of construction. Commissioner Fairbanks stated he has taken this project on and will be looking seriously at these costs.

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Commissioner Fairbanks left the room at 2:10 p.m.

DISTRICT HEALTH DEPARTMENT #10 – Commissioner Brunn reported on their recent Finance meeting which was their organizational meeting. Commissioner Stenger reported on Lake County's Appropriation.

Commissioner Fairbanks returned at 2:15 p.m.

ECONOMIC DEVELOPMENT – Commissioner Sloan reported on their recent meeting where Rick Chapla was also present to discuss their recent meeting with the Governor. Grant funds were discussed. Commissioner Stenger stated they feel everything is on track and West Michigan Shoreline Regional Development Commission (WMSRDC) will be working with Lake County on all aspects of this program.

Discussion followed that all of this needs to be a three year commitment from all. The County has put up \$25,000 and the additional \$25,000 must come from all other revenues and will need to be for three years, totaling \$75,000 over the next three years. A lengthy discussion followed.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

2:30 p.m. **Kim Loop, Juvenile Court/Child Care** was present to request the Boards approval for three grant applications to Lake County Community Foundation. Ms. Loop explained all three grants, 1) PRIDE, 2) Juvenile Court Home Mentoring Program and 3) Juvenile Court Parent Support Group.

Commissioner Sloan moved for approval and authorization for signature for the 3 Lake County Community Foundation Grants as presented by Kim Loop, seconded by Commissioner Fairbanks.

Discussion followed regarding if any of these will cost the county any additional funds, once the grants end. Ms. Loop agrees and since the county is already funding their mentoring program, she will not be coming to the board to ask for more money in the future, only what she has now. Roll call vote on the motion is 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Ms. Loop reported she attended the Communities That Cares (CTC) meeting and requested that representatives from the County attend the meeting on Friday, February 20th at 10:00 a.m. at Lake Osceola State Bank. She stated these groups are asking for all support available from anyone that can attend. She stated that on March 24th, there is two day training for the CTC Group.

The board took a short break at 2:50 p.m.

The board reconvened at 3:00 p.m.

Chairman Walls read correspondence from Commissioner Carrington-Atkins relative to her placement on the Economic Development Committee. Chairman Walls would like Commissioner Carrington-Atkins to give more information on her request when she returns. Chairman Walls appointed Commissioner Brunn to replace Commissioner Carrington-Atkins on the Economic Development Committee.

AGENCY REPORTS, cont.

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FIVE CAP – Commissioner Stenger reported on the Walk for Warmth, Free Tax Preparation and also presented informational stats.

Commissioner Sloan requested that the EDC information be placed on the website and the website needs to be updated with new Commissioners information. Clerk Myers has requested this information be changed on all.

LAKESHORE REGIONAL ENTITY OVERSIGHT BOARD – Chairman Walls reported on their recent meeting and stated it is very much in depth.

Commissioner Stenger left the room at 3:14 p.m.

Commissioner Stenger returned at 3:16 p.m.

MICHIGAN NORTHERN COUNTIES – Commissioner Fairbanks reported he attended his first meeting and was very impressed on the amount of information that was covered. He also reported on some of the upcoming subjects for discussion at their future meetings.

MICHIGAN WORKS- Commissioner Sloan reported on his recent meeting and discussed the DTE Grant that was received for Summer Youth Employment for Lake and Mecosta Counties. There are 14 \$1,000 slots for Lake County. He reported that GED testing was also discussed.

ORV ORDINANCE – Commissioner Fairbanks reported there was discussion on the recent meetings and the changes that were discussed and needed. The emergency access points on their maps needed to be worked on.

CORRESPONDENCE – *see Exhibit “A”*

Item #3 was discussed and Chairman Walls appointed Mr. Randall to the Community Mental Health Board for another three year term as the “Citizen at Large”.

It was stated the MAC Legislative Updates are no longer needed to be emailed to all of the Commissioners along with the MTA Newsletters.

Pipeline Safety meeting was discussed and several Commissioners will be attending.

APPOINTMENTS – There is a request for the reappointment to the Planning Commission by Seth Hopkins. Commissioner Sloan reported that he has had ~~contract~~ (Correction, should be contact) with a county resident that would like to sit on this committee in place of Mr. Hopkins. This was tabled until the next meeting.

CFO REPORT – Clerk/Register/CFO Myers had nothing to report.

OLD BUSINESS – Commissioner Sloan moved that the two year financial payment option be made available to any Township that requested such; for the Aerial Mapping Project, seconded by Commissioner Fairbanks and by voice vote carried.

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Chairman Walls stated those Townships and such that do not opt in, the information will NOT be readily available to them, contrary to what Webber Township stated. This project will be useful for more than just assessing. The two year payment plan can be made available to those in need next year also.

DHS Appropriations: - Commissioner Stenger reported she would like to see the appropriation increased to at least to cover their expenses. Commissioner Sloan stated that it is the County's responsibility to cover at the minimum mileage and per diems for the three DHS Board Members. A lengthy discussion followed regarding the list Commissioner Stenger distributed to everyone on the expenditures DHS appropriated in 2014. Commissioner Stenger stated the budget should be no lower than \$5,000.00.

Commissioner Sloan moved for approval to amend the DHS budget line item of \$1,500.00 for mileage and per diems only to a total appropriation of \$4,300.00, to only be used for mileage and per diems, to support our legal requirement for our DHS Board Members Representing Lake County, seconded by Commissioner Fairbanks. Commissioner Sloan moved to amend the motion to include, with required supported documents for reimbursement, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

NEW BUSINESS – There was discussion on an event that may be organized for this spring and the possible use of the ORV Promotional Grant Marketing Firm and video space in the promotions, and tying in several recreational activities together.

Clerk/Register/CFO Myers presented the correspondence from the DNR. Commissioner Sloan will discuss this request from the DNR for the “after the fact” reporting on grants that were received by the County in 1981 and 1986 with House Representative Jon Bumstead. It was requested to add this to the agenda on February 25, 2015 under Old Business.

RESOLUTIONS – There were no resolutions

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Stenger wished to explain the Federal Guidelines of the report that she distributed from Five Cap.

Commissioner Vayda looks forward to their field trip on the 20th at the North EMS Base Station.

There being no further business, the meeting was adjourned at 4:35 p.m.

Shelly Myers, Clerk of the Board

Karl Walls, Chairman of the Board

Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 MAC Legislative Update January 16, 2015**
- #2 MAC Legislative Update 2015 Conference**
- #3 County of Marquette Board of Commissioners**
- #4 MAC Legislative Update January 23, 2015**