

“DRAFT”

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
October 8, 2014
10:30 a.m.

Chairman Walls called the meeting to order at 10:47 a.m.

Commissioner Myers gave the prayer and the Pledge of Allegiance was said.

Clerk Myers called the roll with the following Commissioners present:

John Fairbanks, Bob Myers, Dan Sloan, Barb Stenger, Colleen Carrington-Atkins, Sandy Clarke and Karl Walls.

Commissioner Fairbanks moved that the agenda be approved as presented, seconded by Commissioner Myers and by voice vote carried.

Commissioner Carrington-Atkins clarified the part of the 9/24/14 minutes, page 6 under new business where it states, “no information was given to the Deputy Clerk”, that the Clerk did have a copy.

Commissioner Fairbanks moved that the minutes from the September 24, 2014 regular meeting be approved, with the correction on page 4, regarding the Equalization Department, that it was a “statement”, not “discussed”, seconded by Commissioner Sloan, and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

10:45 a.m. Craig Cooper, Prosecuting Attorney with Lori Schultz, Department of Human Services - (DHS) was present, since Belinda Barbier was currently in court. PA Cooper stated Ms. Schultz was present to answer questions on the contract that everyone received at the last meeting between Lake County Prosecuting Attorney and DHS. PA Cooper explained the savings in his office with the full time position that went to part time.

Commissioner Sloan stated the board delayed approving this contract for further review by all. He asked if the contract is not signed, can the county get reimbursed and the answer was no. Commissioner Sloan asked, then why are we doing this service. PA Cooper explained that the county has some statutory duty to perform some of these cases as it is for the children. Ms. Schultz explained that DHS does not have a budget for legal representation and the previous PA chose to not enter into a contract due to various issues. Commissioner Sloan reported that at the previous meeting the DHS Representative stated that if the county does not represent them then someone would be hired. Ms. Schultz stated that may have been misstated and locally they do not have the funds.

Discussion followed regarding past reimbursements and also changes to this contract. Chairman Walls stated there is a certain amount of work that the Prosecutor and his office does and now we would be able to get reimbursed. Ms. Schultz stated she doesn't feel there is a lot more work other than what is being done now, with the exception of the appeal process. PA Cooper stated he sees the appeals may be adding

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approximately 6 hours per week, but more than that, the quality of the work would increase due to the reimbursement incentive.

Commissioner Sloan made a general statement, that over the years, more responsibility has been pushed down from the State to local government for funding and earlier today, State Revenue Sharing was discussed and the requirements to do additional work to receive the Revenue Sharing and will not be provided additional funds to do such work. He stated there are funds out there to represent these children, which this do not fall in the general realm of the prosecutor's office and is not willing to support the concept that subsidizes State level function that has State and/or Federal funding to pay for it. He feels this is a misuse of the local funding of tax dollars.

Commissioner Fairbanks moved for approval and authorization for signature for the Title IV-E Contract between Lake County Prosecuting Attorney and Department of Human Services, seconded by Commissioner Clarke, roll call vote 6 yes and 1 NO Commissioner Sloan.

Chairman Walls stated as far as the Assistant PA's concerns, they can be addressed during budget hearings. Discussion followed placing the revenues at \$20,000 for this grant. The board thanked everyone.

11:00 a.m. Don Arquette and Seth Hopkins, Lake County Planning Commission re: the Lake County Recreation Plan was present to distribute completed copies to Board. It was stated that these will also be distributed to all Townships and Villages. Commissioner Sloan stated that some simple language may need to be inserted so not to limit the county property in Webber Township for youths and a park for future grants.

Commissioner Clarke and Commissioner Carrington-Atkins reported on the MCDH Building Healthy Community Grant of \$100,000, for a project on the property in Webber.

Commissioner Carrington-Atkins moved for approval to adopt the Lake County Recreation Plan as presented, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins stated that draft copies were sent out, held a public hearing and asked for changes and corrections. All the changes that were received were made. Seth Hopkins thanked Ryan Coffey, MSU Extension, Newaygo County, for his assistance with this project. The process for changes was discussed.

Commissioner Sloan moved for approval for payment to Jackpine for the printing of the Lake County Recreation Plan in the amount of \$610.00, seconded by Chairman Walls, roll call vote 7 yes.

Chairman Walls presented a letter from Judge Wickens regarding naming the third floor conference room as the "Henry J. Dongvillo Conference Room".

Commissioner Fairbanks moved for approval for naming the third floor conference room as the "Henry J. Dongvillo Conference Room" plus up to \$50.00 for a placard to name this room, seconded by Commissioner Myers, roll call vote 7 yes.

The Board recessed for lunch at 11:44 a.m.

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The Board reconvened at 1:15 p.m.

COMMITTEE REPORTS

FINANCE – Commissioner Carrington-Atkins moved for approval for the purchase requisition from Lake County Sheriff's Department/Road Patrol to Michigan Taser Distribution for Taser X26 Cartridges and batteries for Road Patrol training in the amount of \$1,415.25, seconded by Commissioner Myers, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Lake County Sheriff's Department/Road Patrol to ProComm Inc. for gun locks to secure weapons in vehicles in the amount of \$3,375.00, seconded by Commissioner Sloan, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Lake County Sheriff's Department/RRP Center to Canteen for kitchen supplies in the amount of \$1,877.81, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from Lake County Sheriff's Department/RRP Center to Bob Barker for employee uniform shirts in the amount of \$4,763.44, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the purchase requisition from accounting to IT Right to upgrade the Exchange (E-Mail) server in the amount of \$725.00 and with a budget amendment forthcoming for this upgrade, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the emergency purchase requisition from Lake County Sheriff's Department/RRP to Calhoun Plumbing to replace 2 domestic hot water boilers with the cost not to exceed \$10,000, seconded by Commissioner Fairbanks. Commissioner Fairbanks stated, this will need to be reviewed in the future, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the conference and training request from Lake County Sheriff's Department/Jail and RRP Center for Corrections Officers to take the PPCT Refresher Course at the Sheriff's Department on various dates from October 13th through November 2nd for the cost of meals only \$920.00, seconded by Commissioner Fairbanks. Discussion followed regarding having the training in Baldwin and providing meals. Commissioner Clarke moved to table this motion until Chief Deputy Dagen clarifies the number of meals requested, seconded by Commissioner Fairbanks, and by voice vote, carried.

Commissioner Carrington-Atkins moved for approval for the conference and training request for Tracey Cochran, Human Resources Coordinator to attend Cadillac Insurance Compliance class in Cadillac on October 14th for the cost of mileage \$48.69, seconded by Commissioner Sloan, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval for the conference and training request for Barb Stenger, Commissioner to attend the West Michigan Regional Prosperity Alliance at Grand Valley State University in Allendale on October 10th for the cost of mileage \$113.30, seconded by Commissioner Sloan.

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Commissioner Sloan stated “for the record”, so everybody understands this is a decision making session and setting the priorities for the projects in Region 4, Prosperity Zones and one of those priorities is internet access for rural areas, which is on the list of the top 6. It is his understanding that Commissioner Stenger is taking a car load of people and there is another car load of people all from Lake County going, which all have voting rights, so Lake County will have a say and can move forward with the initiative that Larry Lewis was working on with Connect Michigan and providers. This is real important to address the lack of broadband access that we have in the county and does not anticipate any opposition, but wants “for the record” that the board is supportive of this strongly and to move forward with this in the county and pulling resources out of the county to get this done and encourages everyone to vote yes.

Discussion followed regarding Lake County having a voice and being very pro-active and people outside of Lake County know we are here. Roll call votes on the above motion, 7 yes.

Commissioner Carrington-Atkins moved for approval for the conference and training request for Shelly Myers, Clerk/Register/CFO and Deputy Clerk to attend the MACC Quarterly Ed Session from November 21 – November 22 and using county vehicle, therefore no cost with the exception of wages to the county, seconded by Commissioner Sloan, roll call vote 7 yes.

Commissioner Carrington-Atkins moved for approval and authorization for signature for the 4th Quarter County of Lake Emergency Management Fiscal Year 2014 Work Agreement/Quarterly Report, seconded by Commissioner Fairbanks, roll call vote 7 yes.

Commissioner Fairbanks moved for payment of bills by fund as follows:

General Fund	\$59,526.30	
Road Patrol	5,572.50	
E911	225.66	
RRP Center	135,108.93	
Friend of the Court	215.76	
Building Inspection Department	4,559.36	
Register of Deeds Automation Fund	1,038.00	
E911Service Fund – Wireless	532.27	
Child Care-Probate	12,958.94	
Veteran’s Trust	300.00	
JABG Grant 2013-2014	906.77	
Circuit Court Marriage Council	1,500.00	
Capitol Improvements	5,288.93	
Ambulance	31,507.00	
Commissary Fund	<u>6,066.71</u>	
GRAND TOTAL		<u>\$265,307.13</u>

Seconded by Commissioner Clarke. Questions regarding certain bills were discussed. Commissioner Fairbanks moved to accept the list of bills, with the exception of the Consumers invoice for the RRP and the two invoices being paid from the ORV Grant, until they are answered, seconded by Commissioner Clarke, roll call vote 7 yes.

AGENCY REPORTS

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BUILDING AUTHORITY – Commissioner Fairbanks reported on the re-financing of the three bonds and the agreement received from the engineer, Mr. Pressell is going back to the County Attorney for review.

ECONOMIC DEVELOPMENT COMMITTEE – Commissioner Sloan reported there will be meetings scheduled in December. Commissioner Stenger reported that everyone received her minutes and Commissioner Carrington-Atkins reported on her updates.

FIVE CAP – Commissioner Stenger reported on their recent audit, which went well and there is mandatory staff training on October 30th and 31st.

IT COMMITTEE – Commissioner Stenger reported on the status of the phone system.

Chairman Walls recognized Chief Deputy Dagen and asked that he explain the training and the conference and training request for the 92 meals. Chief Deputy explained each correction officer is required to have 16 hours of training, which is 2 days. Discussion followed.

Commissioner Sloan moved to remove this motion from the table and approve the conference and training request as moved earlier, seconded by Commissioner Clarke, roll call vote 7 yes.

MENTAL HEALTH – Commissioner Stenger reported on their recent meeting and a lengthy discussion followed regarding the additional money that was received from Substance Abuse and where to go from here with the consolidation.

MICHIGAN WORKS – Commissioner Sloan reported on Hope Network, which has been re-engaging with adults and youths. Within the two county region, persons are enrolled in training and Hope Network provides transportation to and from these classes. He stated a GED testing site will be established here in Lake County.

MSU DISTRICT 5 EXTENSION COUNCIL – Commissioner Fairbanks reported they are working on a Tech Center and they are having a social event at the Baldwin Business Center, October 20th from 3:30 p.m. – 4:30 p.m. and to ask the public for input on how to make the youth better in the area.

NORTHERN MICHIGAN SUBSTANCE ABUSE SERVICES – Commissioner Myers reported that the funds are being disbursed to each county and he met with the director for an In-Service Training here in Lake County and he feels Lake County will get more attention being in the 5 County Level.

ORV ORDINANCE COMMITTEE – It was suggested to have a meeting with all involved. Commissioner Stenger suggested maps need to be reviewed. Discussion followed. Commissioner Sloan suggested that we work with the persons doing the mobile aps through the promotional grant. A meeting needs to be scheduled.

PLANNING COMMISSION – Commissioner Carrington-Atkins reported she is not the Chairperson of the committee, Ken Shoemaker is and she will get with him on the 2015 budget.

YATES DIAL-A-RIDE ADVISORY BOARD – Commissioner Clarke updated the board on issues they are working on.

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CORRESPONDENCE – see Exhibit “A”

Item #4 Registration for New Commissioners Workshop in November was discussed.

APPOINTMENTS – Chairman Walls requested the re-appointment for Randy Howes to the DHS Board be placed on the October 22, 2014 agenda and he will inquire about this appointment.

CFO REPORT – Clerk/Register/CFO Myers was present and reported on the following:

1. Has 3 Budget Amendment #12417, #12418 and #12427 as follows:

Commissioner Myers moved for approval for Budget Amendments #12417, #12418 and #12427 as follows:

BA #12417			
Debit	249-371.00-977.000	Credit	249-371.00-802.041 \$500.00
Debit	249-371.00-802.041	Credit	249-371.00-802.054 \$2,000.00

Description: to cover the additional cost for contract services for electrical inspections and mechanical inspections.

BA #12418			
Debit	101-265.00-850.000	Credit	101-265.00-860.000 \$300.00

Description: to cover mileage expenses for the rest of 2014 for janitorial employees who travel to various county buildings.

BA #12427			
Debit	101-225.00-931.006	Credit	101-202.00-740.000 \$725.00

Description: to cover the cost to upgrade the Exchange (email) Server for better performance and speed.

Seconded by Chairman Walls, roll call vote 7 yes.

2. Received \$19,500 from MMRMA from a RAP Grant for the In-Car-Cameras.
3. Would like to schedule budget hearings and asked how does the board want to handle this, with the Committee of the Whole? Budget Hearings were scheduled for the following dates and times:
 - a. Tuesday October 21st 9:00 a.m. – 12:00 noon
 - b. Thursday October 23rd 9:00 a.m. – 4:00 p.m.
 - c. Tuesday October 28th 9:00 a.m. – 4:00 p.m.

OLD BUSINESS – Lake County Targeting of CDBG for MSHDA funds, Allocation Program.

Commissioner Sloan stated he does not support this and explained why. Commissioner Carrington-Atkins stated she supports this, and explained that she urges everyone to contact Legislators and get the criteria changed. Discussion followed.

Commissioner Stenger moved for approval to move forward with the Targeting of CDBG for MSHDA funds to include Village of Baldwin, Pleasant Plains Township and Lake Township as the Target Communities, seconded by Commissioner Fairbanks, roll call vote 3 yes, 4 NO Commissioners Sloan, Carrington-Atkins, Clarke and Fairbanks, motion fails.

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Commissioner Sloan moved for approval to amend the previous motion to strike Lake Township from the Target Communities, seconded by Commissioner Stenger, roll call vote 6 yes and 1 NO Commissioner Clarke.

Commissioner Carrington-Atkins stated “for the record” although she does not agree with the process of disqualifying so many of our residents, she does not want to prevent those who are eligible to benefit from the program. She is in favor of the place making component for both Idlewild and Luther.

Discussion followed.

Commissioner Carrington-Atkins moved for approval to reconsider this at the next regular board meeting, seconded by Commissioner Fairbanks and by voice vote, carried.

NEW BUSINESS - Resolution #10/08/14 1319 regarding the use of the County Vehicle was discussed in length. Commissioner Carrington-Atkins stated this should not be mandatory and Chairman Walls asked if this should be discussed and sent to a committee, or go to the Personnel Committee. Commissioner Carrington-Atkins suggested bringing this up at the Budget Hearings with Department Heads.

Commissioner Sloan moved for approval that it’s not mandatory for employees to use the county vehicle when going out of town and to use the current policy until the end of the year and review it again at that time, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 NO Commissioner Myers.

Commissioner Sloan reported on the ORV Promotional Grant and explained the bid specs and the one bid received and moved for approval and authorization for signature on the Marketing Agreement between Bit Social Media, LLC and Lake County, seconded by Commissioner Carrington-Atkins, roll call vote 7 yes.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

There was no one present who wished to speak.

COMMISSIONERS PERSONAL PRIVILEGE

Commissioner Clarke reported that October 1st through October 31st, is Breast Cancer Awareness Month.

Commissioner Fairbanks stated that the board needs to seriously start thinking about looking for an administrator.

Commissioner Carrington-Atkins reported the Historical Society meeting is tonight.

There being no further business, the meeting was recessed at 3:30 a.m.

Shelly Myers, Clerk of the Board

Karl Walls, Chairman of the Board

Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 MAC Legislative Update- Sept. 26, 2014**
- #2 Letter From American Waste- Sept. 23, 2014**
- #3 Lake County Permit Summary Report For September 2014**
- #4 MAC Legislative Update- Oct.3, 2014**

EMAILED CORRESPONDENCE

- Oct. 1 WMSRDC Update**
- Oct. 6 Public Comment Rural Transportation Planning**
- Oct. 7 Public Notice 14-43-0020-P**