

LAKE COUNTY BOARD OF COMMISSIONERS
Regular Meeting
October 14, 2015
10:30 a.m.

Chairman Walls called the meeting to order at 10:45 a.m.

Chairman Walls gave the prayer and the Pledge of Allegiance was said.

County Clerk Shelly Myers called the roll with the following Commissioners present:

Barb Stenger, Chuck Vayda, Colleen Carrington-Atkins, John Brunn, John Fairbanks, Dan Sloan and Karl Walls.

Commissioner Fairbanks moved that the agenda be approved, seconded by Commissioner Vayda, with a request by Commissioner Sloan that Resolution #1339 be added for review and approval, and by voice vote carried.

Commissioner Stenger moved that the minutes from the Regular Meeting of September 23, 2015, be approved as presented, seconded by Commissioner Fairbanks, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the September 29, 2015 special meeting be approved, seconded by Commissioner Stenger, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the October 2, 2015 special meeting be approved, seconded by Commissioner Vayda, with corrections per Commissioner Sloan on page 1, the last line of Public comments should be “has not been vetted” and on the 2nd page, under the second resolution that was presented it should be a Roll Call Vote, all Yes, and by voice vote carried.

BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!*

No citizens present wished to speak.

PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS

There was no one scheduled.

COMMITTEE REPORTS

FINANCE:

Commissioner Fairbanks moved for payment of bills by fund, as follows:

| | |
|---------------------|--------------|
| General Fund | \$143,036.78 |
| Road Patrol | 6,648.28 |
| E911 | 1,465.89 |
| RRP Center | 43,971.72 |
| Friend of the Court | 55.81 |
| Council on Aging | 1.75 |

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| | |
|--------------------------------|-----------|
| Building Inspection Department | 6,390.77 |
| Register of Deeds Automation | 1,975.49 |
| Crime Victims Reimbursement | 352.87 |
| E911 Services Fund-Wireless | 138.60 |
| Concealed Pistol Licensing | 61.20 |
| Child Care-Probate | 19,521.71 |
| JABG Grant | 929.99 |
| Capitol Improvements | 380.00 |
| Ambulance | 29,479.70 |
| D.H.H.S. Building | 445.06 |
| Commissary Fund | 4,535.32 |

GRAND TOTAL

\$259,390.94

Seconded by Commissioner Carrington-Atkins. Discussion followed.

Commissioner Sloan stated he continues to be concerned about the Contractual money being paid out to an employee – Kim Loop – under a Grant, while working on County time, using county equipment. Kim Loop was asked to explain the grant, and stated it was written into the grant, and she has been paid this same amount for the last 15 months. Roll call vote on the above motion all Yes.

Commissioner Fairbanks moved for approval of the purchase requisition from Lake County Jail to Relias Learning for Online training for 15 people in the amount of \$1,729.00, seconded by Commissioner Vayda, Roll Call Vote, all Yes

Commissioner Fairbanks moved for approval of the purchase requisition from Lake County RRP to Relias Learning for online training for 35 people, in the amount of \$4,034.86, seconded by Commissioner Vayda, Roll Call Vote, all Yes.

Commissioner Fairbanks moved for approval of the purchase requisition from Lake County RRP to Dash for latex gloves in the amount of \$1,407.00, seconded by Commissioner Vayda, Roll Call Vote, all Yes.

Commissioner Fairbanks moved for approval of the conference and training request for Jill Hagerty, 911 for online training classes through APCO Institute from November 11th - December 29th registration cost \$439, no lodging, no mileage, no meals for the total cost of \$439.00, seconded by Commissioner Carrington-Atkins, Roll Call Vote, all Yes.

Commissioner Fairbanks moved for approval of the conference and training request for Kate Krecek, 911 for online training classes through APCO Institute from November 18th – January 5th 2016 registration cost of \$ 439.00, no lodging, no mileage, no meals for the total cost of \$439.00, seconded by Commissioner Carrington-Atkins, Roll Call Vote all Yes.

Commissioner Fairbanks moved for approval of the conference and training request for Barb Stenger, County Commissioner to attend the Michigan Broadband Conference October 20th in

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Lansing registration cost \$35.00 (reimbursed to Barb), no lodging, Mileage \$ 177.10, no meals for the total cost of \$ 212.10, seconded by Commissioner Carrington-Atkins, Roll Call Vote, all Yes.

Commissioner Vayda moved for approval of the conference and training request for Jan Brinkert and Dawn Summers, ROD/Clerks office to attend Regional Training for Elections October 20th- October 22nd in Big Rapids no registration cost, no lodging, meals \$60.00, County car available for the total cost of \$ 60.00, seconded by Commissioner Carrington-Atkins, Roll Call Vote, all Yes.

Commissioner Vayda moved for approval of the conference and training request for Mark S. Wickens, Trial Court Judge to attend the 2015 Judicial Conference October 26th- October 28th in Grand Rapids no registration cost, no lodging, meals \$22.00, parking \$38.00, mileage \$110.00 for a total cost of \$170.00, seconded by Commissioner Fairbanks, Roll Call Vote, all Yes.

Commissioner Vayda moved for approval of the conference and training request for Belinda Barbier Prosecutor's Office to attend The Law Enforcement Response to Domestic Violence October 28th in Pentwater no registration, no lodging, meals \$ 10.00, County car available for the total cost of \$ 10.00, seconded by Commissioner Fairbanks, Roll Call Vote, 6 Yes, and 1 NO, Commissioner Sloan.

Commissioner Vayda moved for approval of the conference and training request for Jim Holden Crime Victims' Rights/ Prosecutor's Office to attend The law Enforcement Response to Domestic Violence October 28th in Pentwater no registration, no lodging, meals \$10.00 mileage \$61.60 for the total cost of \$71.60 and is 100% reimbursable, seconded by Commissioner Brunn, Roll Call Vote, all Yes.

Commissioner Vayda moved for approval of the conference and training request for Ken Kreiner & George Merz, Lake County Sheriff's Department to attend Police Precision Driving October 21st- October 22 in Belding no registration cost, no lodging, meals \$40.00, county car available for the total cost of \$40.00, seconded by Commissioner Carrington-Atkins, Roll Call Vote, all Yes.

Commissioner Vayda moved for approval of the purchase requisition from I.T to Tiger Direct for a computer system for the New County Administrator in the amount of \$1,886.73, seconded by Commissioner Carrington-Atkins, Roll Call Vote all Yes.

PERSONNEL - Commissioner Sloan reported that at the next meeting they will be discussing the issue of Staff Reporting in regards to the Administrators office. He also stated that GovHR is in the process of notifying all applicants, and those that applied on the 2nd round, of the outcome of the search, and their job will be complete.

PROPERTIES AND SAFETY - Commissioner Sloan asked Chief Deputy Dagen for an update on the Pole Barn project, and it was stated that this is on hold for now, due to the Road Patrol project being underway.

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Chairman Walls stated that he will be meeting with Chief Deputy Dagen regarding the new project and discussing the possible issues between the Village of Baldwin and the County.

Commissioner Sloan also asked about the sidewalk issue at the DHD#10 building, and Chief Deputy Dagen stated that the only bidder has since backed out due to additional costs that would be incurred for the ADA ramp/pad that is required.

Commissioner Carrington-Atkins stated that they received an email from DHD#10 regarding the grounds maintenance around that building. Commissioner Stenger stated that she drove up there and it looks very bad. Chief Deputy Dagen stated he will take care of this immediately, and that this is the first that he has heard about anything.

Administrator Lake spoke on contractual agreements and how this could be resolved in the future. Discussion followed regarding trying to keep business within the County.

LAKE COUNTY PARKS COMMITTEE - Commissioner Brunn stated that he has scheduled a meeting with Gabriel from MAC later this month to discuss more information on grants that may be available.

AGENCY REPORTS:

AMBULANCE AD-HOC COMMITTEE - Commissioner Sloan reported that they have a meeting scheduled on the 22nd at the New South Ambulance Building, and that they will be scheduling a Public Hearing in Chase soon, and they have a Public Hearing scheduled on the 27th at the Luther Fire Barn at 6 p.m.

Commissioner Fairbanks stated that he is very upset because this is only East that is being considered, and Commissioner Stenger agreed, and would like to see Lake Township also be considered, as it, too, has some issues.

Commissioner Vayda asked if any thoughts have been given to the Ambulance Service located in Reed City, as a possible solution, or the new Ambulance station that was recently built in the Tustin or Leroy area. Possible contracts with these entities could be discussed.

Chairman Walls stated that these meetings are open to the Public and everyone needs to be involved in the discussions.

The board convened for lunch at 11:47 a.m.

The board reconvened at 1:20 p.m.

Commissioner Vayda is excused from the afternoon session.

AGENCY REPORTS cont.:

AREA AGENCY on AGING - Commissioner Carrington-Atkins reported that they adopted the Emergency Response Plan and explained such. She also reported that speakers will be going to various counties to educate those regarding Elder Abuse Prevention.

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BUILDING AUTHORITY - Commissioner Fairbanks reported on their recent meeting and he feels that there may be problems or issues with the basement walls and the requirements that need to be met. Lengthy discussion followed, and Building Official Gagliardo was contacted for more information.

DISTRICT HEALTH DEPARTMENT #10 – Commissioner Carrington-Atkins reported on the following:

- Northern Michigan Public Health Alliance and the Roy Manty Distinguished Service Award that was given to Linda Van Gills
- Michigan Association of Realtors is seeking legislation that would require evaluations of the septic and well facilities after property sale transaction\
- Luther Mill Pond Park Grant – to make a Trail and Park Improvements
- Substance Abuse Prevention – Lake County has been awarded a Five Year Federal Drug Free Communities Grant.

ECONOMIC DEVELOPMENT COMMITTEE – Commissioner Sloan reported their next meeting is on October 27th at 2:00 p.m. Valerie Handy from USDA will be here along with Eric Kuhn from WMSRDC and Rick Chapla from the Right Place to review and do another grant application.

FIVECAP – Commissioner Stenger reported that the two houses in town have been sold. She also stated that Cyber Insurance has been required for entities such as FiveCap. She also stated a Heating Assistance Grant and Weatherization Grant have been received.

IT COMMITTEE – Commissioner Brunn reported that the phone issues have been resolved. Administrator Lake reported on more of the issues that are being resolved with the County I.D. system and the \$899.00 may not be needed to be spent.

BUILDING AUTHORITY cont. – Building Official Tony Gagliardo was present to bring the Board up to date on the Road Patrol Project. He stated the project may be stopped at this point and Mr. Gagliardo will get in contact with the architect/construction manager.

LAKE COUNTY REGIONAL ENTITY OVERSIGHT BOARD - Commissioner Stenger gave a brief update and Administrator Lake stated that all payments to this entity are up to date.

LAKE COUNTY SOLID WASTE MANAGEMENT PLANNING - Commissioner Brunn reported that they are continuing to wait for the townships to return their approvals and asked the Clerk where it stood. Clerk stated that we need 67% of the townships and as of right now we are at 60%.

MICHIGAN ASSOCIATION OF COUNTIES SUB-COMMITTEES:

ECONOMIC AND TAXATION – Commissioner Brunn touched on the agenda items.

ENVIRONMENTAL AND REGULATORY AFFAIRS – Commissioner Carrington-Atkins reported on proposed changes to PA 222 and changes to HB 4916.

TRANSPORTATION – Commissioner Fairbanks stated the next meeting is the 23rd and he will be attending and they will be discussing the Road Funding issues.

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MICHIGAN WORKS –Commissioner Sloan reported on the unemployment rate for the area, and stated that it is down to 7.2%, but we continue to be in the high level for our region.

ADMINISTRATOR REPORT – Administrator Lake presented seven budgets amendment as follows:

Commissioner Sloan moved for approval for Budget Amendment #13739 as follows:

BA #13739

| | | | | |
|-------|--------------------|--------|--------------------|----------|
| Debit | 210-325.00-744.005 | Credit | 210-325.00-744.003 | \$230.00 |
|-------|--------------------|--------|--------------------|----------|

Description: to cover the cost for the emergency repairs to the generator at the Wolf Lake Tower

Seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Carrington-Atkins moved for approval for Budget Amendment #13685 as follows:

BA #13685

| | | | | |
|-------|--------------------|--------|--------------------|----------|
| Debit | 215-141.00-732.000 | Credit | 215-141.00-861.000 | \$100.00 |
|-------|--------------------|--------|--------------------|----------|

Description: to amend conference account for Friend of the Court as approved and with a budget amendment forthcoming from 9/23/15 board meeting.

Seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Sloan moved for approval for Budget Amendment #13684 as follows:

BA #13684

| | | | | |
|-------|--------------------|--------|--------------------|------------|
| Debit | 207-000.00-683.026 | | | \$1,836.00 |
| | | Credit | 207-331.00-703.013 | \$1,431.00 |
| | | Credit | 207-331.00-715.000 | \$111.00 |
| | | Credit | 207-331.00-718.000 | \$201.00 |
| | | Credit | 207-331.00-719.000 | \$39.00 |
| | | Credit | 207-331.00-721.000 | 54.00 |

Description: to budget for the funds received from Big Star Lake for Deputy Coverage on the lake and carryover of \$586.00 carried over from 2014

Seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Stenger moved for approval for Budget Amendment #13688 as follows:

BA #13688

| | | | | |
|-------|--------------------|--------|--------------------|------------|
| Debit | 207-000.00-544.000 | | | \$5,100.00 |
| | | Credit | 207-331.00-703.000 | \$2,085.00 |
| | | Credit | 207-331.00-715.000 | \$160.00 |
| | | Credit | 207-331.00-719.000 | \$57.00 |
| | | Credit | 207-331.00-721.000 | \$78.00 |
| | | Credit | 207-331.00-866.000 | \$1,720.00 |
| | | Credit | 207-331.00-931.000 | \$1,000.00 |

Description: to add Marine budget that was just received in September 2015 in the amount of \$5,100.00

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Seconded by Commissioner Brunn, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Sloan moved for approval for Budget Amendment #13747 as follows:

| | | | |
|------------------|--|--------|-----------------------------------|
| BA #13747 | | | |
| Debit | 207-890.00-955.000 | Credit | 207-301.00-706.000 \$13,466.00 |
| Description: | to amend insurance waiver account in road patrol budget as original budget was entered incorrectly | | |

Seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Fairbanks moved for approval for Budget Amendment #13677 as follows:

| | | | |
|------------------|------------------------------|--------|----------------------------------|
| BA #13677 | | | |
| Debit | 101-229.00-863.000 | Credit | 101-229.00-956.000 \$2,000.00 |
| Description: | for the cost of CRP Expenses | | |

Seconded by Commissioner Stenger, with discussion following.

Commissioner Sloan moved to Table this Budget Amendment until further information can be obtained, seconded by Chairman Walls, roll call vote 6 yes and 1 absent and excused Commissioner Vayda

Commissioner Sloan moved for approval for Budget Amendment #13678 as follows

| | | | |
|------------------|--|--------|----------------------------------|
| BA #13678 | | | |
| Debit | 101-648.00-815.000 | Credit | 101-648.00-863.000 \$2,500.00 |
| Description: | to amend the budget for onsite investigators training up to 4 officers | | |

Seconded by Commissioner Carrington-Atkins, roll call vote 6 yes and 1 absent and excused Commissioner Vayda

Administrator Lake reported on the following:

- *MSUe has requested via email to have a representative on the Focus Group so that they may attend the upcoming meetings.
- *Working with the Chairman to go into closed session to bring the Board up to date on all pending litigation cases.
- *In regards to the “Local Preference” issues, agrees with spending County money within the County, and will be working on policies to reflect this.
- *One of the other applicants for the administrator’s position has now taken a job with Benzie County.

Discussion followed regarding the Open Meetings Act, and holding Closed Sessions.

CORRESPONDENCE – See Exhibit “A”

APPOINTMENTS MADE BY THE CHAIR

Chairman Walls reported that Administrator Lake has expressed an interest and a need to be appointed as the MMRMA representative along with either himself or with Clerk Myers. Clerk Myers stated that he

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could have her slot, but because he does not know all of the building and such, it makes more sense to leave her on at this time. Chairman Walls agreed, and appointed Mr. Lake in his slot.

NEW BUSINESS

Chairman Walls stated that the agenda reflects that a discussion will be held regarding the CFO stipend and he feels that they are no closer to a solution. He further stated that the more that they are able to utilize the County Clerk's knowledge, the better for all, and is not sure if the stipend needs to go into the next year. He stated that the Board needs to make sure that they all agree that this will continue through December 31, 2015.

RESOLUTIONS- *See Exhibit "B"* – Resolutions #10/14/15 1338 – Lake Michigan Trails Network and #10/14/15 1339 Spectrum – AEROMED Resolution.

Commissioner Sloan moved for approval for Resolution #10/14/15 1338, Lake Michigan Trails Network, seconded by Commissioner Stenger, Roll Call Vote 6 yes and 1 absent and excused Commissioner Vayda.

Commissioner Sloan moved for approval for Resolution #10/14/1339, Spectrum – AEROMED Resolution, seconded by Commissioner Brunn, Roll Call Vote 6 yes and 1 absent and excused Commissioner Vayda.

COMMISSIONERS PERSONAL PRIVELDGES

Commissioner Carrington-Atkins stated she would like more meetings to discuss the Open Meetings Act and how "Motions" are done and how calling a "Closed Session" should be done and applies to so she is more comfortable when doing such.

Commissioner Stenger reported on when she was a "Supervisor" and when "Closed Sessions" were called, how careful the board has to be on doing such and there are only certain matters for which one is called. She also stated she appreciates Mr. Lake being on board and what he's been doing so far.

Commissioner Brunn stated he's impressed with what Mr. Lake has done so far.

Chairman Walls stated he appreciates all and hope the transition between all goes smoothly.

Being no further business, meeting was recessed at 3:00 P.M.

Shelly Myers
Clerk to the Board

Karl Walls
Chairman of the Board

Exhibit “A”

NUMBERED CORRESPONDENCE

- #1 West Shore Community College**
- #2 Lake County Permit Summary Report For Sept.2015**

EMAILED CORRESPONDENCE

- 10/1/15 Lake County Rural Task force Meeting**
- 10/7/15 Rural Transportation Planning**
- 10/8/15 Captions Newsletter**

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Exhibit “B”

Lake Michigan Trails Network

RESOLUTION OF SUPPORT

#10/14/2015 1338

Whereas Lake County is committed to the “Lake Michigan Trails Network,” a partnership of advocates and stakeholders developing and promoting water, biking, hiking, and automobile routes and trails around Lake Michigan while enhancing environmental, economic, and health benefits for residents and visitors; and

Whereas, the “Lake Michigan Trails Network” fosters partnerships between planners, trail managers and users, landowners, business owners, tourism agencies, government agencies and advocacy groups in all four shoreline states to plan and build trails and amenities, and share knowledge, successes, methods and challenges, to aid the development of projects; and

Whereas, the “Lake Michigan Trails Network” recommends linking trails together, gaining cooperation to encourage regional collaboration, and create a partnership that will provide transportation, recreation and community benefits aimed at enhancing the quality of life; and

Whereas, many communities, agencies, and trail advocates in the region have taken a lead in planning and/or building local trails, and those efforts can be greatly enhanced by being connected to the larger Lake Michigan Trails with a strong brand marketed to encourage tourism; and

Whereas, trails are freely accessible community assets offering opportunities for transportation, recreation and exercise to everyone and provide safe places for people to experience a sense of community and create stronger social and family ties; and

Whereas, trails have significant impact on the health and economic viability of the region through encouraging active lifestyles, increased tourism revenue, enhanced property values, as well as enhanced ability to attract and retain businesses to the region due to improved quality of life; and

Whereas, the “Lake Michigan Trails Network” provides the foundation for a long-term strategy that will continue to grow and to provide invaluable resources for future generations; and

Now, therefore, be it resolved that Lake County is committed to the promotion and continued development of the “Lake Michigan Trails Network” and in concept to working with neighboring communities to plan, design, build and maintain a system of trails that will connect our communities, people and special regional points of interest for years to come.

Name: _____ Title: _____

Organization, Community or Individual: Lake County

Address: 800 10th Street

City, St. Zip: Baldwin, MI 49304

EMAIL: clerk@co.lake.mi.us

Date: 10/14/2015

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Exhibit “B”

**STATE OF MICHIGAN
COUNTY OF LAKE**

Resolution #10/14/15

1339

WHEREAS, Spectrum Health Hospitals (“Spectrum”) has stationed an Aeromed helicopter at the Roben-Hood Airport (“Airport”) to help improve the health of the communities it would serve; and,

WHEREAS, the region’s entire health care system has been greatly enhanced through Aeromed’s locally-dispatched helicopter service; and,

WHEREAS, at a July 20, 2015, City of Big Rapids Commission meeting, Mike Lafferty of Colt Aviation, the fixed base operator at the Airport, informed the City of Spectrum and Aeromed’s decision to relocate the helicopter from Big Rapids to Traverse City as part of an agreement between Spectrum and Munson Healthcare to form a joint venture between Aeromed’s northern operations and North Flight’s EMS air division, operating from a base located in Traverse City; and,

WHEREAS, the proposed relocation of the Aeromed helicopter from Big Rapids to Traverse City has raised questions and concerns surrounding response time and the continuing quality of of care ; and

THEREFORE, BE IT RESOLVED, that on behalf of the citizens and communities in West Central Michigan, Lake County requests Spectrum to reconsider the relocation of the Aeromed helicopter from Big Rapids to Traverse City; and,

BE IT FURTHER RESOLVED, that a copy of this resolution be provided to Governor Rick Snyder, State Senator Darwin Booher, State Representative Jon Bumstead and Mark Warba, the Mayor of Big Rapids.

STATE OF MICHIGAN)
) SS
COUNTY OF LAKE)

I, Shelly Myers, Clerk of the Board of Commissioners for the County of Lake, do hereby certify that the above and foregoing is a true and correct copy of a resolution passed by the Lake County Board of Commissioners at a regular meeting held on October 14, 2015.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal at Baldwin, Michigan, this 14th day of October 2015.

Shelly Myers, Clerk of the Board