

**“DRAFT”**

**LAKE COUNTY BOARD OF COMMISSIONERS  
Regular Meeting  
January 28, 2015  
10:30 a.m.**

Chairman Walls called the meeting to order at 10:45 a.m.

Commissioner Fairbanks gave the prayer and the Pledge of Allegiance was said.

Clerk/Register/CFO Myers called the roll with the following Commissioners present:

Barb Stenger, Chuck Vayda, John Brunn, John Fairbanks, Dan Sloan and Karl Walls.

Absent and excused: Colleen Carrington-Atkins

Commissioner Sloan moved that the agenda be approved, with the addition under “appointments” to add, Planning Commission, Solid Waste Committee and ORV Promotional Committee, seconded by Commissioner Fairbanks, and by voice vote carried.

Commissioner Fairbanks moved that the minutes from the January 14, 2015 regular meeting be approved with the correction on page 6, #3 Commissioner Sloan stated “this will be, etc., and was “initially” against hiring a “search” firm and strike “to search for a replacement” and add after Muskegon County “only paying”, strike “paid” then after firm add “should be looked at”. Chairman Walls statement, strike “is not qualified to look to hire a replacement” and replace with “his thoughts have changed”. Under Personal Privileges, Commissioner Fairbanks statement should be “strike completely”, seconded by Commissioner Brunn and by voice vote carried.

**BRIEF PUBLIC COMMENT – *Limited to 5 minutes each, please!***

There was no one present who wished to speak.

**PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**10:45 a.m.** Linda VanGills, District Health Department #10 (DHD#10) was present and introduced Christine Lopez. They were present to discuss the DHD #10 Lease Agreement and how this came about. They explained that there are no cash transactions between both parties, but this will assist when local dollars are needed to draw down, such as Medicaid Match. Ms. VanGills explained the County Appropriations and how it’s based upon a per capita formula and based on Census Data from 2010. Ms. VanGills explained the DHD #10 Board and how they are set up and the Personnel Committee and Finance Committee. She stated County Administrator’s or CFO’s are invited to the Appropriations Meetings. The board thanked both Ms. VanGills and Ms. Lopez for their update and explanation.

Commissioner Sloan moved for approval and authorization for signature on the District Health Department #10 Lease Agreement as presented, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

**COMMITTEE REPORTS**

**FINANCE**

## **LAKE COUNTY BOARD OF COMMISSIONERS**

### **Regular Meeting**

**January 28, 2015 – Page 2**

Commissioner Fairbanks moved for approval of the purchase requisition from Lake County Sheriff's Department/RRP Center to Bob Barker for employee uniforms in the amount of \$3,292.20, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of the purchase requisition from Lake County Sheriff's Department/Road Patrol to Advanced Wireless for computers in road patrol vehicles in the amount of \$38,160.66, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of the conference and training request for Elizabeth Smith, Prosecutor's office, to attend the Intro to Child Support and MiCSES, PA new employee mandatory training, in Redford MI from February 3, 2015 – February 6, 2015 for the cost of hotel \$331.44, meals \$128.00 and mileage if county vehicle is not available \$274.45 for a total cost of \$733.89, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of the conference and training request for Pam Sisson and Tera Castle, 911 Central Dispatch, to attend the Advanced LEIN Operator, in Hastings MI from February 24, 2015 – February 25, 2015 for hotel cost \$194.00, meals \$84.00 and mileage if county vehicle is not available \$132.00 for a total cost of \$410.00, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval of the conference and training request for Pam Sisson and Tera Castle, 911 Central Dispatch, to attend the 2015 LEIN Tac Training, in Mason MI from February 23, 2015 – February 24, 2015, for cost of hotel \$263.90, meals \$84.00, mileage if county vehicle is not available \$179.30 for a total cost \$527.20, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval of the conference and training request for Kate Krecek, 911 Central Dispatch, to attend Public Safety Telecommunicator 1, on-line training from February 25, 2015 – March 24, 2015 for a total cost of \$359.00, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Fairbanks.

Commissioner Sloan moved for approval of the conference and training request for Tiffany Youngs, 911 Central Dispatch, to attend Fire Service Communications 2<sup>nd</sup> course, on-line training from February 18, 2015 – March 31, 2015 for a total cost of \$429.00, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval of the conference and training request for Prosecuting Attorney Craig Cooper to attend the PAAM Mid-Winter Conference, February 11, 2015 – February 12, 2015 for the cost of mileage \$88.00, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval of the conference and training request for Belinda Barbier, Assistant Prosecuting Attorney to attend the Child Welfare Training for the PA in Lansing on February 20, 2015 for the cost of mileage if the county vehicle is not available \$181.50 and this is part of the Title IV-E Grant, seconded Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**January 28, 2015 – Page 3**

Commissioner Sloan moved for approval of starting Mike Ashker, Road Patrol Officer going full time from part time at the 2 year rate, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for payment of bills by fund as follows:

General Fund	\$89,063.79	
Road Patrol	2,210.92	
E911	2,856.13	
RRP Center	28,649.26	
Friend of the Court	1,288.13	
Building Inspection Department	1,155.07	
Crime Victims Reimbursement	7,500.15	
Law Library	171.00	
Child Care-Probate	12,935.84	
Veterans Trust	1,996.29	
JABG Grant	511.23	
Capitol Improvements	1,170.00	
Ambulance	126,647.43	
Commissary Fund	2,960.74	
<b>GRAND TOTAL</b>		<b><u>\$279,115.98</u></b>

Seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Discussion followed regarding mileage and per diems and various expenses for Commissioners.

Clerk/Register/CFO Myers reported that she has been in touch with Pleasant Plains Township Supervisor regarding the Aerial Photography Project and would they like to participate and pay their portion, but is requesting to pay it over the next 2 years. Discussion followed.

Commissioner Stenger moved for approval to allow Pleasant Plains Township to pay their portion of the Aerial Photography Project in the amount of \$2,826.09 over the next two years, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Stenger reported Dover Township will be participating and paying their portion of this project.

*The board recessed for lunch at 11:45 a.m.*

*The board reconvened at 1:15 p.m.*

**COMMITTEE REPORTS, cont.**

**FINANCE, cont.** – Sheriff Hilts and Undersheriff Robinson were present to answer questions regarding the in-car computer purchase.

## LAKE COUNTY BOARD OF COMMISSIONERS

### Regular Meeting

January 28, 2015 – Page 4

**PERSONNEL** – Commissioner Sloan reported on the informal meetings that have taken place, the applicants have sent in proposals/applications and they have spoken with the employees in that department. Commissioner Sloan also reported on his recent conversations with Muskegon County Board Chair and their search process that we may use for the search for a replacement for CFO. He also reported that they met with the Building Department Inspector regarding the need to fill an upcoming vacancy due to retirement.

**PROPERTIES/SAFETY** – Commissioner Fairbanks reported on their recent meeting and the issues that were discussed regarding the water at the RRP and if we want to spend the money to get an attorney's opinion to discontinue the Village of Baldwin's (VOB) water and use the water from Webber Township. Discussion followed.

Commissioner Fairbanks moved for approval for the board to request CFO Myers to contact the County Attorney for legal opinion whether or not the county can discontinue use of VOB's water and use the water from Webber Township, seconded by Commissioner Vayda, discussion followed.

Commissioner Sloan moved to table this issue and move it to the February 11<sup>th</sup> meeting, seconded by Commissioner Fairbanks and by voice vote, carried. Discussion followed.

It was requested for Clerk/Register/CFO Myers to contact the VOB again for the following:

Ordinance pertaining to water and sewer

Agreement between VOB and County for water and sewer hook up

Commissioner Fairbanks will start contacts with Michigan Association of Counties (MAC) and Michigan Municipal League (MML) and Chairman Walls and Commissioner Vayda will meet with the Village of Baldwin. Commissioner Fairbanks reported they also discussed the carpeting and sidewalk at the Health Department and did speak with Ms. VanGills regarding such.

### **PERSONS SCHEDULED TO ADDRESS THE COMMISSIONERS**

**1:40 p.m. Stile Simmons, Baldwin Community Schools Superintendent**, was present to discuss the "Balanced Calendar Model", which they are in year two of a three year approach. Mr. Simmons distributed copies to all and additional copies will be available in the Clerk's office. Mr. Simmons reported how this new school calendar will work and there are 30 plus schools in Michigan on this program. The board thanked Mr. Simmons for his report and presentation.

**2:10 p.m. Jeff Stockhill, Life EMS Ambulance Service** was present to report on their fourth quarter report for Lake County. Discussion and questions followed regarding the recent purchase of the four heart monitors and where are they located, how impressive they are, how beneficial they are and will continue to be, into the future, for our residents and visitors within the county.

Mr. Stockhill reported on the response time and explained the reason behind the couple of response times that were over the 15 or less time requirements. Addressing issues and actual location of the incident were the reasons behind this. The board thanked Mr. Stockhill for his report.

**2:30 p.m. Mike Krauch, Seth Hopkins and Christina Curell, MSU Extension**, were present to give the board their quarterly report. Mr. Krauch reported on the recent changes, staffing position and vacancies which they are working on interviews at this time. He reported that on July 11, 2015, there will

## **LAKE COUNTY BOARD OF COMMISSIONERS**

### **Regular Meeting**

**January 28, 2015 – Page 5**

be “breakfast on the farm” in Freesoil. Seth Hopkins gave an update on the activities he has been working on. He is looking for mentors to volunteer to bring the total up to 10 with 1 mentor being placed with every 4 mentees (students). This is a full year program which meets 2 hours per week. He reported on the 4-H baseball program, Capital Experience is coming up in March and 4-H Exploration days in June which is the travel to Michigan State University to get the “college” experience. Christine Curell reported on a project she is working on – “a home farm” in Chase, where they are looking at the actual biological field at that location, on site. She stated it is the Thorton Farm on 64<sup>th</sup> and working on the “Soil Health” of that farm. The board thanked all for their reports and updates.

*The board took a short break at 2:50 p.m.*

*The board reconvened at 3:00 p.m.*

### **AGENCY REPORTS**

**COUNCIL ON AGING** – Commissioner Fairbanks reported on the recent meeting where he was enlightened at how many services they handle.

**BUILDING AUTHORITY** – Commissioner Fairbanks reported their next meeting is February 3, 2015 for opening the bids for Architectural Services only.

**ECONOMIC DEVELOPMENT** – Commissioner Sloan reported on their recent meeting where they are working on the Business Directory. There is a meeting Thursday to schedule meetings with the townships and villages and then a meeting on Friday to meet with Rick Chapla to get more information and testimony. They will be highlighting more projects within the County.

**IT** – Commissioner Vayda reported on the new phone system and it is moving forward. Commissioner Brunn reported the wiring move is complete.

**MENTAL HEALTH** – Commissioner Stenger reported Lisa Hotovy stated her pleasure with the Board on signing the agreement. Commissioner Stenger stated they are working with Baldwin Family Health Care on substance abuse programs. She stated kids are going out of county for counselling and according to Kim Loop, the State of Michigan mandates where these children can go for these services.

**ORV ORDINANCE** – Commissioner Fairbanks reported on the recent meeting and there were some small issues with the mapping portion in regards to 911 access points on ORV maps. He stated they are looking at changing the width of the vehicles allowed on the trails. There was another discussion regarding an area of road (12 Mile) which 2 miles is Lake County and 2 miles is Norman Township, Manistee County. Road is closed now and Sheriff Hilts will follow up on this.

**WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION** – Commissioner Sloan reported that the CEDs list was adopted by the committee and Lake County Economic Development Capacity Grant Project was on that list, but is contingent on getting the match and explained such.

**CORRESPONDENCE** – *see Exhibit “A”*

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**January 28, 2015 – Page 6**

There was discussion regarding a letter the board received from Mr. Holland. Clerk/Register/CFO Myers reported that she has done all of the calculations and in all actuality, Mr. Holland owes the county \$1.95 that he was overpaid. Chairman Walls stated we should respond to his letter.

Commissioner Fairbanks moved to have Clerk/Register/CFO Myers draft a response to Mr. Holland that the board feels that the calculations were correct and also feel there is no further action being taken, seconded by Commissioner Vayda, roll call vote 4 yes, 2 NO Commissioners Sloan and Stenger and 1 absent and excused Commissioner Carrington-Atkins.

**APPOINTMENTS** – Chairman Walls appointed the following to County Committees:

- Robert Meyers ORV Promotional Grant
- Erin Kuhn Solid Waste Committee - represents the Regional Solid Waste Planning Agency
- Kelly Weaver Planning Commission with a term ending 12/31/15

Chairman Walls stated that someone should reach out to Seth Hopkins to see if he wishes to stay as a member. Chairman Walls stated that it has been requested that an alternate be appointed to the District Health Department #10. Chairman Walls appointed Commissioner John Brunn as the alternate to DHD #10.

**CFO REPORT** – Clerk/Register/CFO Myers was present and reported on the following:

1. Has 5 Budget Amendments #12784, #12785, #12786, #12787 and #12788 as follows:

Commissioner Sloan moved for approval for Budget Amendments #12784 as follows:

<b>BA #12784</b>		
Debit	101-245.00-802.000	\$1,555.00
	Credit 101-245.00-707.000	\$1,100.00
	Credit 101-245.00-802.006	\$455.00
Debit	101-000.00-682.005	\$227.00
	Credit 101-000.00-568.000	\$227.00

Description: to amend Remonumentation Grant to actual per grant application budget, seconded by Commissioner Fairbanks, roll call vote 5 yes, 1 NO Commissioner Vayda and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for Budget Amendment #12787 as follows:

<b>BA #12787</b>		
Debit	101-130.00-708.001	\$3,950.00
	Credit 101-130.00-708.004	\$3,950.00

Description: to amend to actual for the final billing for fiscal year 2014, seconded by Commissioner Stenger, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Sloan moved for approval for Budget Amendment #12788 as follows:

<b>BA #12788</b>		
Debit	207-965.00-999.015	\$8,855.00
	Credit 207-301.00-702.019	\$5,715.00
	Credit 207-301.00-704.000	\$802.00
	Credit 207-301.00-705.000	\$423.00
	Credit 207-301.00-706.000	\$249.00
	Credit 207-301.00-715.000	\$450.00

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**January 28, 2015 – Page 7**

	Credit	207-301.00-717.000	\$7.00
	Credit	207-301.00-717.001	\$74.00
	Credit	207-301.00-717.002	\$59.00
	Credit	207-301.00-717.004	\$48.00
	Credit	207-301.00-718.000	\$825.00
	Credit	207-301.00-721.000	\$203.00
Debit		277-302.00-702.032	\$5,715.00
Debit		277-302.00-704.000	\$802.00
Debit		277-302.00-705.000	\$423.00
Debit		277-302.00-706.000	\$249.00
Debit		277-302.00-715.000	\$450.00
Debit		277-302.00-717.000	\$7.00
Debit		277-302.00-717.001	\$74.00
Debit		277-302.00-717.002	\$59.00
Debit		277-302.00-717.004	\$48.00
Debit		277-302.00-718.000	\$825.00
Debit		277-302.00-721.000	\$203.00
	Credit	277-000.00-684.000	\$8,855.00

Description: to amend secondary road budget over to road patrol budget as officer works 50% secondary road and 50% road patrol-per audit from State of Michigan, seconded by Commissioner Fairbanks, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for Budget Amendment #12785 as follows:

**BA #12785**

Debit	292-664.00-812.003	Credit	292-664.00-861.002	\$3,000.00
-------	--------------------	--------	--------------------	------------

Description: reclassification of expenses within Child Care Budget for auditing purposes, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

Commissioner Fairbanks moved for approval for Budget Amendment #12786 as follows:

**BA #12786**

Debit	101-000.00-566.005	Credit	101-229.00-955.260	\$7,500.00
-------	--------------------	--------	--------------------	------------

Description: to clear out old accounts and moving money to Prosecuting Attorney budget for Crime Victims' Rights, seconded by Commissioner Vayda, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

2. Reminder that Thursday January 29<sup>th</sup> is the Lake County Townships Officers Association meeting at the Chase Township Hall.
3. Distributed the Treasurer's report and reviewed the accounts with the board.
4. Clerk/Register/CFO Myers called for an election for the special election May 5, 2015.

**OLD BUSINESS** – Commissioner Sloan was asked by Ellsworth Township residents how the Library Millage Funds will be paid out. Commissioner Stenger explained it is based on the Penal Fines and the per capita ratio. Discussion followed on the DDA capture of only the portion of property taxes in which the property is situated within the DDA boundaries (i.e. Village of Baldwin). The DDA capture will not and does not affect any other townships located outside of the Village of Baldwin.

Commissioner Stenger reported that the Library millage funds will be collected and distributed per Act 138 and Library Agreement.

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**January 28, 2015 – Page 8**

**RESOLUTIONS (See Exhibit “B”)** – Resolution #01/28/15 1322, Road Patrol Millage Renewal Proposal was presented. Commissioner Fairbanks moved for approval Resolution #01/28/15 1322, seconded by Commissioner Sloan, roll call vote 6 yes and 1 absent and excused Commissioner Carrington-Atkins.

**BRIEF PUBLIC COMMENT** – *Limited to 5 minutes each, please!*

Tony Gagliardo, Webber Township Supervisor was present to address the water issue and the possibility of the county using Webber Township water instead of the VOB water. He also stated their township attorney stated there is no law on the books that forbids the county from switching, but the agreement needs to be reviewed.

**COMMISSIONERS PERSONAL PRIVILEGE**

Commissioner Stenger stated she met with Kim Loop regarding the DHS Funds and would request DHS to cover \$2,000 for parenting time, and they may not get it anywhere else. Commissioner Stenger stated Ms. Loop is writing a grant for this. She distributed information regarding citizens who want to help with kids and urged the Commissioners to get information out to their townships.

There being no further business, the meeting was adjourned at 4:35 p.m.

---

Shelly Myers, Clerk of the Board

---

Karl Walls, Chairman of the Board



*Exhibit “A”*

**NUMBERED CORRESPONDENCE**

- #1    MAC Legislative Update January 16, 2015**
- #2    MAC Legislative Update 2015 Conference**
- #3    County of Marquette Board of Commissioners**
- #4    MAC Legislative Update January 23, 2015**

**DRAFT**

**LAKE COUNTY BOARD OF COMMISSIONERS**

**Regular Meeting**

**January 28, 2015 – Page 10**

*Exhibit “B”*

**LAKE COUNTY BOARD OF COMMISSIONERS  
COUNTY ROAD PATROL SERVICES  
MILLAGE RENEWAL PROPOSAL  
Resolution #01/28/2015 1322**

**Whereas**, County Road Patrol services are of substantial benefit to the citizens of the County of Lake; and  
**Whereas**, the Board of Commissioners of the County of Lake deems it necessary and expedient for the County to operate and maintain County Road Patrol functions; and  
**Whereas**, the county-wide Road Patrol millage Renewal of 3.0000 mills was authorized by the voters on August 3, 2010, and will expire December 31, 2015; and  
**Whereas**, the Board of Commissioners of the County of Lake has determined that it is appropriate to submit a millage renewal proposition to the electors of the County to determine whether or not they desire to continue to raise funds for the purpose of continued Road Patrol at the next State Primary Election to be held on May 5, 2015; and  
**Whereas**, the Board of Commissioners for the County of Lake seek to have the voters of said County determine whether or not they desire to continue to raise funds for the purpose of supportive activities directed toward the provision and improvement of Road Patrol services by renewing the authorization of an ad valorem property tax levy of 3.0000 mills for a period of five (5) years, 2016 through 2020, inclusive.  
**Now, Therefore be it Resolved**, that the following question be submitted to a vote of the electorate of Lake County at the next State Election to be held on May 5, 2015.

**ROAD PATROL  
MILLAGE RENEWAL PROPOSAL**

For the sole purpose of funding continued operation of the County Sheriff's Department Road Patrol, shall the previously voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution on general ad valorem taxes within the County of Lake, Michigan be renewed at 3.0000 mills (\$3.00 per \$1,000 of Taxable Value) for a period of five (5) years (2016-2020) inclusive? (If approved and levied in full, this millage will raise an estimated \$1,592,736 for Road Patrol purposes in the first calendar year. By law, a portion of the revenue collected may be disbursed to the Village of Baldwin Downtown Development Authority.)  
 Yes  
 No

**Be it Further Resolved**, that this question is hereby certified to the County Clerk.  
**Be it Further Resolved**, that the County Clerk is hereby directed to cause the proposition to be stated on the May 5, 2015 ballot and to be prepared and distributed in the manner required by law.

**STATE OF MICHIGAN)**  
**) SS**  
**COUNTY OF LAKE )**

I, Shelly Myers, Clerk of the Board of Commissioners for the County of Lake, do hereby certify that the above and foregoing is a true and correct copy of a resolution passed by the Lake County Board of Commissioners at a regular meeting held on January 28, 2015.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed the official seal at Baldwin, Michigan, this 28<sup>th</sup> day of January, 2015.

\_\_\_\_\_  
Shelly Myers, Clerk of the Board